



J.K.K. MUNIRAJAH COLLEGE OF TECHNOLOGY

Approved by AICTE, New Delhi And Affiliated to Anna University, Chennai.



T.N. Palayam (Po), Gobi (Tk), Erode (Dt) – 638 506

JKKMCT/CIRCULAR/MAY/2022

DATE: 18.05.2022


CIRCULAR

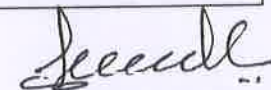
It is proposed to conduct the academic and administrative audit for the departments as detailed below. The head of departments are asked to provide the relevant documents and reports to the visiting audit team. The auditing team can go through the records as found in the attached format for the academic and administrative audit and provide the marks as per the guidelines provided. They can also interact with the faculty and students to validate the findings. The committee members are asked to submit the audit report in the prescribed format to the undersigned with three days from the dates of audit.

S.NO	DEPARTMENT	SCHEDULED DATE	AUDITORS
	Chairman		Dr. N. SATHYABALAJI., HOD/CSE IQAC Coordinator
1	AUTOMOBILE	23.05.2022	Mr. E. R. VADIVEL., HOD/MBA Mr. G. ALAGAR., AP/MBA
2	CIVIL	24.05.2022	Mr. V. MAGESH., HOD/AE Mr. V.P. ARUL MURUGAN., AP/AE
3	CSE	23.05.2022	Mrs. D. NIVETHINI., HOD/IT Mrs. A. KANIMOZHI., AP/MCA
4	ECE	23.05.2022	Dr. C. SARAVANAN., HOD/EEE Mr. S.M. PRANESH., AP/EEE
5	EEE	24.05.2022	Dr. C. MURUGESAN., HOD/ECF Mrs. U. SASIKALA., AP/ECE
6	IT	24.05.2022	Dr. S. B. MANOJKUMAAR, AP/CSE Mr. M. SENTHILKUMAR., AP/MCA
7	MECH	24.05.2022	Mr. M. PONNUSAMY., HOD/S&H Mrs. R. SHANTHI., AP/S&H
8	S&H	23.05.2022	Mrs. V. MOHANAPRIYA., HOD/CIVIL Mr. G. RUTHISHKUMAR., AP/CIVIL

Copy To,

All the HOD's and Staff Members,
Notice Board,
IQAC File.


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DEPARTMENT PERFORMANCE AUDIT



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Department Performance Audit

Name of the Auditor's: 1. _____ Department Audited: _____ Date of Audit: _____
2. _____

S. No	Audit Parameters	Yes/No	3	2	1
1	CO, PO/PSO Mapping				
2	Identification of Curricular Gap				
3	Adherence to Academic Calendar				
4	Teaching Plan, use of Teaching Pedagogies and Aids				
5	Use of ICT Resources				
6	Maintenance of the Class Record				
7	Course Coordination				
8	Content Beyond Syllabus				
9	Tutorial Classes/Assignments				
10	Remedial Classes				
11	Motivation Programmes For Bright Students				
12	Standard of Question Paper With Respect to Knowledge Level ,Co Contribution And Coverage of Syllabus				
13	Assessment of Answer Scripts				
14	Audit of Internal Exam Evaluation				
15	Conduct of Experiments In Laboratory				
16	Result Analysis				
17	Student Feedback &ATR				
18	Class Committee Meeting and ATR				
19	Quality of Project-Work -UG				
20	Quality of Project-Work -PG				
21	Student Innovative Projects				


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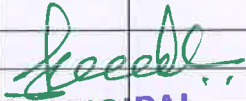
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22	Industry-Institution Interaction in Academic				
	A) Industrial Visit/ In plant Training				
	B) Internships				
	C) Guest Lecture				
	D) Value Added Courses / Certification				
23	Co-Curricular Activities (Participation in Other Institute/ Department Like Symposium, Workshop)				
24	Student Conference Publications				
25	Student Achievements & Awards				
26	Employability Enhancement and Skill Development Activities				
27	Placement Training				
28	Placement Statistics				
29	GATE/CAT/GRE/TOFEL/TANCET/JELTS/ State and Central Level Exams Coaching				
30	Professional Chapters/Society				
31	FDP/STTP/Training Programs Organized				
32	Symposium/Conference/Workshop/ Guest Lecture/Seminar Organized				
33	Student Mentoring				
34	Parents Meeting				
35	Enrolment Ratio				
36	Direct Assessment Tools Employed (Serial Test, Assignment, Seminar, Quiz, Etc.)				
37.	Indirect Assessment Tools Employed (Student Exit survey, Alumni Survey, Employer Survey, Etc)				
38	Success Rate of Students-Out Come Based (Over All)				
	I) Success Rate of Students-II Year				
	II) Success Rate of Students –III Year				
	III) Success Rate of Students –IV Year				
39	Attainment of CO For Last Academic Year				
40	Attainment of PO For Last Academic Year				


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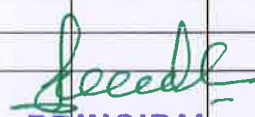
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41	Club activities				
42	Entrepreneurship and start up activities				
43	Availability of News Letter And Magazine				
44	Department Student Faculty Ratio(SFR)				
45	Faculty Cadre Ratio				
46	Faculty publication in SCI/Scopus/WOS				
47	Faculty presented papers in international conferences(Abroad)				
48	Faculty completed NPTEL/MOOC/SWAYAM/Certificate course				
49	Faculty completed industry certified courses				
50	Faculty participation in FDP/STTP				
51	Faculty As A Resource/ Chair Persons				
52	Faculty Collaboration With Industry/Institute				
53	Consultancy services offered by the department				
54	Faculty As Members In international / National Conferences / Editorial Board In Journals				
55	Faculty Research Project(Funded)				
	a. Completed projects				
	b. On-going projects				
	c. Applied projects				
56.	No of research supervisors in the department				
57	No of research scholars pursuing Ph.D (FT/PT)				
58	Patents Filed/Sanctioned-Faculty Members				
59	FPADS and ATR				
60	Faculty Awards/ Recognition				
61	Suggestions To University For Syllabus Improvement, If Any(Letter Proof)				
62	MOU Signed-Impact of MOU				
63	Advisory board meetings				

S. No	Performance Indicators	Yes/No	3	2	1
64	Grievances Redressed(Faculty/student/women)				
65	Students Involvement In Extra Curricular Activities/Sports Activities/Games				
66	Professional Counseling				
67	NSS/NCC/YRC/Others				
68	Projects To Product/Application Conversion				
69	Research Forum/Special Interest Group(SIG)				
70	Orientation to Fresher(Fresher/Students)				
71	Innovative Practices followed by the Department				
72	First year student profiling				


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Continuous improvement (Least 3 years)					
73	Admissions				
74	Placement				
75	Higher Studies				
76	Internships				
77	Publications				
78	Funded Projects				
79	Patents				
80	Consultancy				
81	CO/PO Attainment				
82	Success rate				
83	Entrepreneurship development				
84	Alumni				
85	Faculty Book/ book chapter/monographs				

86. SWOC Analysis of the department

S. No	Performance indicators	3	2	1
1	Whether the departments having proper SWOC Analysis?			
2	If the department is working towards get rid of Weakness?			
3	Whether the department has done the work address the Challenges?			

Signature of the Auditors

1.

2.

Name of the Auditor	1.	2.
Designation		
Department		
Date		

SIGNATURE OF THE PRINCIPAL



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**ACADEMIC AND ADMINISTRATIVE
AUDIT (AAA)
GUIDELINES**



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6.5.2. ACADEMIC AUDITING GUIDELINES

SL. NO	DESCRIPTIONS
1.	CO, PO/PSO Mapping <ul style="list-style-type: none">Defining and appropriateness of the CO Statement (1)CO, PO/PSO Mapping and justification (2)
2.	Identification of curricular gap <ul style="list-style-type: none">Process to identify the curricular gap (1)Identified curricular gaps and its appropriateness (1)Effective implementation (1)
3.	Adherence to academic calendar <ul style="list-style-type: none">Availability of academic calendarEffective implementation (2) (Verified through documentary evidence)
4.	Teaching plan ,use of teaching pedagogies <ul style="list-style-type: none">Lesson plan (1)Extent of use of NPTEL/other on-line Resources , implementation of pedagogical initiatives such as real life examples ,collaborative learning, flipped class room, role-play, etc.(Documentary evidence) (2)
5.	Use of ICT Resources <ul style="list-style-type: none">Availability Of ICT Supported Learning (1)Effective utilization of ICT Resources (2)
6.	Maintenance of the class record <ul style="list-style-type: none">Syllabus ,Time table, record of class work, attendance entry, serial test analysis, assignments/tutorial, remedial class attendance, content beyond syllabus, Co-wise mark entry
7.	Course coordination <ul style="list-style-type: none">Availability of course evaluation report (1)Course coordinator-Minutes of meeting (1)Effective implementation (1)
8.	Content beyond syllabus <ul style="list-style-type: none">Identification of CBS (1)Record of delivery of content beyond syllabus (1)/Documentary EvidenceCBS Assessment (1)
9.	Tutorial classes/ Assignments <ul style="list-style-type: none">Quality of questions in Tutorial/assignment (1)Relevance to Cos Tutorial/assignment (1)Evaluation of assignment/Tutorials (1)
10.	Remedial class <ul style="list-style-type: none">Analysis of performance of slow/Average learners/Toppers in class tests, serial tests (1)

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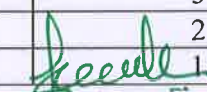
	<ul style="list-style-type: none"> Extent of support offered to improve slow/average/toppers learners (1)
11.	Motivational Programmes for bright students <ul style="list-style-type: none"> Identification and analysis of performance of bright students (1) Extent of support provided to challenge the bright students (2) (Motivational programs, unique test, challenging assignment, prepare them for national level competitions, etc.,)
12.	Standard of question paper with respect to knowledge level, equal contribution to Cos and coverage of syllabus <ul style="list-style-type: none"> Question framed based on bloom's taxonomy/OBE (2) Question paper with contribution to all COs (1)
13.	Assessment of answer scripts <ul style="list-style-type: none"> Availability of scheme of evaluation with answer key (2) Proper evaluation (1)
14	Audit of internal exam evaluation <ul style="list-style-type: none"> Availability Of Audit Report (1) Action Taken Report (2)
15	Conduct of experiments in laboratory <ul style="list-style-type: none"> Availability of lab manual (1) Maintenance of record note/observation (1) Innovative practices in lab (1)
16	Result analysis <ul style="list-style-type: none"> Subject/faculty/class wise analysis (2) Remedial measures (1)

17. Class committee meeting and ATR

Whether class committee is formed according to the norms	Whether meetings are conducted periodically	Minutes of the meeting and ATR	Points
Yes	Yes	Yes	3
Yes	Yes	No	2
Yes	No	No	1

18. Quality of project work-UG

Identification Of Projects And Allocation Methodology To Faculty Members	Process For Monitoring And Evaluation	Documentation	Points
Yes	Yes	Yes	3
Yes	Yes	No	2
Yes	No	No	1


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19. Quality of project work-UG

Identification of projects and allocation methodology to faculty Members	Process for monitoring And evaluation	Documentation	Points
Yes	Yes	Yes	3
Yes	Yes	No	2
Yes	No	No	1

20. Quality of project work-PG

Identification of Projects and allocation methodology to faculty Members	Process for monitoring And evaluation	Documentation	Points
Yes	Yes	Yes	3
Yes	Yes	No	2
Yes	No	No	1

21. Student Innovative projects (other than curriculum projects)

Whether relevant to The real-time Problems & concepts	Whether partially Completed	Whether papers Published/awards Received by projects	Points
Yes	Yes	Yes	3
Yes	Yes	No	2
Yes	No	No	1


22. Industry –Institution Interaction in Academic

A. Industrial visit / In-plant Training

Whether IV is organized For each academic year	Whether feedback is Obtained from Industries and Students	ATR and Documentation	points
Yes	Yes	Yes	3
Yes	Yes	No	2
Yes	No	No	1

B. Internships

% of students attended internship	Point (S)
5%to 10%	3
2%to 5%	2
<2%	1


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C. Guests lectures

No. of Guest Lectures /academic year	Point(s)
≥ 3	3
2	2
1	1

D. Value added courses Certification

%of students attended value added Course&certification	Point(s)
40%to 45%	3
35%to 40%	2
30%to 35%	1

23. Co-curricular Activities (participation in other institution/department like symposium, Workshop, etc.,


% of students participation in co Curricular activities	Point(s)
45%to 50%	3
40%to 45%	2
35%to 40%	1

24. Student conference publications

% of students conference publications	Point(s)
20%to 25%	3
15%to 20%	2
10%to 15%	1

25. Student Achievements & awards

National level winner/product development	-3 points
State level winner	-2 points
University/college level winner	-1 points


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26. Employability Enhancement and Skill Development

Courses on soft skill development	Courses on industry Oriented skill development	Availability of documents	points
Yes	Yes	Yes	3
Yes	Yes	No	2
yes	No	No	1

27. Placement training

Whether placement Training is given?	Whether placement Training is included in the Timetable?	Availability of Documents (Including Technical training)	points
Yes	Yes	Yes	3
Yes	Yes	No	2
Yes	No	No	1

28. Placement statistics

No. of students placed is >60 % -3 points

No. of students placed is between 50% and 65% -2 points

No. of students placed is between 40% and 50% -1 points

Calculation of %:

$$C = (a/b) * 100$$

a- Number of Students placed in core company (without duplication)

b- Total number of students admitted/year

29. GATE/CAT/GRE/TOFEL/TANCET/IELT/state and central level Exams coaching

No. of Students is >60% -3 points

No. of Students in between 5% and 10% -2 points

No. of Students is <5% -1 points


Calculation of %:

$$C = (a/b) * 100$$

a- Number of students having score

c- Total no. of. Eligible students/year

d-


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30. Professional Chapters/Society

International chapters/society -3 points

National chapters/society -2 points

State level chapters/society -1 point

31. FDP/STTP/Training programs organized

No.of.Programs organized per year>3 -3 points

No.of.Programs organized per year in between 2 and3 -2 points

No.of. Programs organized per year<2 -1 points

32. Symposium/conference/workshop/seminar organized

If all programs are organized/year -3 points

If any 3 programs are organized/year -2 points

If less than 2 programs are organized/year -1 points

33. Student Mentoring

Whether Mentorship/tutorship is Formed according to the meeting	Whether tutor meetings are conducted periodically	Availability Minutes of Meeting and ATR	Points
Yes	Yes	Yes	3
Yes	Yes	No	2
Yes	No	No	1

34. Parents meeting

Whether parents meeting is conducted periodically	Minutes of the meeting	Follow up action and documentation	Points
Yes	Yes	Yes	3
Yes	Yes	No	2
Yes	No	No	1

II.National Board of Accreditation (NBA)-draft format for guidelines

Sl. No	Performance Indicators	Details	Marks Obtained
35	Enrolment ratio	70-100% sanctioned intake	3
		50-70% sanctioned intake	2

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		< 50% sanctioned intake			1
36	Direct Assessment Tools Employed	Effective compliance to NBA	Frequency Of Assessment And Enough Sample Size	Attainment ATR, follow up	
		All three satisfied			3
		Any two satisfied			2
		Only one satisfied			1
37	Indirect assessment tools employed	Effective compliance to NBA	Frequency Of Assessment And Enough Sample Size	Attainment ATR, follow up	
		All three satisfied			3
		Any two satisfied			2
		Only one satisfied			1
38	Success rate of students				
I	First year (# To be calculated by the respective S&H Dept responsible)	Pass percentage >65			3
		Pass percentage 55-65			2
		Pass percentage 50-54			1
a) Success rate of students-II year		Pass percentage >65			3
		Pass percentage 55-65			2
		Pass percentage 50-54			1
b) Success rate of students-III year		Pass percentage >70			3
		Pass percentage 60-70			2
		Pass percentage 50-59			1
c) Success rate of students-IV year		Pass percentage >75			3
		Pass percentage 65-75			2
		Pass percentage 50-64			1
39	Attainment of CO for last academic year	Average of CO attainment for all subjects=Attainment value	I-Year #	>75	3
				65-75	2
				55-64	1
		II-Year		>75	3
				65-75	2
				55-64	1
		III-Year		>75	3
				65-75	2
				55-64	1
		IV-Year		>75	3
				65-75	2
				55-64	1
40	Attainment of PO For Previous Batch	Average of POs and PSOs attainment for one batch=Attained value		>75	3

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		Average of CO Targets = Target value		
		Percentage = Attained value / Target value	65-75	2
			55-64	1
41	Club activities	Existence of clubs and students participation (1 points) Club activities, frequencies and documents for proof (2 points)		
42	Entrepreneurship and start up activities	No. of initiatives taken (guest lectures/seminars Conducted on entrepreneurship)	2 per year	3
			1 per year	2
		No. of students turned as startups Or entrepreneurs in last 3 years/ 60 students batch	2	3
			1	2
43	Availability of news letter And magazines	Technical relevance of the Material	>70%	3
			60-70%	2
			-60%	1
		No. of students contributed/ 60 students batch	>5	3
			3-5	2
			1-2	1
44	Department student faculty Ratio(SFR)	≤ 15		3
		15-18		2
		18-20		1
45	Faculty cadre ratio	If 1:2:6 $\left\{ \left[\frac{AF_1}{RF_1} \right] + \left[\frac{AF_2}{RF_2} * 0.6 \right] + \left[\frac{AF_3}{RF_3} * 0.4 \right] \right\} * 2.5$	=25	3
			20-25	2
			<20	1
46	Faculty publications in SCI/Scopus/Wos Faculty strength in the dept=m	No. of faculty publication anyone (SCI/Scopus/Wos)	0.5m	3
			0.3m	2
			0.2-0.29m	1
47	Faculty presented papers in International conferences		>1	3
			=1	2
48	Faculty completed NPTEL/MOOC/SWAYAM/certific ates courses Faculty strength in the department=m	No. of courses To be completed by faculty	0.8m	3
			0.6m	2
			0.4m	1
49	Faculty completed industry	m/4		3

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	certified courses faculty strength In the dept=m	m/6	2
		Min. numbers	1
50	Faculty participation in FDP/STTP faculty Strength in the dept=m	3-7/7-14 days	0.3m/0.15m
			0.2m/0.1m
			0.1m/0.05m
51	Faculty as a resources /chairpersons	0.2m	3
		0.1m	2
	Faculty strength in the Dept=m	<0.1m	1
52	Faculty collaboration with industry/institute	0.2m	3
		0.1m	2
		<0.1m	1
53	Consultancy services offered by the department/ I year	>1 lakh	3
		50,000-1 lakh	2
		10,000-50,000	1
54	Faculty as members in international/national Conferences/editorial Board in journals/advisory Committee/reviewer faculty strength in the dept=m	0.1m	3
		0.05m-0.09m	2
		<0.05m	1
55	Faculty research Project (funded)	Total amount	
	a. completed projects	7 lakhs	3
	b. ongoing projects	5-6 lakhs	2
	c. applied projects	1-5 lakhs	1
56	No. of research supervisors In the department	S=0.3m	3
	No. of supervisors in the dept=s	S=0.2-0.29m	2
	Faculty strength in the dept=m	S=0.1-0.2m	1
57	No. of research scholars Pursuing PH.D. (FT/PT)faculty strength in the dept=m	S PT	3
		s/2 PT	2
		s/4 PT-s/2PT	1
58	Patents filed/sanctioned	1 sanctioned	3
	Faculty strength in the Dept=m	2 applied	2
		1 applied	1

(Signature)

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GOBI (Tk), ERODE (Dt).



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59	FPAD Sand ATR	Implementation and ATR available	3
		Implementation	2
60	Faculty awards/recognition by Reputed agencies	>1	3
		1	2
61	Suggestions to university for syllabus Improvement, if any (letter proof)	(Bos) members and letters available	3
		(Bos) members available/ no letters	2
		Only letters	1
62	MOU signed-Impact of MOU	At least 1 MOU per year and activities	3
		2 activities	2
		1 activity	1
63	Advisory board meetings		
		All three satisfied	3
		Any two satisfied	2
		Only one satisfied	1


(#to be calculated by the respective S&H dept. responsible)

64. Grievances Redressal

Criteria	Points
Weather the department has grievance redressal committee Which is functioning	1
Grievance cell records and action Taken Report	2

65. Students involvement in extracurricular Activities/sports Activities/Games

Criteria	Points
5-10% student involvement in the activities	3
Institution level	2
University/National level	1


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66. Professional counseling

Criteria	Points
Whether there is professional counseling available to students?	1
Maintenance of records and counseling follow ups	2

67. NSS/NCC/YRC/others

Criteria	Points
Number of students enrolled in NSS/NCC/YRC/Rotract/Blood Donors etc.,any other active participation	1
Organizing events and Documents	2

68. Projects to product/application conversion

Criteria	Points
Development of prototype/product(minimum 2 numbers per year)	2
Availability/working if prototype with department	1

69. Research forum/special Interest Group(SIG)

Criteria	Points
Whether the department has research forums/SIG?	1
Whether regular meeting is organized by research Forums/SIG?(minutes & documentation)	1
Suggestions and action taken report	1

70. Orientation to fresher-first year students(both UG,PG)


Criteria	Points
Whether orientation program is arranged for fresher	1
Type of the programme:Software skills/Technical skills/Bridge Course and frequency is at least two per year	2

71. Innovative practices followed by the department

Criteria	Points
Number of innovative practices adopted in the department	1
Impact of the innovative practice	2

72. Student profiling

Criteria	Points
Does the department has proper profile of the students? (from first year students to final year)	1
If the profile has complete information/data?	1


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Profile analysis and special measure(if any)	1
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73. Admissions (last three years)

criteria			Points
CAYm2	CAYm1	CAY	
Admissions for the CAY $\geq 75\%$			2
Admissions for the CAY-1 is $>50\%$ and $<75\%$			1

74. Placement

Criteria	Points
Total number of students placed is $>75\%$ out of eligible students	2
Number of students placed for is $>25\%$ and $<75\%$	1

75. Higher studies


Criteria	Points
Number of students pursuing higher studies is 25% for UG Department and 5% for PG department (PH.D, and other):	2
Students undergo M.S/PH.D, in recognized university with good Academic profile	1

76. Internships

Criteria	Points
Number of internships that the students are undertaking in the Department is 1% per year	1
Number of internships that the students are undertaking in the Department is 2% per year	2
Number of internships that the students are undertaking in the Department is more than 2% per year	3

77. Publications

criteria	Points
If 50% of the faculty members has published in [journals not listed In SCI/Scopus/WOS and conference]	1
Number of publication by the faculty members is equal to the total Number of faculty members in the department	1
If there is continuous improvement in the last 3 years	1


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78. Funded projects

Criteria	Points
Funded projects applied but not sanctioned(at least doctoral degree Holders)	1
Funded projects sanctioned but not completed	2
Funded projects are completed and more than 2 per year	3

79. Patent

Criteria	Points
Faculty members applied for patent but not completed	1
Number of patents is more than 2 in the department	2
Number of patents is 10% out of total faculty in the department or if there is any continuous improvement	3

80. Consultancy

Criteria	Points
Only consultancy project in the department worth 1 lakh	1
Number of consultancy project is more than 2 in the department	2
Number of consultancy/MOUs signed is more than 3 in the Department and if there is any continuous improvement	3

81. CO/PO Attainment

Criteria	Points
Attainment of CO/PO is >75%	1
Attainment of CO/PO is >65 and <74	2
Attainment of CO/PO is >55 and <64	3

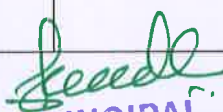
Note: attainment should be correlated with placement status, entrepreneurship etc.

82. Success rate

Criteria	Points
Percentage of success rate is >70 and <79	1
Percentage of success rate is >80 and <89	2
Percentage of success rate is >90	3
Percentage of success rate is <80	0

83. Entrepreneurship Development

Criteria	Points
Whether there is EDC cell in the department level/college level And number of entrepreneurship program organized is 2 per year	1
If the department is having 5% of entrepreneur's out Of total students with properly documented proof of conducting the Entrepreneurship development activities and if there is any continuous improvement	2


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84. Alumni

criteria	Points
Alumni interaction activities conducted every year	2
Alumni activities are properly documented	1

85. Faculty book/Book chapter/monographs

Criteria	Points
Number of books published by faculty is 25% out of total count of	2
Number of monographs prepared is 20% out of total faculty count	1

86. SWOC Analysis of the Department

Criteria	Points
Whether the department is having proper SWOC analysis	1
If the department is working towards get rid of weakness	1
Whether the department has done the work to address the challenges	1

(Signature of the Auditor)

Name of the Auditor	
Designation	
Institution	
Date	

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Internal Quality Assurance Cell (IQAC)
Academic and Administrative Audit–Consolidated Report

Department: _____

Date: _____

S. No	Section Head	Total score
1	Academic audit	
2	National Board of Accreditation (NBA)	
3	National Assessment and Accreditation Council	
4	Continuous Improvement (Last 3 Academic Years)	
5	SWOC Analysis	

Strengths of the department:

- 1.
- 2.
- 3.


Challenges of the department:

- 1.
- 2.
- 3.

Improvement to be made in the department

- 1.
- 2.
- 3.

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Auditor



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DEPARTMENTWISE AUDIT REPORTS



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic and Administrative Audit – Consolidated Report

Department: Automobile Engineering

Date: 23.05.2022

S. No.	Section Head	Total Score
1	Academic audit	95
2	National Board Of Accreditation(NBA)	44
3	National Assessment And Accreditation Council	24
4	Continuous Improvement (Last 3 Academic Years)	19
5	SWOC Analysis	09

Strengths of the Department

1. Mentoring system
2. Co-curricular activities
- 3.

Challenges of the Department

1. Patents
2. Faculty awards / Recognition
- 3.

Improvement to be made in the Department

1. Need more Publications.
- 2.
- 3.

V.V.C.
23/5/22
HOD

[Signature]
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[Signature]
23/5/22
AUDITOR



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Department Performance Audit

Name of the Auditor's: 1. M. T. E. K. VADIVEL Department Audited: AUTOMOBILE Date of Audit: 22.05.2022

2. MR. ALAGAR/AP

S. No	Audit Parameters	Yes/No	3	2	1
	ACADEMIC AUDIT				
1	CO, PO/PSO Mapping	✓	✓		
2	Identification of Curricular Gap	✓		✓	
3	Adherence to Academic Calendar	✓		✓	
4	Teaching Plan, use of Teaching Pedagogies and Aids	✓	✓		
5	Use of ICT Resources				
6	Maintenance of the Class Record	✓	✓		
7	Course Coordination	✓	✓		
8	Content Beyond Syllabus	✓		✓	
9	Tutorial Classes/Assignments	✓	✓		
10	Remedial Classes	✓		✓	
11	Motivation Programmes For Bright Students	✓		✓	
12	Standard of Question Paper With Respect to Knowledge Level ,Co Contribution And Coverage of Syllabus	✓	✓		
13	Assessment of Answer Scripts	✓	✓		
14	Audit of Internal Exam Evaluation	✓	✓		
15	Conduct of Experiments In Laboratory	✓	✓		
16	Result Analysis	✓	✓		
17	Student Feedback & ATR	✓	✓		
18	Class Committee Meeting and ATR	✓	✓		
19	Quality of Project-Work -UG	✓	✓		
20	Quality of Project-Work -PG	✓	✓		
21	Student Innovative Projects	✓	✓		

Prasad
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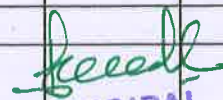


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41	Club activities	✓	✓		
42	Entrepreneurship and start up activities	✓		✓	
43	Availability of News Letter And Magazine	✓			
44	Department Student Faculty Ratio(SFR)	✓	✓		
45	Faculty Cadre Ratio	✓	✓		
46	Faculty publication in SCI/Scopus/WOS	✓			
47	Faculty presented papers in international conferences(Abroad)	✓			
48	Faculty completed NPTEL/MOOC/SWAYAM/Certificate course	✓	✓		
49	Faculty completed industry certified courses	✓			
50	Faculty participation in FDP/STTP	✓	✓		
51	Faculty As A Resource/ Chair Persons	✓			
52	Faculty Collaboration With Industry/Institute	✓			
53	Consultancy services offered by the department	✓			
54	Faculty As Members In international / National Conferences / Editorial Board In Journals	✓			
55	Faculty Research Project(Funded)	✓			
	a. Completed projects				
	b. On-going projects				
	c. Applied projects				
56.	No of research supervisors in the department	✓			
57	No of research scholars pursuing Ph.D(FT/PT)	✓			
58	Patents Filed/Sanctioned-Faculty Members	✓			
59	FPADS and ATR	✓			
60	Faculty Awards/ Recognition	✓	✓		
61	Suggestions To University For Syllabus Improvement, If Any(Letter Proof)	✓			
62	MOU Signed-Impact of MOU	✓	✓		
63	Advisory board meetings	✓			

III - NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

S.No	Performance Indicators	Yes/No	3	2	1
64	Grievances Redressed(Faculty/student/women)	✓	✓		
65	Students Involvement In Extra Curricular Activities/Sports Activities/Games	✓	✓		
66	Professional Counseling	✓	✓		
67	NSS/NCC/YRC/Others	✓	✓		
68	Projects To Product/Application Conversion	✓			
69	Research Forum/Special Interest Group(SIG)	✓			
70	Orientation to Fresher(Fresher/Students)	✓	✓		
71	Innovative Practices followed by the Department	✓	✓		
72	First year student profiling	✓			


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic and Administrative Audit – Consolidated Report

Department: Civil

Date: 24.05.2022

S. No.	Section Head	Total Score
1	Academic audit	94
2	National Board Of Accreditation(NBA)	45
3	National Assessment And Accreditation Council	23
4	Continuous Improvement (Last 3 Academic Years)	21
5	SWOC Analysis	09

Strengths of the Department


1. Good placement
2. Teaching learning process is good
- 3.


Challenges of the Department



1. No patents
2. No funded project
- 3.

Improvement to be made in the Department

1. suggested to apply patents.
- 2.
- 3.


HOD
24/5/22.


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1. 
24/5/22
2. 
24/5/22
AUDITOR



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Department Performance Audit

Name of the Auditor's: 1. Mr. Magash Department Audited: CIVIL Date of Audit: 24.05.22

2. Mr. Anil Murugan
I - ACADEMIC AUDIT

S. No	Audit Parameters	Yes/No	3	2	1
1	CO, PO/PSO Mapping	✓	✓		
2	Identification of Curricular Gap	✓		✓	
3	Adherence to Academic Calendar	✓	✓		
4	Teaching Plan, use of Teaching Pedagogies and Aids	✓	✓		
5	Use of ICT Resources	✓	✓		
6	Maintenance of the Class Record	✓	✓		
7	Course Coordination	✓		✓	
8	Content Beyond Syllabus	✓	✓		
9	Tutorial Classes/Assignments	✓	✓		
10	Remedial Classes	✓		✓	
11	Motivation Programmes For Bright Students	✓	✓		
12	Standard of Question Paper With Respect to Knowledge Level ,Co Contribution And Coverage of Syllabus	✓	✓		
13	Assessment of Answer Scripts	✓	✓		
14	Audit of Internal Exam Evaluation	✓	✓		
15	Conduct of Experiments In Laboratory	✓	✓		
16	Result Analysis	✓	✓		
17	Student Feedback &ATR	✓	✓		
18	Class Committee Meeting and ATR	✓	✓		
19	Quality of Project-Work -UG	✓	✓		
20	Quality of Project-Work -PG	✓	✓		
21	Student Innovative Projects	✓			

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41	Club activities	✓	✓		
42	Entrepreneurship and start up activities	✓		✓	
43	Availability of News Letter And Magazine	-			
44	Department Student Faculty Ratio(SFR)	✓	✓		
45	Faculty Cadre Ratio	✓	✓		
46	Faculty publication in SCI/Scopus/WOS	-			
47	Faculty presented papers in international conferences(Abroad)	-			
48	Faculty completed NPTEL/MOOC/SWAYAM/Certificate course	-			
49	Faculty completed industry certified courses	✓			✓
50	Faculty participation in FDP/STTP	✓		✓	
51	Faculty As A Resource/ Chair Persons	-			
52	Faculty Collaboration With Industry/Institute	-			
53	Consultancy services offered by the department	-			
54	Faculty As Members In international / National Conferences / Editorial Board In Journals	-			
55	Faculty Research Project(Funded)				
	a. Completed projects	-			
	b. On-going projects	-			
	c. Applied projects	-			
56.	No of research supervisors in the department	-			
57	No of research scholars pursuing Ph.D(FT/PT)	-			
58	Patents Filed/Sanctioned-Faculty Members	-			
59	FPADS and ATR	-			
60	Faculty Awards/ Recognition	✓		✓	
61	Suggestions To University For Syllabus Improvement, If Any(Letter Proof)	-			
62	MOU Signed-Impact of MOU	✓	✓		
63	Advisory board meetings	-			

III - NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

S.No	Performance Indicators	Yes/No	3	2	1
64	Grievances Redressed(Faculty/student/women)	✓	✓		
65	Students Involvement In Extra Curricular Activities/Sports Activities/Games	✓	✓		
66	Professional Counseling	✓	✓		
67	NSS/NCC/YRC/Others	✓	✓		
68	Projects To Product/Application Conversion	✓		✓	
69	Research Forum/Special Interest Group(SIG)	-			
70	Orientation to Fresher(Fresher/Students)	✓	✓		
71	Innovative Practices followed by the Department	✓	✓		
72	First year student profiling	✓			

[Signature]
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic and Administrative Audit – Consolidated Report

Department: CSE

Date: 23.05.2022

S. No.	Section Head	Total Score
1	Academic audit	101
2	National Board Of Accreditation(NBA)	60
3	National Assessment And Accreditation Council	17
4	Continuous Improvement (Last 3 Academic Years)	23
5	SWOC Analysis	8

Strengths of the Department

1. Admission.
2. MOU and Teaching Learning process is good.
3. Experienced Faculty


Challenges of the Department


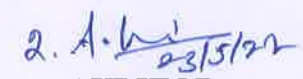
1. Funded projects
2. patents.
- 3.

Improvement to be made in the Department

1. Student's are asked to do more NPTEL online course.
2. Swayam courses.
- 3.


HOD


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1. 
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Department Performance Audit

Name of the Auditor's: 1. D. NIVETHINI AP/IT Department Audited: CSE Date of Audit: 23.05.22

2. A. KANIMOZHI AP/MCA

I - ACADEMIC AUDIT

S. No	Audit Parameters	Yes/No	3	2	1
1	CO, PO/PSO Mapping	✓	✓		
2	Identification of Curricular Gap	✓		✓	
3	Adherence to Academic Calendar	✓	✓		
4	Teaching Plan, use of Teaching Pedagogies and Aids	✓	✓		
5	Use of ICT Resources	✓	✓		
6	Maintenance of the Class Record	✓	✓		
7	Course Coordination	✓	✓		
8	Content Beyond Syllabus	✓	✓		
9	Tutorial Classes/Assignments	✓		✓	
10	Remedial Classes	✓	✓		
11	Motivation Programmes For Bright Students	✓	✓		
12	Standard of Question Paper With Respect to Knowledge Level ,Co Contribution And Coverage of Syllabus	✓	✓		
13	Assessment of Answer Scripts	✓	✓		
14	Audit of Internal Exam Evaluation	✓	✓		
15	Conduct of Experiments In Laboratory	✓	✓		
16	Result Analysis	✓	✓		
17	Student Feedback & ATR	✓	✓		
18	Class Committee Meeting and ATR	✓	✓		
19	Quality of Project-Work -UG	✓	✓		
20	Quality of Project-Work -PG	✓			
21	Student Innovative Projects	✓	✓	✓	

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41	Club activities	✓	✓		
42	Entrepreneurship and start up activities	✓		✓	
43	Availability of News Letter And Magazine	✓			✓
44	Department Student Faculty Ratio(SFR)	✓	✓		
45	Faculty Cadre Ratio	✓			
46	Faculty publication in SCI/Scopus/WOS	✓		✓	
47	Faculty presented papers in international conferences(Abroad)	✓			✓
48	Faculty completed NPTEL/MOOC/SWAYAM/Certificate course	✓			✓
49	Faculty completed industry certified courses	✓		✓	
50	Faculty participation in FDP/STTP	✓	✓		
51	Faculty As A Resource/ Chair Persons	✓		✓	
52	Faculty Collaboration With Industry/Institute	✓		✓	
53	Consultancy services offered by the department	✓		✓	
54	Faculty As Members In international / National Conferences / Editorial Board In Journals	✓			✓
55	Faculty Research Project(Funded)	✓			
	a. Completed projects	✓		✓	
	b. On-going projects	✓		✓	
	c. Applied projects	✓			✓
56.	No of research supervisors in the department	✓			✓
57	No of research scholars pursuing Ph.D(FT/PT)	✓			✓
58	Patents Filed/Sanctioned-Faculty Members	✓			✓
59	FPADS and ATR	✓			✓
60	Faculty Awards/ Recognition	✓			✓
61	Suggestions To University For Syllabus Improvement, If Any(Letter Proof)	✓			✓
62	MOU Signed-Impact of MOU	✓		✓	
63	Advisory board meetings	✓		✓	

III - NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

S.No	Performance Indicators	Yes/No	3	2	1
64	Grievances Redressed(Faculty/student/women)	✓			
65	Students Involvement In Extra Curricular Activities/Sports Activities/Games	✓	✓		
66	Professional Counseling	✓		✓	
67	NSS/NCC/YRC/Others	✓	✓		
68	Projects To Product/Application Conversion	✓			✓
69	Research Forum/Special Interest Group(SIG)	✓			✓
70	Orientation to Fresher(Fresher/Students)	✓			
71	Innovative Practices followed by the Department	✓			
72	First year student profiling	✓			

Keeede
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T.N. Palayam (Po), Gobi (Tk), Erode (Dt) – 638 506



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic and Administrative Audit – Consolidated Report

Department: ECE

Date: 23.05.22

S. No.	Section Head	Total Score
1	Academic audit	94
2	National Board Of Accreditation(NBA)	44
3	National Assessment And Accreditation Council	21
4	Continuous Improvement (Last 3 Academic Years)	21
5	SWOC Analysis	09

Strengths of the Department

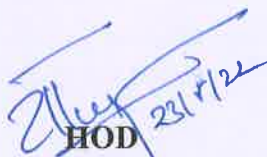
1. Good tutor and student relationship
2. Good placement
- 3.


Challenges of the Department

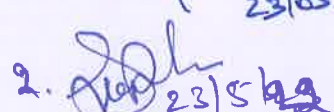
1. Funded projects
2. Patents
- 3.

Improvement to be made in the Department

1. Book publications
- 2.
- 3.


HOD 23/5/22


PRINCIPAL
JKK MUNIRAJAH COLLEGE
OF TECHNOLOGY
T.N. PALAYAM (Po)-638 506.
GOBI (TK), ERODE (Dt).

1. C. S. Rajan 23/05/22
2.  23/5/22
AUDITOR



J.K.K. MUNIRAJAH COLLEGE OF TECHNOLOGY

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T.N. Palayam (Po), Gobi (Tk), Erode (Dt) – 638 506

Department Performance Audit

Name of the Auditor's: 1. Dr. C. SARAVANAN Department Audited: ECE Date of Audit: 23.05.22

2. Mr. S.M. PRANESH

1 - ACADEMIC AUDIT

S. No	Audit Parameters	Yes/No	3	2	1
1	CO, PO/PSO Mapping	✓	✓		
2	Identification of Curricular Gap	✓		✓	
3	Adherence to Academic Calendar	✓		✓	
4	Teaching Plan, use of Teaching Pedagogies and Aids	✓	✓		
5	Use of ICT Resources				
6	Maintenance of the Class Record	✓	✓		
7	Course Coordination	✓	✓		
8	Content Beyond Syllabus	✓		✓	
9	Tutorial Classes/Assignments	✓	✓		
10	Remedial Classes	✓		✓	
11	Motivation Programmes For Bright Students	✓		✓	
12	Standard of Question Paper With Respect to Knowledge Level ,Co Contribution And Coverage of Syllabus	✓	✓		
13	Assessment of Answer Scripts	✓	✓		
14	Audit of Internal Exam Evaluation	✓	✓		
15	Conduct of Experiments In Laboratory	✓	✓		
16	Result Analysis	✓	✓		
17	Student Feedback &ATR	✓	✓		
18	Class Committee Meeting and ATR	✓	✓		
19	Quality of Project-Work -UG	✓	✓		
20	Quality of Project-Work -PG	✓	✓		
21	Student Innovative Projects	✓	✓	✓	

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41	Club activities	✓	✓		
42	Entrepreneurship and start up activities	✓		✓	
43	Availability of News Letter And Magazine	—			
44	Department Student Faculty Ratio(SFR)	✓	✓		
45	Faculty Cadre Ratio	✓	✓		
46	Faculty publication in SCI/Scopus/WOS	—			
47	Faculty presented papers in international conferences(Abroad)	—			
48	Faculty completed NPTEL/MOOC/SWAYAM/Certificate course	✓	✓		
49	Faculty completed industry certified courses	—			
50	Faculty participation in FDP/STTP	✓	✓		
51	Faculty As A Resource/ Chair Persons	—			
52	Faculty Collaboration With Industry/Institute	—			
53	Consultancy services offered by the department	—			
54	Faculty As Members In international / National Conferences / Editorial Board In Journals	—			
55	Faculty Research Project(Funded)	—			
	a. Completed projects				
	b. On-going projects				
	c. Applied projects				
56.	No of research supervisors in the department	—			
57	No of research scholars pursuing Ph.D(FT/PT)	—			
58	Patents Filed/Sanctioned-Faculty Members	—			
59	FPADS and ATR	—			
60	Faculty Awards/ Recognition	✓	✓		
61	Suggestions To University For Syllabus Improvement, If Any(Letter Proof)	—			
62	MOU Signed-Impact of MOU	✓	✓		
63	Advisory board meetings	—			

III - NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

S.No	Performance Indicators	Yes/No	3	2	1
64	Grievances Redressed(Faculty/student/women)	✓	✓		
65	Students Involvement In Extra Curricular Activities/Sports Activities/Games	✓	✓		
66	Professional Counseling	✓	✓		
67	NSS/NCC/YRC/Others	✓	✓		
68	Projects To Product/Application Conversion	—			
69	Research Forum/Special Interest Group(SIG)	—			
70	Orientation to Fresher(Fresher/Students)	✓	✓		
71	Innovative Practices followed by the Department	✓	✓		
72	First year student profiling	✓			

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic and Administrative Audit – Consolidated Report

Department: EEE

Date: 24-05-2022

S. No.	Section Head	Total Score
1	Academic audit	97
2	National Board Of Accreditation(NBA)	54
3	National Assessment And Accreditation Council	20
4	Continuous Improvement (Last 3 Academic Years)	21
5	SWOC Analysis	09

Strengths of the Department

1. Placement
2. Co-curricular - Activities
3. Tutor ward relationship


Challenges of the Department



1. No funded projects
- 2.
- 3.

Improvement to be made in the Department

1. Need to apply funded Research projects
2. Success rate
- 3.


HOD 24/05/22


PRINCIPAL
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GOBI (Tk), ERODE (Dt).

1)  24/5
2)  24/5
AUDITOR



J.K.K. MUNIRAJAH COLLEGE OF TECHNOLOGY

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T.N. Palayam (Po), Gobi (Tk), Erode (Dt) – 638 506



Department Performance Audit

Name of the Auditor's: 1. Dr. C. MURUGESAN Department Audited: EEE Date of Audit: 24.05.22

2. U. SASKALA

I - ACADEMIC AUDIT

S. No	Audit Parameters	Yes/No	3	2	1
1	CO, PO/PSO Mapping	✓	✓		
2	Identification of Curricular Gap	✓		✓	
3	Adherence to Academic Calendar	✓	✓		
4	Teaching Plan, use of Teaching Pedagogies and Aids	✓	✓		
5	Use of ICT Resources				
6	Maintenance of the Class Record	✓	✓		
7	Course Coordination	✓	✓		
8	Content Beyond Syllabus	✓	✓		
9	Tutorial Classes/Assignments	✓		✓	
10	Remedial Classes	✓	✓		
11	Motivation Programmes For Bright Students	✓		✓	
12	Standard of Question Paper With Respect to Knowledge Level ,Co Contribution And Coverage of Syllabus	✓	✓		
13	Assessment of Answer Scripts	✓		✓	
14	Audit of Internal Exam Evaluation	✓	✓		
15	Conduct of Experiments In Laboratory	✓	✓		
16	Result Analysis	✓		✓	
17	Student Feedback &ATR	✓	✓		
18	Class Committee Meeting and ATR	✓	✓		
19	Quality of Project-Work -UG	✓		✓	
20	Quality of Project-Work -PG	✓	✓		
21	Student Innovative Projects	✓			

S. Sankar
PRINCIPAL

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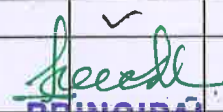


T.N. Palayam (Po), Gobi (Tk), Erode (Dt) – 638 506

41	Club activities	✓	✓		
42	Entrepreneurship and start up activities	✓		✓	
43	Availability of News Letter And Magazine	✓	✓		
44	Department Student Faculty Ratio(SFR)	✓	✓		
45	Faculty Cadre Ratio	✓	✓		
46	Faculty publication in SCI/Scopus/WOS	✓	✓		
47	Faculty presented papers in international conferences(Abroad)	✓	✓		
48	Faculty completed NPTEL/MOOC/SWAYAM/Certificate course	✓		✓	
49	Faculty completed industry certified courses	✓			
50	Faculty participation in FDP/STTP	✓	✓		
51	Faculty As A Resource/ Chair Persons	✓	✓		
52	Faculty Collaboration With Industry/Institute	✓	✓		
53	Consultancy services offered by the department	✓			
54	Faculty As Members In international / National Conferences / Editorial Board In Journals	✓			
55	Faculty Research Project(Funded)	✓			
	a. Completed projects				
	b. On-going projects				
	c. Applied projects				
56.	No of research supervisors in the department	✓			
57	No of research scholars pursuing Ph.D(FT/PT)	✓			
58	Patents Filed/Sanctioned-Faculty Members	✓	✓		
59	FPADS and ATR	✓			
60	Faculty Awards/ Recognition	✓	✓		
61	Suggestions To University For Syllabus Improvement, If Any(Letter Proof)	✓			
62	MOU Signed-Impact of MOU	✓	✓		
63	Advisory board meetings	✓			

III - NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

S.No	Performance Indicators	Yes/No	3	2	1
64	Grievances Redressed(Faculty/student/women)	✓	✓		
65	Students Involvement In Extra Curricular Activities/Sports Activities/Games	✓	✓		
66	Professional Counseling	✓	✓		
67	NSS/NCC/YRC/Others	✓	✓		
68	Projects To Product/Application Conversion				
69	Research Forum/Special Interest Group(SIG)				
70	Orientation to Fresher(Fresher/Students)	✓	✓		
71	Innovative Practices followed by the Department	✓			
72	First year student profiling	✓			


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic and Administrative Audit – Consolidated Report

Department: IT

Date: 24/05/2022

S. No.	Section Head	Total Score
1	Academic audit	96
2	National Board Of Accreditation(NBA)	60
3	National Assessment And Accreditation Council	17
4	Continuous Improvement (Last 3 Academic Years)	23
5	SWOC Analysis	8

Strengths of the Department

1. Admission
2. Experienced faculty
3. Placements


Challenges of the Department


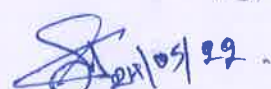
1. student's are asked to do more NPTEL Online work
- 2.
- 3.

Improvement to be made in the Department

1. student's conferences and publications
2. Needed to apply more funded Project's
- 3.


24/05/22
HOD


PRINCIPAL
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T.N. PALAYAM (Po)-638 506.
GOBI (Tk), ERODE (Dt).

1. 
24/5/22
2. 
24/05/22
AUDITOR



J.K.K. MUNIRAJAH COLLEGE OF TECHNOLOGY

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T.N. Palayam (Po), Gobi (Tk), Erode (Dt) – 638 506



Department Performance Audit

Name of the Auditor's: 1. S.B. MANOJKUMAR Department Audited: IT Date of Audit: 24.05.20

2. M. SENTHILKUMAR

I - ACADEMIC AUDIT

S. No	Audit Parameters	Yes/No	3	2	1
1	CO, PO/PSO Mapping	✓	✓		
2	Identification of Curricular Gap	✓		✓	
3	Adherence to Academic Calendar	✓	✓		
4	Teaching Plan, use of Teaching Pedagogies and Aids	✓	✓		
5	Use of ICT Resources	✓	✓		
6	Maintenance of the Class Record	✓	✓		
7	Course Coordination	✓	✓		
8	Content Beyond Syllabus	✓		✓	
9	Tutorial Classes/Assignments	✓	✓		
10	Remedial Classes	✓		✓	
11	Motivation Programmes For Bright Students	✓		✓	
12	Standard of Question Paper With Respect to Knowledge Level ,Co Contribution And Coverage of Syllabus	✓	✓		
13	Assessment of Answer Scripts	✓	✓		
14	Audit of Internal Exam Evaluation	✓	✓		
15	Conduct of Experiments In Laboratory	✓	✓		
16	Result Analysis	✓	✓		
17	Student Feedback &ATR	✓	✓		
18	Class Committee Meeting and ATR	✓	✓		
19	Quality of Project-Work -UG	✓	✓		
20	Quality of Project-Work -PG	✓		✓	
21	Student Innovative Projects	✓	✓		

Principal
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J.K.K. MUNIRAJAH COLLEGE OF TECHNOLOGY

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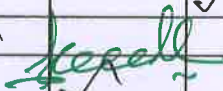
T.N. Palayam (Po), Gobi (Tk), Erode (Dt) – 638 506



41	Club activities	✓	✓		
42	Entrepreneurship and start up activities	✓		✓	
43	Availability of News Letter And Magazine	✓			✓
44	Department Student Faculty Ratio(SFR)	✓	✓		
45	Faculty Cadre Ratio	✓	✓		
46	Faculty publication in SCI/Scopus/WOS	✓		✓	
47	Faculty presented papers in international conferences(Abroad)	✓			✓
48	Faculty completed NPTEL/MOOC/SWAYAM/Certificate course	✓			✓
49	Faculty completed industry certified courses	✓		✓	
50	Faculty participation in FDP/STTP	✓	✓		
51	Faculty As A Resource/ Chair Persons	✓		✓	
52	Faculty Collaboration With Industry/Institute	✓		✓	
53	Consultancy services offered by the department	✓		✓	
54	Faculty As Members In international / National Conferences / Editorial Board In Journals	✓			✓
55	Faculty Research Project(Funded)				
	a. Completed projects	✓		✓	
	b. On-going projects	✓		✓	
	c. Applied projects	✓			✓
56.	No of research supervisors in the department	✓			✓
57	No of research scholars pursuing Ph.D(FT/PT)	✓			✓
58	Patents Filed/Sanctioned-Faculty Members	✓			✓
59	FPADS and ATR	✓			✓
60	Faculty Awards/ Recognition	✓			✓
61	Suggestions To University For Syllabus Improvement, If Any(Letter Proof)	✓			✓
62	MOU Signed-Impact of MOU	✓		✓	
63	Advisory board meetings	✓		✓	

III - NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

S.No	Performance Indicators	Yes/No	3	2	1
64	Grievances Redressed(Faculty/student/women)	✓			
65	Students Involvement In Extra Curricular Activities/Sports Activities/Games	✓	✓		
66	Professional Counseling	✓		✓	
67	NSS/NCC/YRC/Others	✓	✓		
68	Projects To Product/Application Conversion	✓			✓
69	Research Forum/Special Interest Group(SIG)	✓			✓
70	Orientation to Fresher(Fresher/Students)	✓	✓		
71	Innovative Practices followed by the Department	✓			
72	First year student profiling	✓			


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T.N. Palayam (Po), Gobi (Tk), Erode (Dt) – 638 506



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic and Administrative Audit – Consolidated Report

Department: MECH

Date: 24.05.2022

S. No.	Section Head	Total Score
1	Academic audit	96
2	National Board Of Accreditation(NBA)	33
3	National Assessment And Accreditation Council	19
4	Continuous Improvement (Last 3 Academic Years)	21
5	SWOC Analysis	08

Strengths of the Department

1. Good Placement
2. Experienced Faculty
- 3.

Challenges of the Department

1. Funded projects
2. Patents
- 3.

Improvement to be made in the Department

1. Value Added Course's
2. Admissions
- 3.

K. Srinivasan
24/5/2022
HOD

Sreedevi
PRINCIPAL
JKK MUNIRAJAH COLLEGE
OF TECHNOLOGY
T.N. PALAYAM (Po)-638 506,
GOBI (Tk), ERODE (Dt),

1. M. Sanyal 24/5/22
2. R. S. Sanyal
24/5/22
AUDITOR



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T.N. Palayam (Po), Gobi (Tk), Erode (Dt) – 638 506



Department Performance Audit

Name of the Auditor's: 1. M. Ponnusamy Department Audited: MECH Date of Audit: 24.05.202
2. R. Shanthi

S. No	Audit Parameters	Yes/No	3	2	1
	ACADEMIC AUDIT				
1	CO, PO/PSO Mapping	✓	✓		
2	Identification of Curricular Gap	✓	✓		
3	Adherence to Academic Calendar	✓	✓		
4	Teaching Plan, use of Teaching Pedagogies and Aids	✓		✓	
5	Use of ICT Resources	✓	✓		
6	Maintenance of the Class Record	✓	✓		
7	Course Coordination	✓	✓		
8	Content Beyond Syllabus	✓		✓	
9	Tutorial Classes/Assignments	✓	✓		
10	Remedial Classes	✓		✓	
11	Motivation Programmes For Bright Students	✓	✓		
12	Standard of Question Paper With Respect to Knowledge Level ,Co Contribution And Coverage of Syllabus	✓		✓	
13	Assessment of Answer Scripts	✓	✓		
14	Audit of Internal Exam Evaluation	✓	✓		
15	Conduct of Experiments In Laboratory	✓	✓		
16	Result Analysis	✓		✓	
17	Student Feedback &ATR	✓	✓		
18	Class Committee Meeting and ATR	✓		✓	
19	Quality of Project-Work -UG	✓	✓		
20	Quality of Project-Work -PG	✓	✓		
21	Student Innovative Projects	✓	✓		

Sreedh
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T.N. Palayam (Po), Gobi (Tk), Erode (Dt) – 638 506

41	Club activities	✓		✓	
42	Entrepreneurship and start up activities	✓		✓	
43	Availability of News Letter And Magazine	✓	✓		
44	Department Student Faculty Ratio(SFR)	✓			
45	Faculty Cadre Ratio	✓			
46	Faculty publication in SCI/Scopus/WOS	✓			
47	Faculty presented papers in international conferences(Abroad)	✓			
48	Faculty completed NPTEL/MOOC/SWAYAM/Certificate course	✓	✓		
49	Faculty completed industry certified courses	✓		✓	
50	Faculty participation in FDP/STTP	✓		✓	
51	Faculty As A Resource/ Chair Persons	✓			
52	Faculty Collaboration With Industry/Institute	✓			
53	Consultancy services offered by the department	✓			
54	Faculty As Members In international / National Conferences / Editorial Board In Journals	✓			
55	Faculty Research Project(Funded)	✓			
	a. Completed projects	✓			
	b. On-going projects	✓			
	c. Applied projects	✓			
56.	No of research supervisors in the department	✓			
57	No of research scholars pursuing Ph.D(FT/PT)	✓	✓		
58	Patents Filed/Sanctioned-Faculty Members	✓			
59	FPADS and ATR	✓			
60	Faculty Awards/ Recognition	✓	✓		
61	Suggestions To University For Syllabus Improvement, If Any(Letter Proof)	✓			
62	MOU Signed-Impact of MOU	✓	✓		
63	Advisory board meetings	✓			

III. NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

S.No	Performance Indicators	Yes/No	3	2	1
64	Grievances Redressed(Faculty/student/women)	✓	✓		
65	Students Involvement In Extra Curricular Activities/Sports Activities/Games	✓	✓		
66	Professional Counseling	✓		✓	
67	NSS/NCC/YRC/Others	✓	✓		
68	Projects To Product/Application Conversion	✓			
69	Research Forum/Special Interest Group(SIG)	✓			
70	Orientation to Fresher(Fresher/Students)	✓	✓		
71	Innovative Practices followed by the Department	✓			
72	First year student profiling	✓			

[Signature]
PRINCIPAL

J.K.K. MUNIRAJAH COLLEGE
OF TECHNOLOGY
T.N. PALAYAM (Po)-638 506.
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T.N. Palayam (Po), Gobi (Tk), Erode (Dt) – 638 506



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic and Administrative Audit – Consolidated Report

Department: SEH

Date: 23.05.2022

S. No.	Section Head	Total Score
1	Academic audit	55
2	National Board Of Accreditation(NBA)	20
3	National Assessment And Accreditation Council	16
4	Continuous Improvement (Last 3 Academic Years)	06
5	SWOC Analysis	08

Strengths of the Department

1. Tutor and students relationship
2. Mentoring system
- 3.

Challenges of the Department

1. Need more Ph.d
- 2.
- 3.

Improvement to be made in the Department

1. Need to apply ph.d
2. Book publications
- 3.

M. Suresh 23/05/22
HOD


PRINCIPAL

JKK MUNIRAJAH COLLEGE
OF TECHNOLOGY
T.N. PALAYAM (Po)-638 506.
GOBI (TK), ERODE (Dt).


G. R. J. V
AUDITOR



J.K.K. MUNIRAJAH COLLEGE OF TECHNOLOGY

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T.N. Palayam (Po), Gobi (Tk), Erode (Dt) – 638 506



Department Performance Audit

Name of the Auditor's: 1. Mrs. V. Mohanapriya Department Audited: S & H Date of Audit: 22.05.22

2. Mr. G. Ruthish

I - ACADEMIC AUDIT

S. No	Audit Parameters	Yes/No	3	2	1
1	CO, PO/PSO Mapping	✓	✓		
2	Identification of Curricular Gap				
3	Adherence to Academic Calendar	✓	✓		
4	Teaching Plan, use of Teaching Pedagogies and Aids	✓	✓		
5	Use of ICT Resources	✓	✓		
6	Maintenance of the Class Record	✓	✓		
7	Course Coordination	✓	✓		
8	Content Beyond Syllabus	✓		✓	
9	Tutorial Classes/Assignments	✓	✓		
10	Remedial Classes	✓		✓	
11	Motivation Programmes For Bright Students	✓	✓		
12	Standard of Question Paper With Respect to Knowledge Level ,Co Contribution And Coverage of Syllabus	✓	✓		
13	Assessment of Answer Scripts	✓	✓		
14	Audit of Internal Exam Evaluation	✓			
15	Conduct of Experiments In Laboratory	✓	✓		
16	Result Analysis	✓	✓		
17	Student Feedback &ATR	✓		✓	
18	Class Committee Meeting and ATR	✓		✓	
19	Quality of Project-Work -UG	-			
20	Quality of Project-Work -PG	-			
21	Student Innovative Projects	-			

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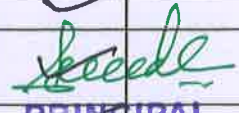
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41	Club activities	✓		✓	
42	Entrepreneurship and start up activities	-			
43	Availability of News Letter And Magazine	-			
44	Department Student Faculty Ratio(SFR)	✓	✓		
45	Faculty Cadre Ratio	✓	✓		
46	Faculty publication in SCI/Scopus/WOS	-			
47	Faculty presented papers in international conferences(Abroad)	-			
48	Faculty completed NPTEL/MOOC/SWAYAM/Certificate course	✓	-	✓	
49	Faculty completed industry certified courses				
50	Faculty participation in FDP/STTP	✓	✓		
51	Faculty As A Resource/ Chair Persons	-			
52	Faculty Collaboration With Industry/Institute	-			
53	Consultancy services offered by the department	-			
54	Faculty As Members In international / National Conferences / Editorial Board In Journals	-			
55	Faculty Research Project(Funded)	-			
	a. Completed projects	-			
	b. On-going projects	-			
	c. Applied projects	-			
56.	No of research supervisors in the department	-			
57	No of research scholars pursuing Ph.D(FT/PT)	-			
58	Patents Filed/Sanctioned-Faculty Members	-			
59	FPADS and ATR	-			
60	Faculty Awards/ Recognition	✓		✓	
61	Suggestions To University For Syllabus Improvement, If Any(Letter Proof)	-			
62	MOU Signed-Impact of MOU	-			
63	Advisory board meetings	-			

III - NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

S.No	Performance Indicators	Yes/No	3	2	1
64	Grievances Redressed(Faculty/student/women)	✓		✓	
65	Students Involvement In Extra Curricular Activities/Sports Activities/Games	✓	✓		
66	Professional Counseling	✓		✓	
67	NSS/NCC/YRC/Others	✓			
68	Projects To Product/Application Conversion	-			
69	Research Forum/Special Interest Group(SIG)				
70	Orientation to Fresher(Fresher/Students)	✓	✓		
71	Innovative Practices followed by the Department	✓			
72	First year student profiling	✓			


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REPORT ON ACADEMIC AND ADMINISTRATIVE AUDIT



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SCHEDULE OF AUDITORS

ACADEMIC AND ADMINISTRATIVE AUDITING -2021-2022

S.NO	DEPARTMENT	SCHEDULED DATE	AUDITORS
	Chairperson		Dr. N. SATHYABALAJI., HOD/CSE IQAC Coordinator
1	AUTOMOBILE	23.05.2022	Mr. E. R.VADIVEL., HOD/MBA Mr. G. ALAGAR., AP/MBA
2	CIVIL	24.05.2022	Mr. V. MAGESH., HOD/AE Mr. V.P. ARUL MURUGAN., AP/AE
3	CSE	23.05.2022	Mrs. D. NIVETHINI., HOD/IT Mrs. A. KANIMOZHI., AP/MCA
4	ECE	23.05.2022	Dr. C. SARAVANAN., HOD/EEE Mr. S.M.PRANESH., AP/EEE
5	EEE	24.05.2022	Dr. C. MURUGESAN., HOD/ECE Mrs. U. SASIKALA., AP/ECE
6	IT	24.05.2022	Dr. S. B. MANOOJKUMAAR, AP/CSE Mr. M. SENTHILKUMAR., AP/MCA
7	MECH	24.05.2022	Mr. M. PONNUSAMY., HOD/S&H Mrs. R. SHANTHI., AP/S&H
8	S&H	23.05.2022	Mrs. V. MOHANAPRIYA., HOD/CIVIL Mr. G. RUTHISHKUMAR., AP/CIVIL

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REPORT OF THE ACADEMIC AND ADMINISTRATIVE AUDITING IN THE YEAR OF 2021-2022

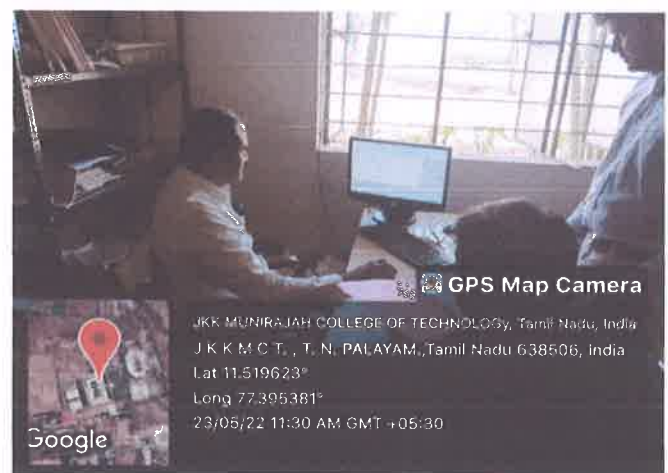
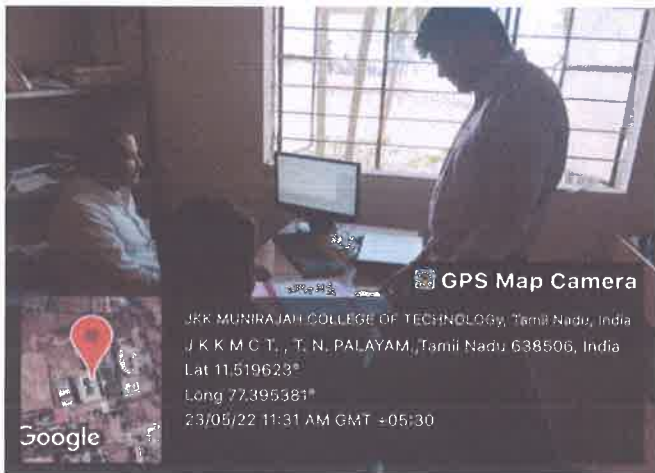
The academic and administrative auditing is conducted in JKKMCT through the IQAC to evaluate the performance of various departments of the institutions and to advice accountability among the teaching and administrative staff. The format of evaluation consists of 86 questions to evaluate the improvement and weakness of various departments .a set of detailed guidelines for assessment of each matrices had also been devised by the IQAC in deliberation with the academic council.

The principal deputed the faculty members as auditors to conduct the academic and administrative audit for the academic year 2021-2022. Members of the audit team discussed the procedural issues of the submission report with IQAC coordinators.

The audit team audits all the department documents of the performance and assessed the works accomplished through the interaction with the respective of the departments.


PHOTOS OF ACADEMIC AND ADMINISTRATIVE AUDITING

DEPARTMENT OF AUTOMOBILE ENGINEERING



Pic: Academic and administrative audit team visit department of Automobile Engineering

Academic and administrative team visit the department of Automobile engineering on 23rd may 2022. Mr. E.R. Vadivel. HOD, Department of Master of business administration and Mr. Alagar, Assistant professor Department of Master of business administration was audited the


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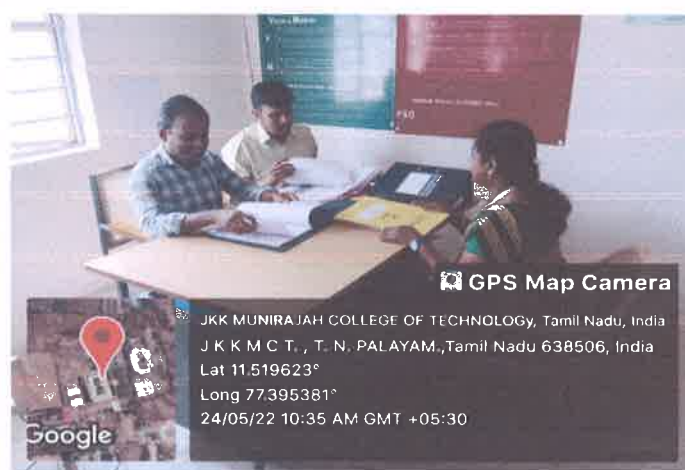
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department documents and they interact with the faculty members. The Faculty members clarified their doubts with documents. They were discussed about the major strength and weakness of the department.

The audit report reflects the students participating value added courses and faculty participation of the FDP/STTP, Strong faculty qualification, talented and dedicated, knowledgeable and cooperative faculty, great collaboration and good communication among faculty as the strength of the department. Need faculty awards and recognition and more publications.

DEPARTMENT OF CIVIL ENGINEERING



Pic: Academic and administrative audit team visit department of Civil Engineering

Academic and administrative team visit the department of Civil engineering on 24th may 2022.

Mr. V. Magesh HOD Department of Automobile Engineering and Mr. Arulmurugan Assistant professor Department of Automobile Engineering was audited the department documents and they interact with the faculty members. The Faculty members clarify their doubts with documents.

They were discussing about the major strength and weakness of the department. Strong faculty qualification, talented and dedicated, knowledgeable and cooperative faculty, great collaboration and good communication among faculty, good placement records, they were suggested to apply patents, book publications.

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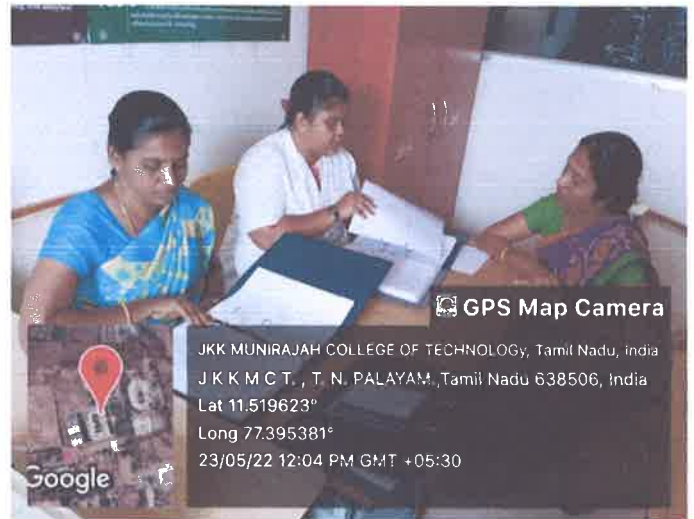
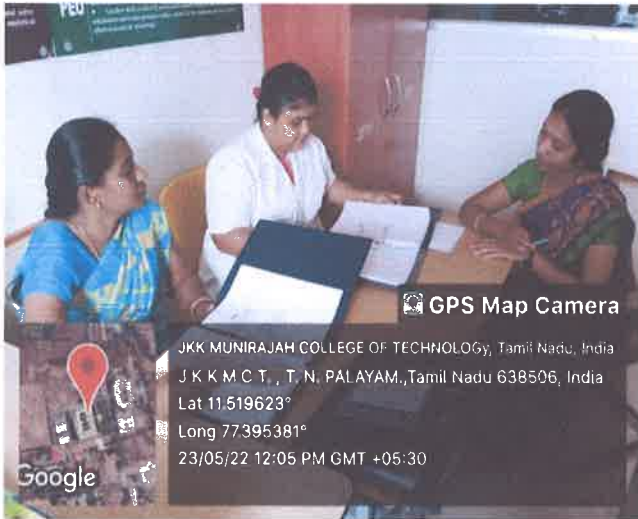
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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING



Pic: Academic and administrative audit team visit department of computer science and engineering

Academic and administrative team visit the department of computer science and engineering on 23rd may 2022. Mrs Nivethini HOD Department of Information technology and Mrs. Kanimozhi, AP Department of master of computer applications was audited the department documents and they interact with the faculty members. Faculty members explain the documents which are submitted to the audit team.

The audit report says good academic records, effective teaching methods and excellent placement records, Number of admissions are the strength of the department. They were suggesting to motivating the staff members to attend the international conferences, Patents writing and acquiring funded projects.

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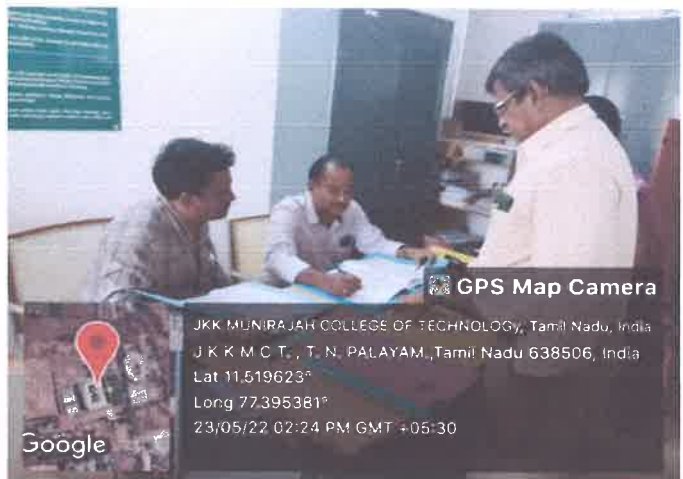
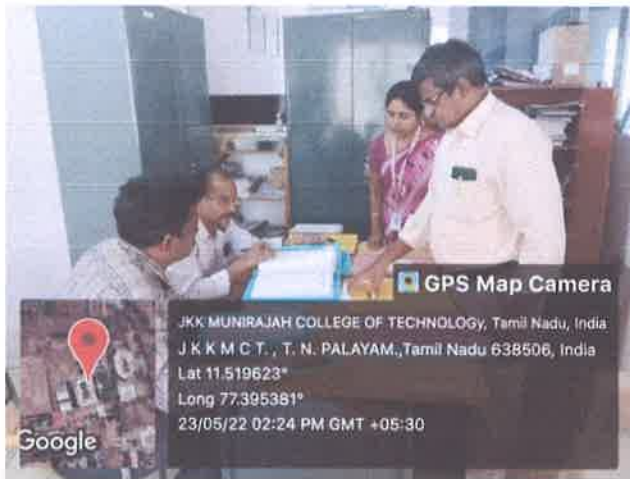
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DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING



Pic: Academic and administrative audit team visit department Electronics and communication engineering

Academic and administrative team visit the department of Electronics and communication engineering on 23rd may 2022. Dr. C. Saravanan, HOD Department of Electrical and Electronics Engineering and Mr. S. M. Pranesh Assistant professor Department of Electrical and Electronics Engineering was audited the department documents and they interact with the faculty members. Faculty members clarify their doubts.

The audit teams consider MOI.S, student's admission and the placement percentage, students participating extracurricular activities is the strength of the department. They were suggested to motivate the students to participate the conferences, seminars and funded research projects.

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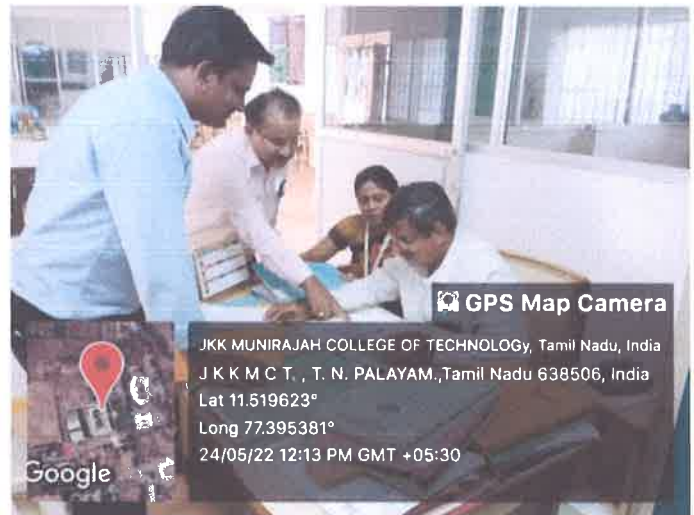
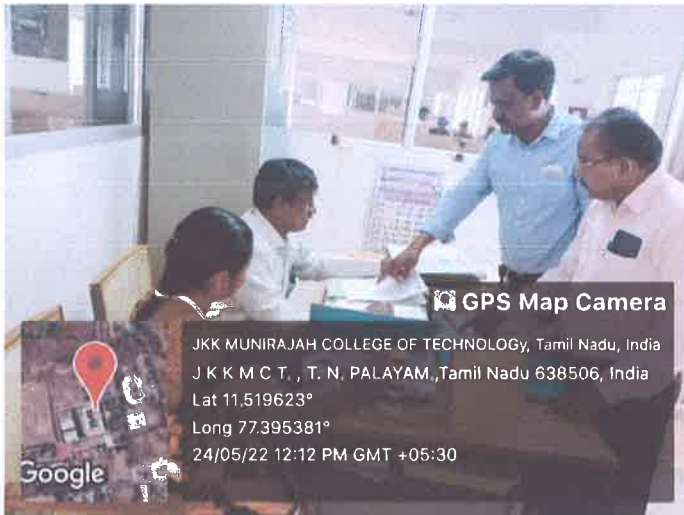
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DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING



Pic: Academic and administrative audit team visit department of Electronics and communication engineering

Academic and administrative team visit the department of Electrical and electronics engineering on 24th may 2022. Dr. C. Murugesan HOD, Department of Electronics and communication engineering and Mrs. U. Sasikala, Assistant professor Department of Electronics and communication engineering was audited the department documents and they interact with the faculty members. Faculty members clarify their doubts.

The department having good placement records, tutor-ward relationship and mentoring systems and students participating more extracurricular activities were found to be the strength of the department

They were suggested to publish the books for faculty members and motivate the students to participate the conferences, seminars and funded research projects.

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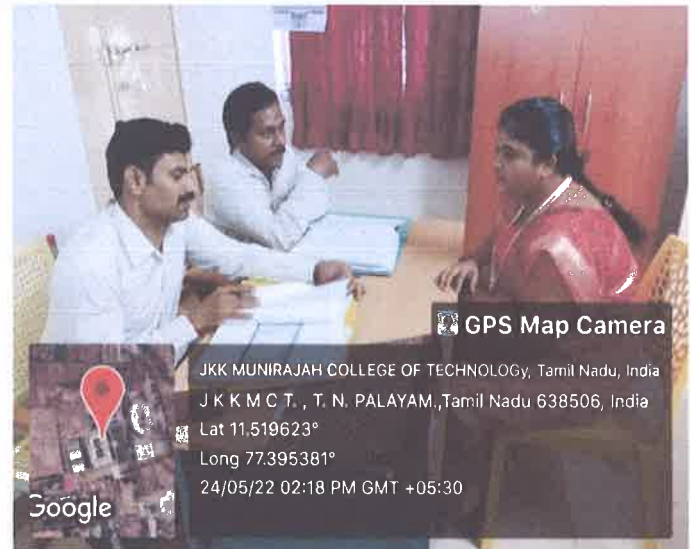
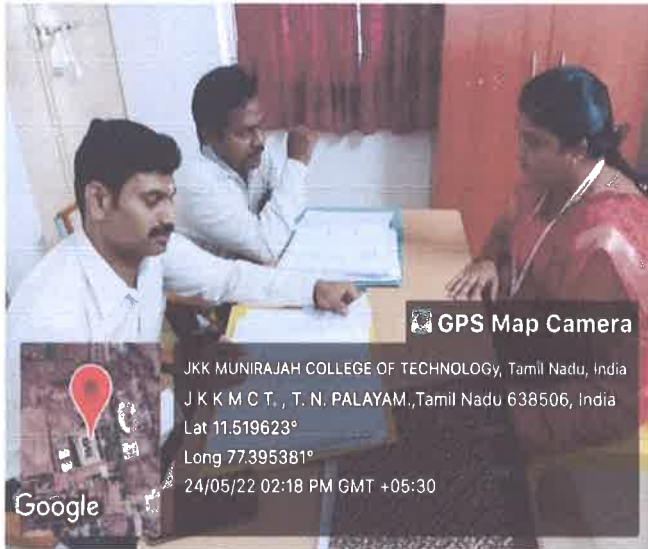
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DEPARTMENT OF INFORMATION TECHNOLOGY



Pic: Academic and administrative audit team visit department of Information technology

Academic and administrative team visit the department of Information technology on 24th may 2022. Dr. S.B. Manoojkumar Department of Computer science and engineering and Mr. Senthilkumar, AP Department of Master Of Computer Applications was audited the department documents. The members visited the department, the facilities in the department such as classroom, laboratories and interacted with the faculties to know the academic and administrative performance, all the related documents were presented to the members.

The audit team considers MOI.S, student's admission and the placement percentage, laboratory facility and class room teach in glare the strength of the department; they were suggested to apply funded Research projects.

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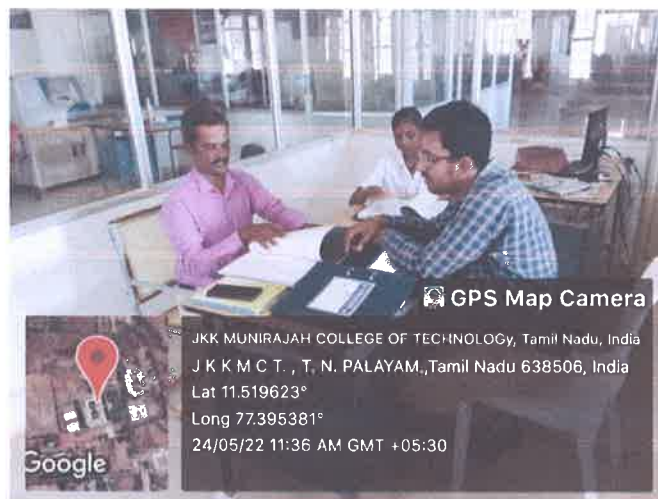
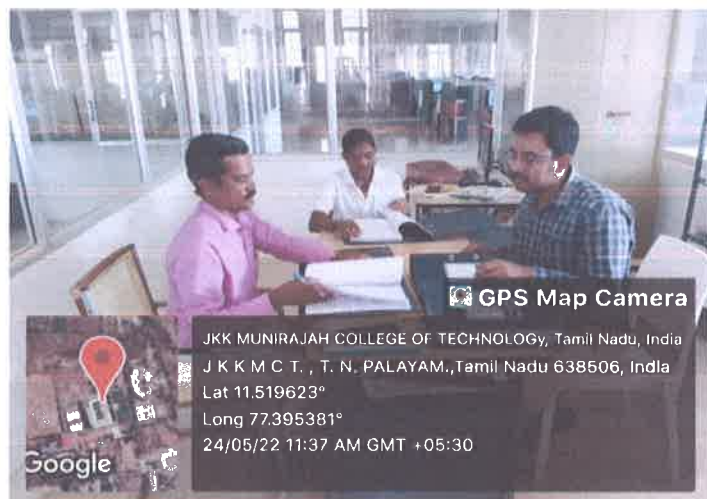
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DEPARTMENT OF MECHANICAL ENGINEERING



Pic: Academic and administrative audit team visit department of Mechanical and engineering

Academic and administrative team visit the department of Mechanical engineering on 24th may 2022. Mr. M.Ponnusamy, HOD Department of Science and Humanities and Mrs. R. Shanthi, AP Department of Science was audited the department documents and they interact with the faculty members. Faculty members clarify their doubts.

The audit team considered the placement percentage, laboratory facility and class room teaching, mentoring system are the strength of the department. They were suggested to motivate the students to work on research based projects and value added courses

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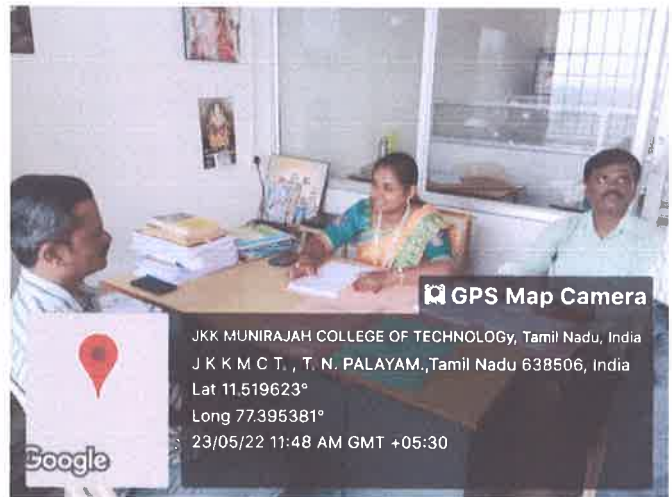
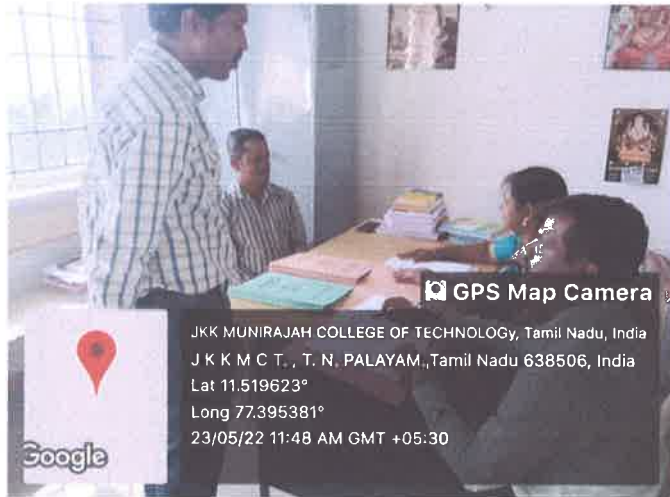
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DEPARTMENT OF SCIENCE AND HUMANITIES



Pic: Academic and administrative audit team visit department of Science and Humanities

Academic and administrative team visits the department of Science and Humanities on 23rd may 2022. Mrs. V. Mohanapriya HOD Department of Civil Engineering and Mr. Ruthishkumar AP Department of Civil Engineering was audited the department documents and they interact with the faculty members. The Faculty members clarify their doubts with documents.

According to the audit report, class room teaching, tutor-ward relationship and mentoring systems were found to be the strength of the department. Flexible curriculum management with devoted teachers, Good computing environment.


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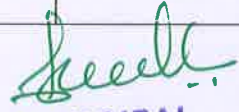


SUMMARY

Based on academic and administrative audit, the consolidated report was prepared by IQAC, as per the allotted scores for each department under 4 sections.

OVERALL ANALYSIS

S. NO	DEPARTMENT	SECTION HEADS	TOTAL SCORES
1	AUTOMOBILE	Academic Audit	95
		National Board Of Accreditation	44
		National Assessment And Accreditation Council	24
		Continuous Improvement	19
		SWOC Analysis	09
2	CIVIL	Academic Audit	94
		National Board Of Accreditation	45
		National Assessment And Accreditation Council	23
		Continuous Improvement	21
		SWOC Analysis	09
3	CSE	Academic Audit	101
		National Board Of Accreditation	60
		National Assessment And Accreditation Council	17
		Continuous Improvement	23
		SWOC Analysis	08
4	ECE	Academic Audit	94
		National Board Of Accreditation	44
		National Assessment And Accreditation Council	21
		Continuous Improvement	21
		SWOC Analysis	09


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5	EEE	Academic Audit	97
		National Board Of Accreditation	54
		National Assessment And Accreditation Council	20
		Continuous Improvement	21
		SWOC Analysis	09
6	IT	Academic Audit	96
		National Board Of Accreditation	60
		National Assessment And Accreditation Council	17
		Continuous Improvement	23
		SWOC Analysis	08
7	MECH	Academic Audit	96
		National Board Of Accreditation	33
		National Assessment And Accreditation Council	19
		Continuous Improvement	21
		SWOC Analysis	08
8	S&H	Academic Audit	55
		National Board Of Accreditation	20
		National Assessment And Accreditation Council	16
		Continuous Improvement	06
		SWOC Analysis	08

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OVERALL ANALYSIS

After the completion of all stages of the inspections the audit team has submitted the report to the IQAC Coordinator. The consolidated observations and recommendations are given by IQAC such as

1. The departments Conducting the guest lectures, seminars and workshops for enhancing the students' knowledge.
2. The departments regularly conducting the faculty development programs
3. Financial sustainably and administrative autonomy that supports the continued growth of the institution
4. The departments having the well-equipped laboratories.
5. An equipped training and placement cell with dedicated faculty to impact the crt to the students from II year onwards to make them employable.
6. Good mentoring system

TO BE FOCUSED ON CONTINUOUS IMPROVEMENT

1. The departments were encouraging the students and staff members publish the research Projects.
2. Student shall be motivated to do more NPTEL AND SWAYAM courses for a wide exposure.
3. Faculty participation in international conference, seminars and forums shall be increased.
4. The departments concentrate the faculty collaboration with industry/institute.

IQAC COORDINATOR

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