



J.K.K. MUNIRAJAH COLLEGE OF TECHNOLOGY
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T.N. Palayam (Po), Gobi (Tk), Erode (Dt) – 638 506



INTERNAL QUALITY ASSURANCE CELL (2022-2023)

CIRCULAR


The First Internal Quality Assurance Cell (IQAC) Meeting for the academic year 2022 – 2023 has been planned to conduct on 12.08.2022 at 10.30am along with its executive members. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda for the meeting as follows.

1. Review of previous minutes of meeting
2. Review of Admission Process
3. Academic Activities Plan
4. Autonomous work
5. Faculties Activities
6. Students Activities and Achievements
7. Academic Review meeting
8. Class committee meeting
9. Faculty Activities & Achievements
10. Discuss the placement for the academic year 2021-2022 and its improvement
11. NSS/YRC cell initiatives
12. Any other matters.

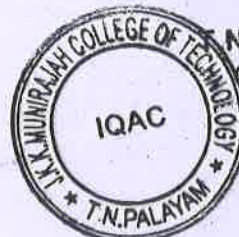

IQAC CO-ORDINATOR
Dr.N.SATHYABALAJI, M.E.,MISTE.,Ph.D.

IQAC - COORDINATOR
J.K.K. MUNIRAJAH COLLEGE OF TECHNOLOGY
Copy to: All IQAC committee members
T.N.PALAYAM (PO), GOBI (TK),
ERODE (Dt), Erode
3. Governing council
4. Office file
5. IQAC file


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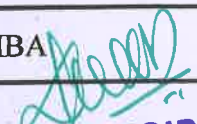

CHAIR PERSON
(Dr. K. Sridharan)

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List of IQAC Committee Members are as follows:

<u>TITLE</u>	<u>COMMITTEE MEMBERS</u>	<u>DESIGNATION</u>
Chair person	Dr. K. SRIDHARAN	Principal
Management Representative	Mrs. KASTHURIPRIYA KIRUPAKAR MURALI. M	Secretary
Academic Expert	Dr. C. PALANISAMY	Principal BANNARI AMMAN INSTITUTE OF TECHNOLOGY
IQAC Coordinator	Dr. N. SATHYABALAJI	Prof,HEAD/CSE
Members from Administration	Dr. S.B MANOOJKUMAAR.	Asst. Prof. /CSE
Members of Faculty	Dr. C.SARAVANAN	Prof,HEAD/EEE
	Dr. C. MURUGESAN	Asst.Prof,HEAD/ECE
	Mr. S.M PRANESH	Asst.Prof./EEE
	Mr. E.R.VADIVEL	Asst.Prof,HEAD/MBA
Industry Nominee	Mr. P A CHANDRASEKAR	Members
Local Society	Mr. R.SUBRAMANI	Members
Alumni Member	Mrs. S.ABINAYA	Asst. Prof. /ECE
	Mr. G PALANISAMY	Asst. Prof. /EEE
Students Members 1.	Mr. P.ISAKKIRAJA	IV-EEE
Students Members 2.	Mr ARULMURUGAN	III-CSE
Students Members 3.	Ms.K.MAYA	II MBA


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**INTERNAL QUALITY ASSURANCE CELL (IQAC) 2022-2023
MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)
MEETING**


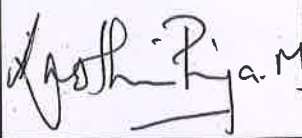

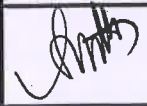
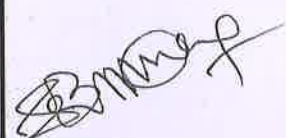

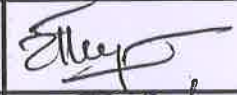
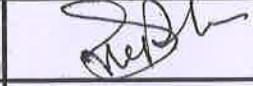
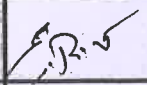
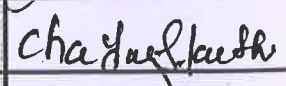

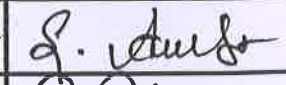
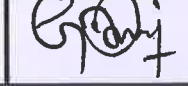

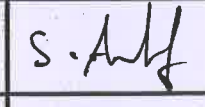
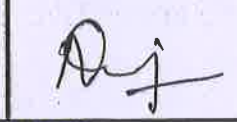
AGENDA

The First IQAC meeting for this academic year 2022-23 was conducted on 12.08.2022 during 10.30 am -1.00 pm Dr .K. SRIDHARAN Chairperson, welcomed the members of IQAC and set the context for the discussion meeting followed by review presentation made by Dr. N. SATHYABALAJI Professor & Head Department of Computer Science Engineering and coordinator of IQAC.

1. Review of previous minutes of meeting
2. Review of Admission Process
3. Academic Activities Plan
4. Autonomous work
5. Faculties Activities
6. Students Activities and Achievements
7. Academic Review meeting
8. Class committee meeting
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10. Discuss the placement for the academic year 2022-2023 and its improvement
11. NSS/YRC cell initiatives
12. Any other matters.


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GOBI (TK), ERODE (Dt).**

The following IQAC members attended the meeting

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THE FOLLOWINGS POINTS WERE DISCUSSED:

Review of previous minutes of IQAC Meeting and action plan taken report on the discussion of the previous meeting. The last IQAC meeting was held on 18-04-2022 at 10.00am. The minutes of meeting were readout with a formal discussion with all IQAC members. The minutes of meeting of were approved by the IQAC members

- The committee advised the faculty members to use innovative and creative methods were adapted in teaching – learning process and tools during their course delivery to enhance the students learning capacity.
- The committee instructed the faculty members to attend technical programs like webinars, online courses, and Conferences etc. to enhance the effective knowledge in their area of interest.
- Heads of the various departments are requested to encourage the students to attend webinars, workshops, conferences and symposium at other technical institutions and also take a part in field projects and mini projects and internships to inculcate experimental and participative learning.
- The committee encourages the faculty members on Autonomous work and overviewed the files.
- The committee reviewed the Admission process for the academic year 2023-2024.the merit scholarship and other fee concession for the welfare of the students.
- To ratify and action taken on the proceedings of the class committee meeting for the academic year 2022-2023
- To submit and ratify the proceeding of various committees like sexual harassment anti ragging and various clubs


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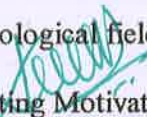


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- To submit and discuss the placement for the last academic year 2021-2022 and its improvement.
- The committee overviewed Naan Mudhalvan course for the welfare of students.
- The committee invoked the Training and Placement Cell to strengthen the number of placements.
- The committee suggested inaugurating new clubs for students and faculties welfare.
- The chairman of IQAC advised the Head of the departments to motivate their faculty members to involve R&D activities by publishing research papers in journals, patent publications, conference and by undertaking major and minor research projects from both Government and non-governmental funding agencies.
- The committee encouraged NSS/YRC cell to concentrate social welfare activities and awareness program for rural people.
- The committee advised to all the HOD's to conduct skill based technical programs often like workshops, FDP's, seminars, and guest lecturers for the each department.
- To submit and discuss the Faculty development initiatives and financial support in the last Academic year.
- It has decided to conduct value added courses beyond curriculum and for enhancing skills of the student in advanced technological field.
- Committee suggested conducting Motivational Programme for the students.


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Action Taken Report on the decisions of the IQAC meeting held To implement the decisions of the above mentioned meeting of the IQAC. The following actions were taken

Plan of Action	Action taken
Academic Council Meeting	The minutes of the Academic Council Meeting was reviewed and the IQAC Coordinator suggested some guidelines to implement the plan for the various academic activities of the Institution for the Academic Year 2022-2023. The committee has given approval for the same.
To ratify and action taken on the proceedings of the Academic review meeting for the academic year 2021-2022	Resolved to ratify the feedbacks received from Academic review feedback. Corrective actions were suggested based on feedback. Appreciations were given for faculty with better feedback and counseling for faculty with poor Feedback.
The IQAC panel discussed about the increased in intake of course, classroom availability, Faculty requirement and laboratory setup etc.	Planned to get UG new course in Department of computer science and technology with the intake of 60 seats during the next academic year.
Naan Mudhalvan Course	The committee overviewed the course and students course outcome. Naan Mudhalvan course coordinators attended the training program held at various institutions.
To ratify and action taken on the proceedings of the class committee meeting for the academic year 2021-2022	Resolved to ratify the feedbacks received from Class committee meeting feedback. Corrective actions were suggested based on feedback. Appreciations were given for faculty with better feedback and counseling for faculty with poor Feedback.


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The committee discussed about the reopening date and advised the faculty members to use innovative teaching method and tools during their course delivery to enhance the students learning capability	Verified whether all the faculty members used digital platform effectively for the course delivery and also checked that they incorporated innovative teaching method and tools such as quiz, puzzle, animated videos etc. to make the session more interesting for the better learning of students.
Submission of the annual report submitted by IQAC coordinator.	Resolved to ratify the annual report submitted by the institution for the academic year of 2021-2022.
The committee instructed the faculty members to attend technical programs like webinars, online FDP, Online courses, and conferences etc. to enhance the knowledge in their area of interest.	Faulty members from all the departments have attend the technical programs like workshops and conferences etc. to enhance the knowledge in their area of interest
The committee reviewed the Admission process for the academic year 2022-2023, the merit scholarship and other fee concession for the welfare of the students.	The committee verified the department wise students admitted count, strategies followed, merit scholarship and other fee concession given during admission 2022-2023.

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The committee reviewed the Admission process for the academic year 2022-2023, the merit scholarship and other fee concession for the welfare of the students.	The committee verified the department wise students admitted count, strategies followed, merit scholarship and other fee concession given during admission 2022-2023.
Training and Placement Cell	The students are to be given a full-fledged training in the areas like Soft skill, Verbal, Aptitude, Technical skills and Value added training on emerging fields to get placed in top MNCs.
Promotion of ICT	Innovative and creativity methods were adopted in teaching learning process to enhance learning capabilities of student and increasing knowledge.

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INTERNAL QUALITY ASSURANCE CELL (2022-2023)
CIRCULAR

The Second Internal Quality Assurance Cell (IQAC) Meeting for the academic year 2022 – 2023 has been planned to conduct on 25-11-2022 at 10.30am along with its executive members. All the IQAC Members are hereby informed to attend the meeting without fail.

Agenda for the meeting as follows.

1. Review of the Previous Minutes of Meeting
2. First year class induction programs
3. Autonomous work
4. Department activities / Technical symposium
5. Faculty activities / Achievements
6. Women empowerment cell activities
7. NSS / YRC Activities
8. Any Other Matters


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2. All HOD and faculty members
3. Governing council
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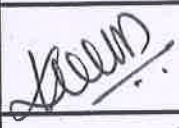
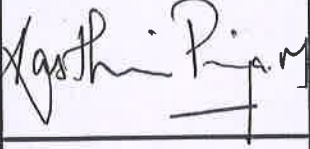

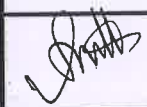
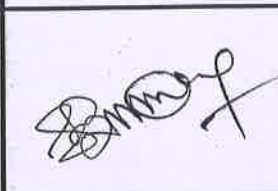
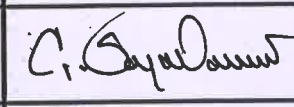
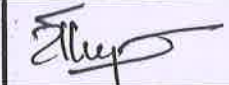

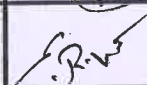
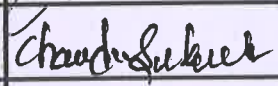
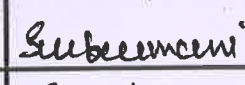
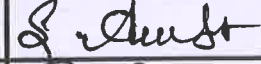

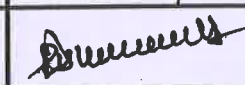
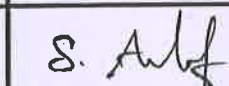
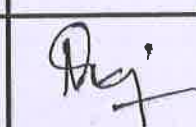


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	Mr. G PALANISAMY	Asst. Prof. /EEE	
Students Members 1.	Mr. P.ISAKKIRAJA	IV-EEE	
Students Members 2.	Mr ARULMURUGAN	III-CSE	
Students Members 3.	Ms.K.MAYA	II MBA	



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THE FOLLOWINGS POINTS WERE DISCUSSED

Review of previous minutes of IQAC Meeting and action taken report on the decisions of the previous meeting. The last IQAC meeting was held on 12-08-2022 at 10.30am. The minutes of meeting were readout with a formal discussion with all IQAC members. The minutes of meeting were approved by the IQAC members

- The IQAC committee discussed about the NAAC criteria wise work status, supporting documents hardcopy preparation. It was decided to conduct review meeting by January 2022 to verify the criteria wise files.
- The chairperson of IQAC insisted the cell-in chargers, committee members to work on the files updation with the help of faculties for autonomous work and overviewed the files and made some suggestions.
- The chairperson of IQAC insisted all the HOD's to closely monitor the students attendance, syllabus completion, and usage of quizzes, ppt's and other ICT tools to enhance the students learning capability.
- The committee advised to training and placement cell to strengthen the number of students by bringing more number of reputed companies for training cum placement.
- The committee discussed about first year inaugural ceremony for the academic year 2022-2023.
- The committee advised the first year Coordinator to prepare the schedule for induction Program for the first year students as per University guidelines.
- The IQAC Committee reviewed about the lab experiments completion internal exam result analysis and University semester exam. It is directed to complete the pending laboratory experiments and syllabus at the earliest so that students can be prepared for the preparation of University exam.


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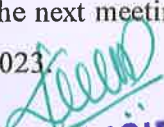


- The committee suggested to conduct some awareness / orientation programme for promoting the students innovative ideas through Entrepreneurship Develop Cell
- Committee planned to review and ratify Quality Assurance/Accreditation/Ranking Initiatives
- The committee instructed to all the HOD's of various department to submit students feedback for the academic year 2022-2023 about the class and review of academic meeting
- It was decided to conduct an awareness program on higher education for the final and pre final year students
- The committee asked to submit the proceedings of various committees like Grievances/ Redressed, sexual harassment, anti-ragging, various clubs and forums.
- The committee suggested to conduct social welfare activities and awareness programs for rural people through NSS/YRC unit.
- The Committee encouraged HEC (Higher Education Cell) of the college to conduct some awareness and training programs on GATE and Central / State Government Examinations for the final and pre-final year students.
- The committee discussed about the issues related to women and to make the college campus a safe place for women students and faculty members by organizing awareness programs for female students and faculty through Women Empowerment Cell.

IQAC coordinator proposed the date for the next meeting and unanimously decided tentatively scheduled during the month of February 2023.


IQAC CO-ORDINATOR

Dr. N. SATHYABALAJI, M.E., MISTE., Ph.D.,
IQAC - COORDINATOR
J.K.K. MUNIRAJAH COLLEGE OF TECHNOLOGY
T.N. PALAYAM (PO), GOBI (TK),
ERODE DT, PIN : 638 506.


PRINCIPAL
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GOBI (TK), ERODE (Dt).




CHAIR PERSON
(Dr. K. Sridharan)
PRINCIPAL

**JKK MUNIRAJAH COLLEGE
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Action Taken Report on the decisions of the IQAC meeting held on 25-11-2022. To implement the decisions of the above mentioned meeting of the IQAC. The following actions were taken

Plan of Action	Action taken
Minutes of previous meeting	Analyze the previous year pending works and making it to be over.
To submit the budget proposal of institution, various departments and library for the academic year 2022-23.	To review and ratify the proposal of the institution, various departments and library for the academic year 2022-23.
To submit the processing of the Academic review meeting students feedback for the academic year 2022-23.	To review and ratify the proceedings of the Academic review meeting students feedback for the academic year 2022-23.
The chairperson of IQAC insisted all the HOD's to closely monitor the students attendance, syllabus completion, and usage of quizzes, ppt's and other ICT tools to enhance the students learning capability.	The IQAC committee verified that class are conducted effectively through the common platform. Student's attendance syllabus completion, usage of quizzes, ppt's animated videos and other ICT tools etc. through frequent audits and follow-ups.
The committee discussed about first year inaugural ceremony for the academic year 2022-2023	First year class for the academic year 2022-2023 was inaugurated on 21.11.2022
The committee advised the first year Coordinator to prepare the schedule for induction Programme for the first year students as per University guidelines.	Induction programme for the first year students was conducted from 23.11.2021 to 30.11.2021 as Bridge course.

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<p>The IQAC Committee reviewed about the lab experiments completion Internal exam result analysis and University semester exam. It is directed to complete the pending laboratory experiments and syllabus at the earliest so that students can be given coaching for the preparation of University exam.</p>	<p>The committee verified the Internal Exam Result analysis, web portal entry, Lab experiments completion and Intensive Coaching for the preparation of University semester exam through frequent follow ups and audits.</p>
<p>The committee suggested to conduct social welfare activities and awareness programs for rural people through NSS/YRC unit.</p>	<p>Around 8 social welfare and awareness programs were conducted in and outside the campus through NSS and YRC unit of our institution to acquire leadership qualities and democratic attitude</p>


IQAC CO-ORDINATOR
Dr. N. SATHYABALAJI, M.E., MISTE., Ph.D.,
IQAC - COORDINATOR
J.K.K. MUNIRAJAH COLLEGE OF TECHNOLOGY
T.N. PALAYAM (PO), GOBI (TK),
ERODE DT, PIN: 638 506.




CHAIRPERSON
(Dr. K. Sridharan)
PRINCIPAL
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CIRCULAR

The Third Internal Quality Assurance Cell (IQAC) Meeting for the academic year 2022 – 2023 has been planned on 03:02:2023 at 11.00 A.M at the chairman's room along with its executive members. All the IQAC Members are hereby informed to attend the meeting without fail.

Agenda for the meeting as follows.

1. Minutes of the Previous Meeting
2. Approval of Pervious Mom
3. EDC Cell activities
4. Faculty Achievements
5. College sports activities
6. Department activities
7. Placement Cell activities
8. To Encourage the Students For Publish Research Paper
9. NSS/YRC Cell activities
10. Others If Any

IQAC CO-ORDINATOR

Dr. N. SATHYABALAJI, M.E., MISTE., Ph.D.
IQAC - COORDINATOR
J.K.K. MUNIRAJAH COLLEGE OF TECHNOLOGY
T.N. PALAYAM (PO), GOBI (TK),
ERODE DT, PIN: 638 506.

Copy to:

1. All IQAC committee members
2. All HOD and faculty members
3. Governing council
4. IQAC file

CHAIR PERSON

(Dr. K. Sridharan)

PRINCIPAL

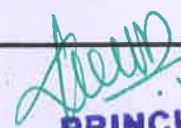
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GOBI (TK), ERODE (Dt).**



**PRINCIPAL
JKK MUNIRAJAH COLLEGE
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T.N. PALAYAM (Po)-638 506
GOBI (TK), ERODE (Dt).**

List of IQAC Committee Members are as follows:

<u>TITLE</u>	<u>COMMITTEE MEMBERS</u>	<u>DESIGNATION</u>
Chair person	Dr. K. SRIDHARAN	Principal
Management Representative	Mrs. KASTHURIPRIYA KIRUPAKAR MURALI. M	Secretary
Academic Expert	Dr. C. PALANISAMY	Principal BANNARI AMMAN INSTITUTE OF TECHNOLOGY
IQAC Coordinator	Dr. N. SATHYABALAJI	Prof,HEAD/CSE
Members from Administration	Dr. S.B MANOOJKUMAAR.	Asst. Prof. /CSE
Members of Faculty	Dr. C.SARAVANAN	Prof,HEAD/EEE
	Dr. C. MURUGESAN	Asst.Prof,HEAD/ECE
	Mr. S.M PRANESH	Asst.Prof./EEE
	Mr. E.R.VADIVEL	Asst.Prof,HEAD/MBA
Industry Nominee	Mr. P A CHANDRASEKAR	Members
Local Society	Mr. R.SUBRAMANI	Members
Alumni Member	Mrs. S.ABINAYA	Asst. Prof. /ECE
	Mr. G PALANISAMY	Asst. Prof. /EEE
Students Members 1.	Mr. P.ISAKKIRAJA	IV-EEE
Students Members 2.	Mr ARULMURUGAN	III-CSE
Students Members 3.	Ms.K.MAYA	II MBA


PRINCIPAL
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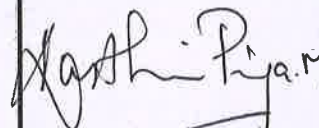

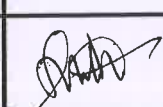

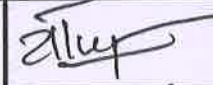

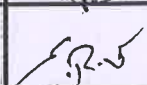
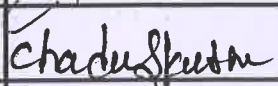

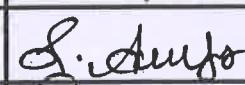

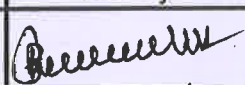
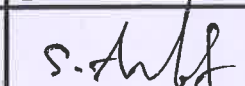
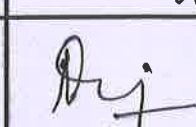
INTERNAL QUALITY ASSURANCE CELL (IQAC) 2022-2023

AGENDA

1. Minutes of the Previous Meeting
2. Approval of Pervious Mom
3. EDC Cell activities
4. Faculty Achievements
5. College sports activities
6. Department activities
7. Placement Cell activities
8. To Encourage the Students For Publish Research Paper
9. NSS/YRC Cell activities
10. 10.Others If Any


PRINCIPAL
JKK MUNRAJAH COLLEC:
OF TECHNOLOGY
T.N. PALAYAM (Po)-638 506.
GOBI (Tk), ERODE (Dt).

The following IQAC members attended the meeting

<u>TITLE</u>	<u>COMMITTEE MEMBERS</u>	<u>DESIGNATION</u>	<u>SIGNATURE</u>
Chair person	Dr. K. SRIDHARAN	Principal	
Management Representative	Mrs. KASTHURIPRIYA KIRUPAKAR MURALI. M	Secretary	
Academic Expert	Dr. C. PALANISAMY	Principal BANNARI AMMAN INSTITUTE OF TECHNOLOGY	
IQAC Coordinator	Dr. N. SATHYABALAJI	Prof,HEAD/CSE	
Members from Administration	Dr. S.B MANOOJKUMAAR.	Prof. /CSE	
Members of Faculty	Dr. C.SARAVANAN	Asst.Prof,HEAD/EEE	
	Dr. C. MURUGESAN	Prof,HEAD/ECE	
	Mr. S.M PRANESH	Asst.Prof./EEE	
	Mr. E.R.VADIVEL	Asst.Prof,HEAD/MBA	
Industry Nominee	Mr. P A CHANDRASEKAR	Members	
Local Society	Mr. R.SUBRAMANI	Members	
Alumni Member	Mrs. S.ABINAYA	Asst. Prof. /ECE	
	Mr. G PALANISAMY	Asst. Prof. /EEE	
Students Members 1.	Mr. P.ISAKKIRAJA	IV-EEE	
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THE FOLLOWINGS POINTS WERE DISCUSSED

- Review of previous minutes of IQAC Meeting and action taken report on the decisions of the previous meeting. The last IQAC meeting was held on 24.12.2022 at 10.30am. The minutes of meeting were readout with a formal discussion with all IQAC members. The minutes of meeting of were approved by the IQAC members
- Review of previous IQAC meeting minutes and follow-up on action items.
- Analysis of academic performance data, including examination results and student feedback.
- Evaluation of faculty development programs and initiatives.
- Assessment of teaching-learning processes and methodologies.
- Review of curriculum design and updates.
- Analysis of research output and strategies for promoting research culture.
- Discussion on accreditation processes and compliance requirements.
- Evaluation of student support services, such as counseling and career guidance.
- Assessment of infrastructure and facilities for academic and research purposes.
- Review of financial allocations and resource utilization.
- Analysis of feedback from stakeholders, including students, faculty, staff, and alumni.
- Discussion on integrating technology into teaching and administrative processes.
- Evaluation of community engagement initiatives and outreach programs.
- Assessment of environmental sustainability practices within the institution.
- Discussion on diversity, equity, and inclusion initiatives.
- Review of industry partnerships and collaborations for experiential learning
- Evaluation of assessment and evaluation practices.
- Analysis of student enrollment trends and admission processes.


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- Discussion on best practices in higher education and their implementation.
- Review of institutional policies and governance structures.
- Assessment of library resources and services.
- Discussion on faculty workload and support mechanisms.
- Evaluation of student discipline and grievance redressal mechanisms.
- Review of co-curricular and extracurricular activities.
- Planning for future initiatives and setting institutional goals for improvement.


IQAC CO-ORDINATOR


Dr. N. SATHYABALAJI, M.E., MISTE., Ph.D.,
IQAC - COORDINATOR
J.K.K. MUNIRAJAH COLLEGE OF TECHNOLOGY
T.N. PALAYAM (PO), GOBI (TK),
ERODE DT. PIN: 638 506.


CHAIR PERSON

(Dr. K. Sridharan)

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Action Taken Report on the decisions of the IQAC meeting held on 18-02-2022. To implement the decisions of the above mentioned meeting of the IQAC. The following actions were taken


Plan of Action	Action taken
Analysis of academic performance data, including examination results and student feedback.	All the academic performance data, including examination results and student feedback have been analyzed
Evaluation of faculty development programs and initiatives.	Faculty development programs have been most effective one and very good result.
Assessment of teaching-learning processes and methodologies.	Assessment of teaching-learning processes and methodologies have been analyzed
Analysis of research output and strategies for promoting research culture.	The funds have been provided for research and strategies for promoting research culture.
Discussion on accreditation processes and compliance requirements.	The accreditation work and processes have been divided and given to respective departments.
Analysis of feedback from stakeholders, including students, faculty, staff, and alumni.	The demand and feedback from stakeholders, including students, faculty, staff, and alumni. Was analyzed
Review of industry partnerships and collaborations for experiential learning.	The MOU was signed between industry partnerships and collaborations for experiential learning.
Review of financial allocations and resource utilization	Calculating the financial positions of the college


IQAC CO-ORDINATOR

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IQAC - COORDINATOR
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CIRCULAR

The Fourth Internal Quality Assurance Cell (IQAC) Meeting for the academic year 2022 – 2023 has been planned on 02-05-2023 at 10.30 A.M at the chairman's room along with its executive members. All the IQAC Members are hereby informed to attend the meeting without fail.

Agenda for the meeting as follows.

1. Minutes of the Previous Meeting
2. Review the progress made on action items and initiatives identified in previous meetings. Discussion on the Current Circulars
3. Discuss any updates or changes related to quality assurance processes, policies, or guidelines. Discussion on Status of PMKVY Project
4. Discussion on Weekly Report Submission
5. Review KPIs related to quality assurance and academic performance, and discuss strategies for improvement.
6. Discuss upcoming initiatives or projects aimed at enhancing the quality of education and academic processes.
7. Plan any training sessions or workshops for faculty and staff on quality assurance-related topics.
8. Confirm the date and time for the next IQAC meeting.


IQAC CO-ORDINATOR

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IQAC - COORDINATOR
J.K.K.MUNIRAJAH COLLEGE OF TECHNOLOGY
T.N.PALAYAM (PO), GOBI (TK),
ERODE DT, PIN: 638506.


Copy to:

1. All IQAC committee members
2. All HOD and faculty members
3. Governing council
4. IQAC file


CHAIR PERSON

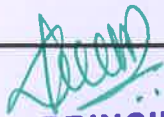
(Dr. K. Sridharan)
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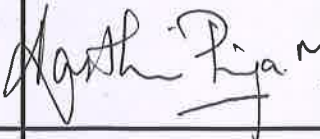



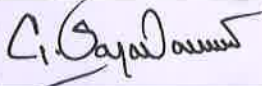
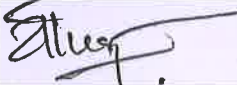
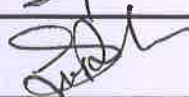

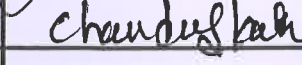

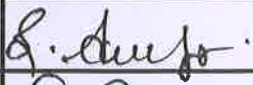

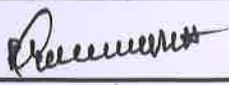
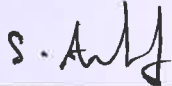

INTERNAL QUALITY ASSURANCE CELL (IQAC) 2022-2023

Agenda for Discussion

1. Minutes of the Previous Meeting
2. Review the progress made on action items and initiatives identified in previous meetings.
Discussion on the Current Circulars
3. Discuss any updates or changes related to quality assurance processes, policies, or guidelines.
Discussion on Status of PMKVY Project
4. Discussion on Weekly Report Submission
5. Review KPIs related to quality assurance and academic performance, and discuss strategies for improvement.
6. Discuss upcoming initiatives or projects aimed at enhancing the quality of education and academic processes.
7. Plan any training sessions or workshops for faculty and staff on quality assurance-related topics.
8. Confirm the date and time for the next IQAC meeting.


PRINCIPAL
JKK MUNIRAJAH COLLEGE
OF TECHNOLOGY
T.N. PALAYAM (Po)-638 506.
GOBI (TK), ERODE (Dt).

The following IQAC members attended the meeting

<u>TITLE</u>	<u>COMMITTEE MEMBERS</u>	<u>DESIGNATION</u>	<u>SIGNATURE</u>
Chair person	Dr. K. SRIDHARAN	Principal	
Management Representative	Mrs. KASTHURIPRIYA KIRUPAKAR MURALI. M	Secretary	
Academic Expert	Dr. C. PALANISAMY	Principal BANNARI AMMAN INSTITUTE OF TECHNOLOGY	
IQAC Coordinator	Dr. N. SATHYABALAJI	Prof,HEAD/CSE	
Members from Administration	Dr. S.B MANOOJKUMAAR.	Prof. /CSE	
Members of Faculty	Dr. C.SARAVANAN	Asst.Prof,HEAD/EEE	
	Dr. C. MURUGESAN	Prof,HEAD/ECE,	
	Mr. S.M PRANESH	Asst.Prof./EEE	
	Mr. E.R.VADIVEL	Asst.Prof,HEAD/MBA	
Industry Nominee	Mr. P A CHANDRASEKAR	Members	
Local Society	Mr. R.SUBRAMANI	Members	
Alumni Member	Mrs. S.ABINAYA	Asst. Prof. /ECE	
	Mr. G PALANISAMY	Asst. Prof. /EEE	
Students Members 1.	Mr. P.ISAKKIRAJA	IV-EEE	
Students Members 2.	Mr ARULMURUGAN	III-CSE	
Students Members 3.	Ms.K.MAYA	II MBA	

THE FOLLOWINGS POINTS WERE DISCUSSED


Review of previous minutes of IQAC Meeting and action taken report on the decisions of the previous meeting. The last IQAC meeting was held on 02.05.2023 at 11.00am. The minutes of meeting were readout with a formal discussion with all IQAC members. The minutes of meeting of were approved by the IQAC members

- A brief plan about Academic related processes were discussed and IQAC coordinator insisted all departments to adhere to the Academic Calendar without much deviation.
- The importance of IQAC and updating the details periodically to all the coordinators.
- Review the progress made on action items and initiatives identified in previous meetings. Discussion on the Current Circulars
- Discuss any updates or changes related to quality assurance processes, policies, or guidelines. Discussion on Status of PMKVY Project
- Discussion on Weekly Report Submission
- Review KPIs related to quality assurance and academic performance, and discuss strategies for improvement.
- Discuss upcoming initiatives or projects aimed at enhancing the quality of education and academic processes.
- Plan any training sessions or workshops for faculty and staff on quality assurance-related topics.
- All the faculty members are encouraged to present at least one paper in conference/journal.
- All the members are requested to submit the weekly report every Thursday to prepare R&D report.
- Heads of various departments are requested to encourage the students to take part in field projects, mini projects and internships to inculcate experimental and participative learning.
- The IQAC committee made discussion about the faculty requirement and recruitment process for the academic year 2023-2024.

IQAC coordinator proposed the date for the next meeting and unanimously decided tentatively scheduled during the month of August 2024


IQAC CO-ORDINATOR

Dr. N. SATHYABALAJI, M.E., MISTE., Ph.D.
IQAC - COORDINATOR
J.K.K. MUNIRAJAH COLLEGE OF TECHNOLOGY
T.N. PALAYAM (PO), GOBI (TK),
ERODE DT. PIN- 638 506


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CHAIR PERSON

(Dr. K. Sridharan)
PRINCIPAL
JKK MUNIRAJAH COLLEGE
OF TECHNOLOGY



J.K.K. MUNIRAJAH COLLEGE OF TECHNOLOGY

Approved by AICTE, New Delhi And Affiliated to Anna University, Chennai.

Accredited by NAAC with "A" grade

T.N. Palayam (Po), Gobi (Tk), Erode (Dt) – 638 506



Action Taken Report on the decisions of the IQAC meeting held on 18-04-2022. To implement the decisions of the above mentioned meeting of the IQAC. The following actions were taken

Plan of Action	Action taken
All the members are requested to submit the weekly report every Thursday to prepare R&D report.	The details of innovative student projects sponsored by the funding agencies.
All the faculty members are encouraged to present at least one paper in conference/journal. All the faculty members are requested to send their PG projects to the conference or journal.	Chairperson will provide necessary help to prepare and format of manuscript to the faculties.
All the members are requested to concentrate and follow up the current circular related to the call for proposals for applying various schemes and call for papers in various reputed institution.	Department coordinators are responsibility for the proposal. Also insisted to submit papers in conference organized by reputed institutions.
All the members are requested to submit the weekly report every Thursday to prepare R&D report.	The details of innovative student projects sponsored by the funding agencies.
The chairman of IQAC encouraged all department students to participate online workshops, seminars and webinar etc.	Students from various departments were participated in several online webinar.
The chairman of IQAC encouraged all department students to participate online workshops, seminars and webinar etc.	Students from various departments were participated in several online webinar.
All the faculty members are encouraged to present at least one paper in conference/journal. All the faculty members are requested to send their PG projects to the conference or journal.	Chairperson will provide necessary help to prepare and format of manuscript to the faculties.
The committee discussed about the Admission process for the academic year 2022-2023, The merit scholarship and other fee concession to be given for the welfare of the students.	The merit scholarship given to those who losing their parents by covid-19 disease. The fee concession given to the students

PRINCIPAL

**JKK MUNIRAJAH COLLEGE
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T.N. PALAYAM (Po),
Gobi (Tk), ERODE (Dt)**



**CHAIR PERSON
(Dr. K. Sridharan)**

**PRINCIPAL
JKK MUNIRAJAH COLLEGE
OF TECHNOLOGY
T.N. PALAYAM (Po)-638506.**

**IQAC CO-ORDINATOR
Dr.N.SATHYABALAJI, M.E.,MISTE.,Ph.D.,
IQAC - COORDINATOR
J.K.K.MUNIRAJAH COLLEGE OF TECHNOLOGY
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ERODE DT. PIN: 638506.**