



J.K.K.MUNIRAJAH COLLEGE OF TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

Dr.J.K.K.Munirajahh M.Tech(Bolton),D.Litt
Chairman & Managing Trustee

Dr.K.Sridharan M.E.,MBA.,Ph.D.,MISTE
Principal
26.08.2021

TO WHOMSOEVER IT MAY CONCERN

Feedback Policy

The feedback on design and review of syllabus was taken from Students, Employers, Alumni and Teachers. Based on the feedback, the following points are submitted to Department Advisory Committee for further action. JKK Munirajah College of Technology understands that a effective teaching-learning system followed by an educational institution needs continuous changes. To execute this process of continuous changes our institution adopted a feedback system in the terms of curriculum that takes various suggestions from the stakeholders of each programme. This feedback process helping in fine-tuning of the teaching learning process and curriculum.

The institute follows the following feedback mechanism for collection of feedbacks from students, faculty, alumni and employer on curriculum.

Feedback Collection Process

- ❖ Feedback forms with complete curriculum-oriented questions are framed in Google forms.
- ❖ The feedback links are shared to the stakeholders for the collection of feedback and a timeline is allotted for filling the feedback forms.
- ❖ Response for each question will be collected through the Google forms.

Feedback Analysis Process

- ❖ An analysis report has been generated by stakeholder wise and be reviewed in the department meeting along with the Principal, IQAC Coordinator and Placement officer.
- ❖ For every question a target has been set before the collection of feedback. In the analysis report questions with the response target has been highlighted.

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- ❖ In the department meeting, actions are proposed and assigned to the concern person/committees/departments.

Execution Process of the action proposed

- ❖ The assigned persons/committee/departments will execute the process of the feedback road map and action proposed.
- ❖ Based on the feedback received from stakeholders, add on courses are designed and offered. The curriculum of the existing add on courses are also updated as per the employer recommendations to meet the industry expectations.
- ❖ NPTEL and different courses based on the curriculum are suggested for the students.
- ❖ At the end of the academic year, analysis reports and action taken reports will be documented.

PRINCIPAL

Dr.K. SRIDHARAN

Principal

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