



J.K.K.MUNIRAJAH COLLEGE OF TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

Thookanaickenpalayam - 638 506. GOBI TK., ERODE DT. Tamil Nadu



CRITERION 7 – INSTITUTIONAL VALUES AND BEST PRACTICES

KEY INDICATOR - 7.1 INSTITUTIONAL VALUES AND SOCIAL RESPONSIBILITIES

Metric No 7.1.10 *The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard*

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J.K.K. MUNIRAJAH COLLEGE
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T.N. PALAYAM (Pe)-638 506.
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CODE OF CONDUCT COMMITTEE MEMBERS

1. Mr.N.Sathyabalaji , Code of Conduct I/C, JKKMCT
2. Mr.D.Anandakumar, Member, AP/ECE Dept. *D. Anand*
3. Ms.V.Sathiyapriya, Member, AP/CIVIL Dept. *V. Sathiyapriya*
4. Mr. K.Sriram, Member, AP /MECH Dept. *K. Sriram*
5. Ms. D.Nivethini, Member, AP/ IT Dept. *D. Nivethini*
6. Mr. A.Vignesh kumar, Member, AP/ EEE Dept. *A. Vignesh*
7. Mr. V.P.Arul Murugan, Member, AP/ AUTO Dept. *V.P. Arul Murugan*
8. Mr.M.Senthil kumar, Member, AP/ MCA Dept. *M. Senthil Kumar*
9. Mr.R.Prasanth , Member, AP/ MBA Dept. *R. Prasanth*
10. Ms.S.Samyuktha, Member, AP/ S & H (Maths) *S. Samyuktha*

Sathyabalaji
Code of Conduct Committee I/C

Copy to:

1. Honorable Chairman Sir, for your kind information.
2. College Admin, JKKMCT
3. All the Hods / staff members
3. All Departments Admin I/C

Sreedharan

Dr.K. SRIDHARAN
Principal

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MINUTES OF MEETING

Date: 12.09.2020

AGENDA: ADDRESSING STUDENTS ABOUT CODE OF CONDUCT

THE FOLLOWING POINTS ARE DISCUSSED TO ADDRESS THE STUDENTS:

1. DRESS CODE:-

Dress code for boys is neat dress with shirt tucked in and full shoes, for girls chudidhars while coming to computer engineering laboratories and for other labs(Workshop / Engineering Physics and Engineering Chemistry Laboratories, Engineering Drawing Laboratories, Mechanical Engineering, Automobile /Civil Engineering Laboratories, Electronics and Communication Engineering / Electrical and Electronics Engineering Laboratories, Computer Engineering Laboratories) boys is neat dress with shirt tucked in, blue apron and full shoes for girls chudidhars, blue apron.

2. RULES & REGULATIONS FOR STUDENTS IN THE LABORATORY:-

- Students should wear prescribed dress & full shoes.
- Students should maintain observation book (with graph papers), record (as suggested by the staff member) their own calculators, pencil, eraser, etc for practical classes.
- Students should complete the record work of the experiment and submit it in the next class without fail only after the staff member verifies the calculations. Students will not be permitted to the laboratory without record.

3. ANTI-RAGGING COMMITTEE:-

This committee shall be headed by students affairs advisors, and can have as its members, the Deans, Student Counselors, Faculty Advisors, and Chairperson of the concerned Department.

4. SEXUAL HARASSMENT:-

Students should note that sexual misconduct or harassment encompasses a range of conduct, including but not limited to sexual assault, unwanted touching, e-mails, or pictures of an insulting or degrading sexual nature, which may constitute harassment, which shall depend of the circumstances of each case.

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5. STUDENT GRIEVANCE PROCEDURE:-

Any student of the institute aggrieved by any acts of sexual harassment, misconduct or nagging as defined and summarized here in above can approach the student Grievance Redressal Cell at the Institute.

6. RULES & REGULATIONS REGARDING INTERNAL / SEM EXAMINATIONS

- Student should maintain silence in the examination hall.
- Students should carry identity card for internal examination and hall ticket and identity card for semester examinations.
- There is no grace period for entering into the exam hall after the commencement of exam both internal examination and semester examinations.
- They should write their proper register number in the space provided only and nowhere else.
- Carrying mobile phones during examinations is strictly prohibited. Any mobile phones found in possession of the student will be confiscated and also a malpractice case will be booked.
- Any malpractice noticed in the exam halls will be awarded zero marks in all the subjects.
- Students should not move in the corridors of the examination halls before the commencement and after completion of exam.
- Students are required to go through the instructions on the Main Answer Book.
- The students must be entered in the examination hall before 15 minutes of the commencement of examination. However the latecomers will not be allowed after the commencement of examination.

7. PROHIBITED CONDUCT UNDER THE CODE INCLUDES BUT IS NOT LIMITED TO:

- Assaulting, Harassing, Intimidating or Threatening another individual or group.
- Endangering the health or safety of others, stealing, misusing, destroying, defacing or damaging campus property or property belonging to someone else, disrupting campus activities, using campus facilities, equipment, services or the campus, supplying false information to the campus or forging, altering or misusing any Campus document or records.



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- Storing, possessing or using real or replica fire arms or other weapons, explosives (including fireworks), ammunition, toxic or any dangerous materials on Campus.
- Using, possessing or distributing illegal drugs, violating provincial liquor laws or Campus alcohol policies, Hazing, Encouraging, aiding or conspiring in any prohibited conduct.
- Failing to comply with a disciplinary measures or it is imposed under the procedure of this code, remember all municipal, “PROVINCIAL AND FEDERAL LAWS” apply on campus.

8. PROHIBITED CONDUCT UNDER THE CODE INCLUDES BUT IS NOT LIMITED TO:

- Indication of warning or reprimand, probation, during which certain conditions must be fulfilled and good behavior must be demonstrated, payment or compensation for any loss, damage or injury caused by the conduct, issuance of an apology made publicly or privately, Loss of certain privileges.
- Restriction or prohibition of access to use of campus facilities, services, activities or programs. Fines or loss of fees, relocation or exclusion from residence suspension or expulsion.

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BRIEF REPORT ON CODE OF CONDUCT AT JKKMCT

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JKKMCT/CIRCULAR /JULY-19

17/07/2019

CIRCULAR

All the students and staffs are hereby informed that our college conduct code of conduct Invocation program in our college campus on 20.07.2019 at 8.30 am. All the Faculty members and students are informed to attend the function.



Copy To,

All the HOD's and Staff Members,

All the Students,

Notice Board, File.

PRINCIPAL

Dr. C. SARAVANAN
PRINCIPAL

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1 .CODE OF CONDUCT INVOCATION PROGRAM

Event Organized by	JKKMCT
Name of Event Organized	Code of conduct
Date of the Event	20.07.2019
Venue	JKKMCT- In Front of Main Building

Invocation Program was conducted at JKKMCT Campus on 20th July 2019 for II, III and IV Years Students. The Chief guest was Sri Swami Poornanadha , Director Rama Krishna Vidhayalaya Mission. Our chairman delivered welcome address to the program. Our principal and faculty members attended the program. Every year in our institution code of conduct program was organized for students to know the values end ethics.



Photos of the Invocation Program on 20.07.2019


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JKKMCT/CIRCULAR /AUG-19

20/08/2019

CIRCULAR

All the students and staffs are hereby informed that our Entrepreneurship Development Program in our college on 27.08.2019 at 10.00am. All the Faculty members and students are informed to attend the function.



C. Saravanan

PRINCIPAL

**Dr.C.SARAVANAN
PRINCIPAL**

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2. ENTREPRENEURSHIP DEVELOPMENT PROGRAM

Event Organized by	JKKMCT
Name of Event Organized	Entrepreneurship development
Date of the Event	27.08.2019
Venue	JKKMCT- Seminar Hall

Entrepreneurship development is enhancing the knowledge and skill of entrepreneurs through several classroom coaching and programs, and training. This entrepreneur development process helps new firms or ventures get better in achieving their goals, improve business and the nation's economy. JKKMCT conducted Entrepreneur Development programme on "How to become a successful Entrepreneur"; on 27th August 2019. Students from various branches of Engineering enrolled themselves into 13 batches and actively participated in the programme. The contest was held between 11.30 am to 1.30 pm at SEMINAR Hall (Ground floor). Dr. K. Sridharan, Principal inaugurated the contest and E.R.Vadivel, Head of the Department / Master of Business Administration, S.Vidhyasakar, Coordinator/ Master of Business. Administration and Mr.L.Narayanan, an Entrepreneur from M.R.Colour Lab & Studio, Erode.



Photo of Entrepreneurship Development Program on 27.08.2019

S. Sridharan
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JKKMCT/CIRCULAR /AUG-19

20/08/2019

CIRCULAR

All the students and staffs are hereby informed that our Entrepreneurship and Sustainable Development Program in Seminar Hall on 27.08.2019 at 10.00am. All the Faculty members and students are informed to attend the function.



C. Saravanan

PRINCIPAL

**Dr.C.SARAVANAN
PRINCIPAL**

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3. ENTREPRENEURSHIP AND SUSTAINABLE DEVELOPMENT PROGRAM

Event Organized by	JKKMCT
Name of Event Organized	Entrepreneurship And Sustainable Development
Date of the Event	08.07.2019
Venue	JKKMCT- Seminar Hall

Entrepreneurship development is the process of enhancing the entrepreneurial knowledge and skills via structured training programmes. The objective of Entrepreneurship development programme is to increase the knowledge and skill of existing entrepreneurs and encouraging others to become one. Entrepreneur Development cell conducted a seminar on 8th July 2019. Students from various branches of Engineering enrolled themselves and actively participated in the Programme. The program was held between 10.00 am to 12.30 pm at Seminar Hall (Ground Floor). Mr.R.RAJESH B.E, MBA/ HEAD BUSINESS DEVELOPMENT DIVISION, SRI PUMPS as juries for the contest.



Photo of Entrepreneurship and Sustainable Development Program on 08.07.2019

Sreedh
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JKKMCT/CIRCULAR/MAR-21

05/03/2021

CIRCULAR

This is to inform that Women Empowerment Cell is planned to celebrate Women's Day in our college on 08.03.2021. The chief guest of this programme is Advocate Mrs. R. Ponmani B.A .B.L. So Our Lady faculties and girl students are advised to participate in this Women's Day celebration.



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4. WOMEN EMPOWERMENT PROGRAM

Event Organized by	JKKMCT
Name of Event Organized	Women Empowerment
Date of the Event	08.03.2020
Venue	JKKMCT- Seminar Hall

Women's Day 2020. All the girls Students from various branches of Engineering and Women are undoubtedly the foundation of the basic unit of society – the family. Even in traditional roles they demonstrate great innovation, skill, intelligence, hard work and commitment. Empowering girls and women is powerful. Today, we know it is the key to economic growth, political stability, and social transformation. World leaders, experts and scholars alike are giving their voice to this critical endeavor. Every year in our college we conducted many programmes for women's development.

Programmes and seminars like empowering women in India, sexual harassment and women issues. It will help the students to face their problems courageously. Women Development cell conducted a programme on 8th March 2020 in order to celebrate International e faculty members actively participated in this Programme.

The program was held between 1.30 pm to 4.30 pm at Seminar Hall (Ground Floor). Dr. K. Sridharan, Principal inaugurated the function and Mrs.V.Nirosha, in charge of WDC, gave her welcome address to the dignitaries, all heads of various departments, co-staffs and the students. Our chief guest, Mr.Raakimuthu BABL, a Lawyer, Gobichettipalayam, Erode, Who gave a marvelous speech about women's development. Students were inspired from his thoughtful speech.

After his speech, Mrs.Mohanapriya, Head of Civil department addresses to the girl students about women's problems and how to face their problems courageously. Various competitions were conducted to encourage the girl students like Mono Acting, speech, singing and dancing. Finally our principal distributed prizes to the winning students. Followed by Vote of thanks delivered by Ms.Sathiyapriya.V Assistant professor from department of Civil Engineering .Then the programme ends with National Anthem.

[Handwritten Signature]
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Chief Guest speech



Hod speech about womens Empowerment



Photos of Women Empowerment Program on 08.03.2020

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Our chief guest, Mr.Raakimuthu BABL, a Lawyer, Gobichettipalayam, Erode, Who gave a marvelous speech about women's development. Students were inspired from his thoughtful speech



Photos of women's day Celebration



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Our college girl students and lady faculties were gathered for the women empowerment event at seminar hall.



Photos of Women Empowerment Program

Our college PG student speech about women's empowerment. She delivered an energetic speech and received a grand applause from all over there.


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JKKMCT/CIRCULAR /AUG-20

08/08/2020

CIRCULAR

All the students and staffs are hereby informed that our Self Defence Program in our college seminar Hall on 15.08.2020 at 10.00am. All the Faculty members and students are informed to attend the function.



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5. SELF DEFENCE PROGRAM

Event Organized by	JKKMCT
Name of Event Organized	Self Defence Program
Date of the Event	15.08.2020
Venue	JKKMCT- In Front of Main Building

Our college faculties from Women's Development Cell organized an event on topic of Self Defence Program to create awareness among the public people. And so to execute the program, faculties from civil department were went to Thavittupalayam locality to demonstrate some self defence techniques to handle an unexpected attacks from strangers while school/college girl students or office workers are alone at their work. Also motivated them by mentioning social women achievers like Sarojini Naidu, Sania Mirza, etc. for being brave.



Photo of Self Defence Program


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Photos of Self Defence Program

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JKKMCT/CIRCULAR /FEB-21

2/02/2021

CIRCULAR

All the students and staffs are hereby informed that our Fire Extinguisher Training in our college campus on 05.02.2021 at 10.00am. All the Faculty members and students are informed to attend the function.



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6. FIRE EXTINGUISHER TRAINING PROGRAM FOR TEACHING & NON-TEACHING STAFF

Event Organized by	JKKMCT
Name Of Event Organized	Fire Extinguisher Training
Date of the Event	05.02.2021
Venue	JKKMCT

Fire extinguisher hands-on training with fire simulations in a safe learning environment for teaching and non-teaching staff was conducted on 5th Feb 2021. The training involved educating the teaching and nonteaching staff on the basics of fire extinguisher locations, common fire hazards, proper procedures, safe evacuation routes etc., 25 Non-Teaching Staff participated in this training.



Photo of Fire Extinguisher Program

HOW TO USE EXTINGUISHER



Sreedh

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JKKMCT/CIRCULAR/MARCH-2021

06/03/2021

CIRCULAR

All the students and staffs are hereby informed that **First Aid Training** program in our college on 10.03.2021 at JKKMCT. All the Students and Faculty members are informed to attend the program.




6/3/21

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11. FIRST AID TRAINING PROGRAM

Event Organized by	NSS - JKKMCT
Name of Event Organized	First Aid Training Program
Date of the Event	10.03.2021
Venue	JKKMCT – Seminar Hall

First Aid training Program was held in our college campus on 10.03.2021 to give the information and the skills needed to help adults and children during any emergency situations by Clairvoyant Group Bangalore.



Photos of First Aid training Program on 10.03.2021

Sreedha
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JKKMCT/CIRCULAR /JAN-17

20/01/2017

CIRCULAR

All the students and staffs are hereby informed that our Meditation Program on our seminar Hall 23.01.2017 at 10.00am. All the Faculty members and students are informed to attend the function.



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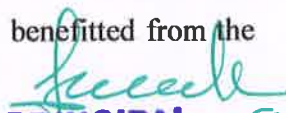
8. MEDITATION PROGRAM

Event Organized by	JKKMCT
Name of Event Organized	Meditation Program
Date of the Event	23.01.2017
Venue	JKKMCT- Seminar Hall



Photos of Meditation Program

Meditation program was conducted for the benefit of the students in the boys and girls hostel and 23rd to 25th of January 2017 by Patanjali yoga Samiti Kotagiri by Yogi Guruji. Around 500 students, staff and nonteaching staff had participated and were benefitted from the programme.


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9. CORONA AWARENESS PROGRAMME


Event Organized by	JKKMCT
Name of Event Organized	Corona Awareness
Date of the Event	05.03.2020
Venue	T.N.Palayam

CORONA awareness programme was organized by the government district hospital from focusing on preventing the transmission of CORONO VIRUS through a complementary combination of behavioral, biomedical and structural strategies. It was conducted on 5th March 2020. 350 volunteers had participated.

The special camp of Covid awareness was held at JKK Munirajah College of Technology, T.N. Palayam during 05th March 2021, to speak Covid awareness to our peoples, to keep social distance, washing hands and wear the mask.



Our students distributed Mask on 05.03.2021


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(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

Thookanaickenpalayam - 638 506. GOBI TK., ERODE DT. Tamil Nadu



Our students distributed Mask on 5.3.2021



Our staff distributed Mask on 5.3.2021

Freeze

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**ANNUAL AWARENESS
ORIENTED
PROGRAMMES ON CODE
OF CONDUCT**

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JKKMCT/CIRCULAR /JUL-19

15/07/2019

CIRCULAR

All the students and staffs are hereby informed that conducted Orientation Program on 20.07.2019 at 10.00am in seminar Hall. All the Faculty members and students are informed to attend the function.



Copy To,

All the HOD's and Staff Members,

All the Students,

Notice Board, File.

PRINCIPAL

Dr.C.SARAVANAN
PRINCIPAL

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10. ORIENTATION PROGRAM

Event Organized by	JKKMCT
Name of Event Organized	Orientation Program
Date of the Event	20.07.2019
Venue	Seminar Hall

Orientation program was conducted to the first year students every year by our college. In this program students can know about norms and rules of the college and characteristics, how to move with inside the campus and society.

ADDRESSING CODE OF CONDUCT IN ORIENTATION PROGRAM

1. All I-Year students are greeted and a brief presentation was given about the JKKMCT.
2. All I-Year students are addressed about the YOUTH Norms and Promotional Rules and specially the importance of regularity and attendance.
3. All I-Year students are addressed about the code of conduct in JKKMCT.
4. All I-Year students are provided awareness about the curricular and co-curricular activities which the institute will organize regularly.

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Photos of Orientation Program on 20.07.2019

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PROFESSIONAL ETHICS & HUMAN VALUES IN CURRICULUM

Basic human values refer to those values which are at the core of being human. The values which are considered basic inherent values in humans include truth, honesty, loyalty, love, peace, etc. because they bring out the fundamental goodness of human beings and society at large. In our college all the final year students learning one paper about professional ethics.

Importance of Human Values

- Provides understanding of the attitudes, motivation and behaviours
- Influences our perception of the world around us
- Represents interpretation of “right and wrong”
- Provides a way to understand humans and organization

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GE807 PROFESSIONAL ETHICS IN ENGINEERING

L T P C

OBJECTIVE:

- To enable the students to create an awareness on Engineering Ethics and Human Values, to instill Moral and Social Values and Loyalty and to appreciate the rights of others.

UNIT I	HUMAN VALUES	10
Morals, values and Ethics – Integrity – Work ethic – Service learning – Civic virtue – Respect for others – Living peacefully – Caring – Sharing – Honesty – Courage – Valuing time – Cooperation – Commitment – Empathy – Self confidence – Character – Spirituality – Introduction to Yoga and meditation for professional excellence and stress management.		
UNIT II	ENGINEERING ETHICS	9
Senses of 'Engineering Ethics' — Variety of moral issues — Types of inquiry — Moral dilemmas — Moral Autonomy – Kohlberg's theory – Gilligan's theory – Consensus and Controversy – Models of professional roles - Theories about right action – Self-interest – Customs and Religion – Uses of Ethical Theories.		
UNIT III	ENGINEERING AS SOCIAL EXPERIMENTATION	9
Engineering as Experimentation – Engineers as responsible Experimenters – Codes of Ethics – A Balanced Outlook on Law.		
UNIT IV	SAFETY, RESPONSIBILITIES AND RIGHTS	9
Safety and Risk – Assessment of Safety and Risk – Risk Benefit Analysis and Reducing Risk - Respect for Authority – Collective Bargaining – Confidentiality – Conflicts of Interest – Occupational Crime – Professional Rights – Employee Rights – Intellectual Property Rights (IPR) – Discrimination.		
UNIT V	GLOBAL ISSUES	8
Multinational Corporations – Environmental Ethics – Computer Ethics – Weapons Development – Engineers as Managers – Consulting Engineers – Engineers as Expert Witnesses and Advisors – Moral Leadership – Code of Conduct – Corporate Social Responsibility.		