



# J.K.K. MUNIRAJAH COLLEGE OF TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

T.N. Palayam - 638 506, Gobi TK, Erode Dt, Tamil Nadu.



## CRITERION 7 – INSTITUTIONAL VALUES AND BEST PRACTICES

### KEY INDICATOR - 7.2 BEST PRACTICES

Metric No 7.2.1 Describe two best practices successfully implemented by the institution

S.NO	CONTENT	PAGE NO.
1.	CORDIALITY APPROACHES ALONG WITH AN EDUCATION	1
2.	EMPLOYABLE SKILLS (COE / INFORMATIVE PORTO)	34

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**BEST PRACTICES – I**  
**CORDIALITY APPROACHES ALONG**  
**WITH AN EDUCATION**

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## BEST PRACTICE - I

### 7.2.1. TITLE OF THE PRACTICE

CORDIALITY APPROACHES ALONG WITH AN EDUCATION

#### 7.2.1.1 OBJECTIVES OF THE PRACTICE

- To develop spiritually & converting the cordial thoughts into practical actions.
- To play the role as trustee of the things and talents given by society and God & achieve self-reliance in basic needs of life.
- To prepare individuals for effective performance in the hospitality rather than the theoretical values beside the skills like leadership, alertness, discipline, patience, team efforts, and social skills.
- Frequent encouragement to include all campers in activities, regardless of their abilities or backgrounds.
- Environmentally friendly practices, such as recycling and preservation.

#### 7.2.1.2 THE CONTEXT

All the formal and non-formal activities in education which experiences that help to qualify a person to assume responsibilities of a member of the educational profession or to discharge his responsibilities more effectively.

#### 7.2.1.3 THE PRACTICE

**TEACHER & STUDENT EDUCATION =  
TEACHING SKILLS + PEDAGOGICAL THEORY + PROFESSIONAL SKILLS**

  
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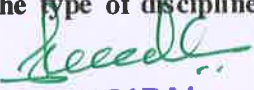
- **Teaching & learning skills** would include providing training and practice in the different techniques, approaches and strategies that would help the teachers & students to plan and impart instruction, provide appropriate reinforcement and conduct effective assessment. It includes effective classroom management skills, preparation and use of instructional materials and communication skills.
- **Pedagogical theory** includes the philosophical, sociological and psychological considerations that would enable the teachers to have a sound basis for practicing the teaching skills in the classroom. The theory is stage specific and is based on the needs and requirements that are characteristic of that stage.
- **Professional skills** include the techniques, strategies and approaches that would help teachers to grow in the profession and also work towards the growth of the profession. It includes soft skills, counseling skills, interpersonal skills, computer skills, information retrieving and management skills and above all lifelong learning skills.

**SOME BASIC PRACTICES IN OUR INSTITUTION ARE AS FOLLOWS:**

### **PRAYER:**

“Prayer may help people see situations ‘in a new light’ or from a different perspective”. Prayer and meditation are often happen within community and students often look for campus groups for support and to help them develop and express their faith. We believe that inculcating spiritual values in students holds just as much value as grooming them for academic and co-curricular prowess. We believe that education and spirituality must go hand-in-hand. And that’s why we, regularly plan spiritually nourishing activities and prayer-assemblies for our pupils.

- ✓ “The discipline required to pray is the type of discipline needed to study daily”, said by our Chairman.

  
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- ✓ **“When you pray, He listens. Then He answers your prayers in the form of thoughts, spiritual feelings, scripture, or even the actions of other people”**, supportive words that shared by our Principal.
- ✓ **“When we start our day with prayer, we set a positive tone for the day”**, the students of first & second year cheered with the words.
- ✓ **“Religious and spiritual activities on campus are sources of alleviation, support and solidarity that helps us in navigating our undergraduate years”**, conveyed by our 3<sup>rd</sup> & 4<sup>th</sup> year students.

### FOOD & ACCOMODATION:

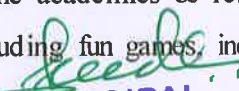
Every Institution has its own role in the accommodating the students & faculties in purpose of education, & sometimes it needs & takes an extra step to accommodate the parents, visitors as well as the students who are not hostelites in regard of institutional events ( sports, cultural ) that happens in & around the campus.

**“Never underestimate the power of good food eating delicious food can be a life changing experience.” – Shon Mehta**

### FUN GAMES & EVENTS:

#### ➤ SPORTS ACTIVITIES

Academic learning and sports education always complements each other. They are just the two sides of the same coin. The power of critical thinking, intellectual development and vocational specialization comes from the academic learning in the students. Therefore, sports education at our campus along with the academics results in the holistic development of the students. Though the faculties & students are stuck between the academics & researches, the management organized a weekend session for the extracurricular including fun games, indoor & outdoor tournaments.

  
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Making everyone to participate is not as light as clouds by vision its weighs a lot in real, it takes several sessions to make everyone to get involved & the enthuse was uplifted with rewards.

Sports play a very important role in having stable and healthy mental health. Mental health should not be taken lightly. In order to have a holistic and healthy life, students should also take care of their mental health. By physically playing various kinds of sports, pupil will also realize that they can focus and concentrate better in class. The sports brought educators & learners together, encourage each other by performing well.

### ➤ TRIP ARRANGEMENTS TO FACULTIES:

Other than the academic & extracurricular within the campus, the educators are taken to the outdoor trips that are both educational & entertainment.

### ➤ OTHERS:

“We need to be aware that all persons learn best when their whole self is in the learning environment, which means we must be aware of the whole person in our classes.” We educate the whole student: heart, mind, body.

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## 7.2.1.4 EVIDENCE OF SUCCESS

<u>S.NO</u>	<u>DESCRIPTION</u>	
1.	CAMPUS	J.K.K.MUNIRAJAH COLLEGE OF TECHNOLOGY, T.N.PALAYAM
2.	VENUE	JKMMCT LOBBY
3.	PARTICIPANTS	TEACHING & NON-TEACHING FACULTIES, STUDENTS & SCAVENGERS
4.	ORGANIZED BY	A DEPARTMENT PER WEEK
5.	OBJECTIVE OF THE PROGRAMME	TO DEVELOP SPIRITUALITY & CONVERTING THE CORDIAL THOUGHTS INTO PRACTICAL ACTIONS FOR MIND & HEART RELAXATIONS.

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## PHOTO GALLERY



GPS Map Camera



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JKKMCT, T N palayam Tamil Nadu 638506, India

Lat 11.519624°

Long 77.395411°

12/10/21 12:26 PM GMT +05:30

Photos of Friday pooja at JKKMCT Lobby

*Seedee*

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12/10/21 12:26 PM GMT +05:30

**Photos of Friday pooja with the presence of Mrs.Kasthuripriya Kirupakarmurali, Secretary at JKKMCT**

  
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JKKMCT, T N palayam Tamil Nadu 638506, India  
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Photos of Serving the Food to all our Educators & Learners

  
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Photos of our people tasting the delicious food together

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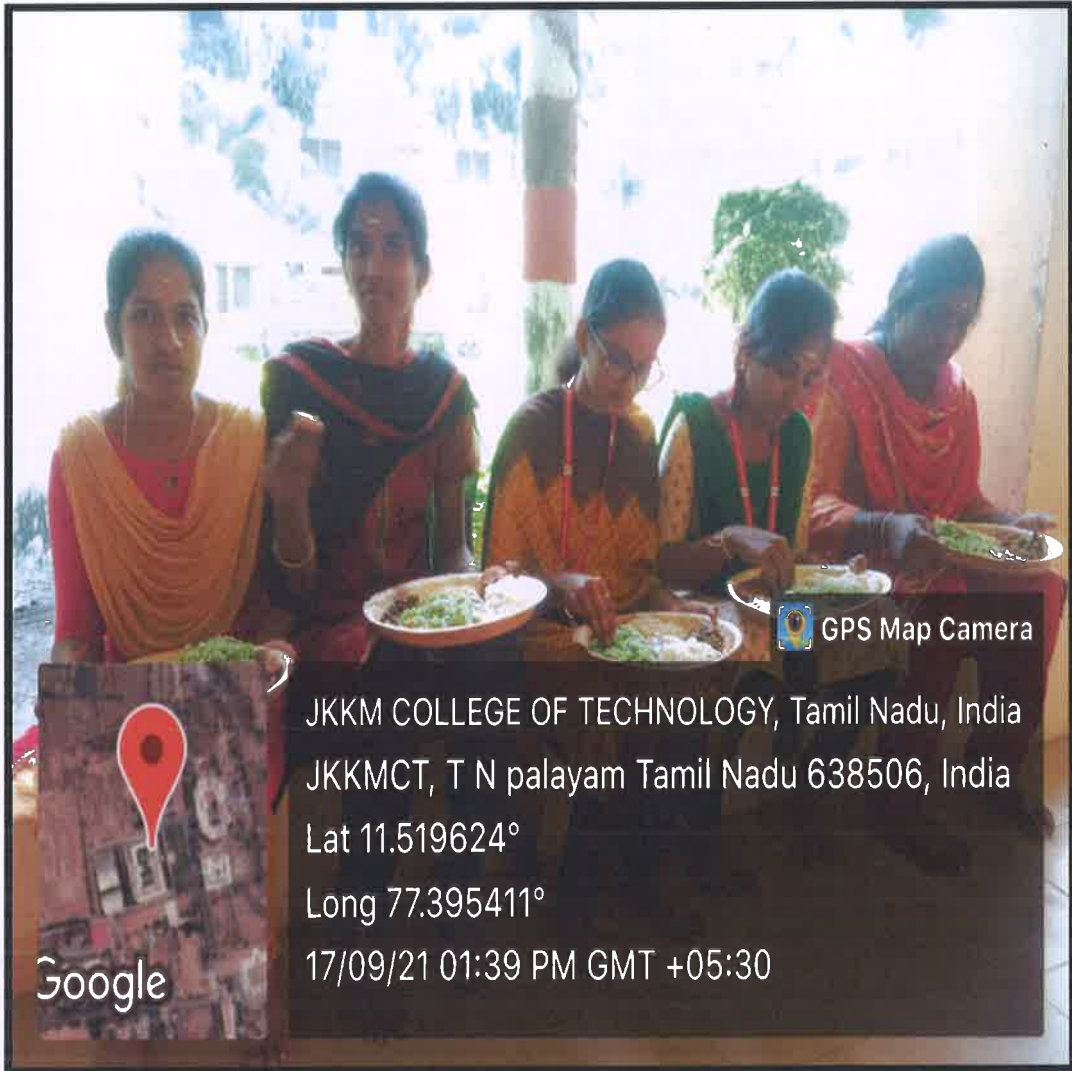
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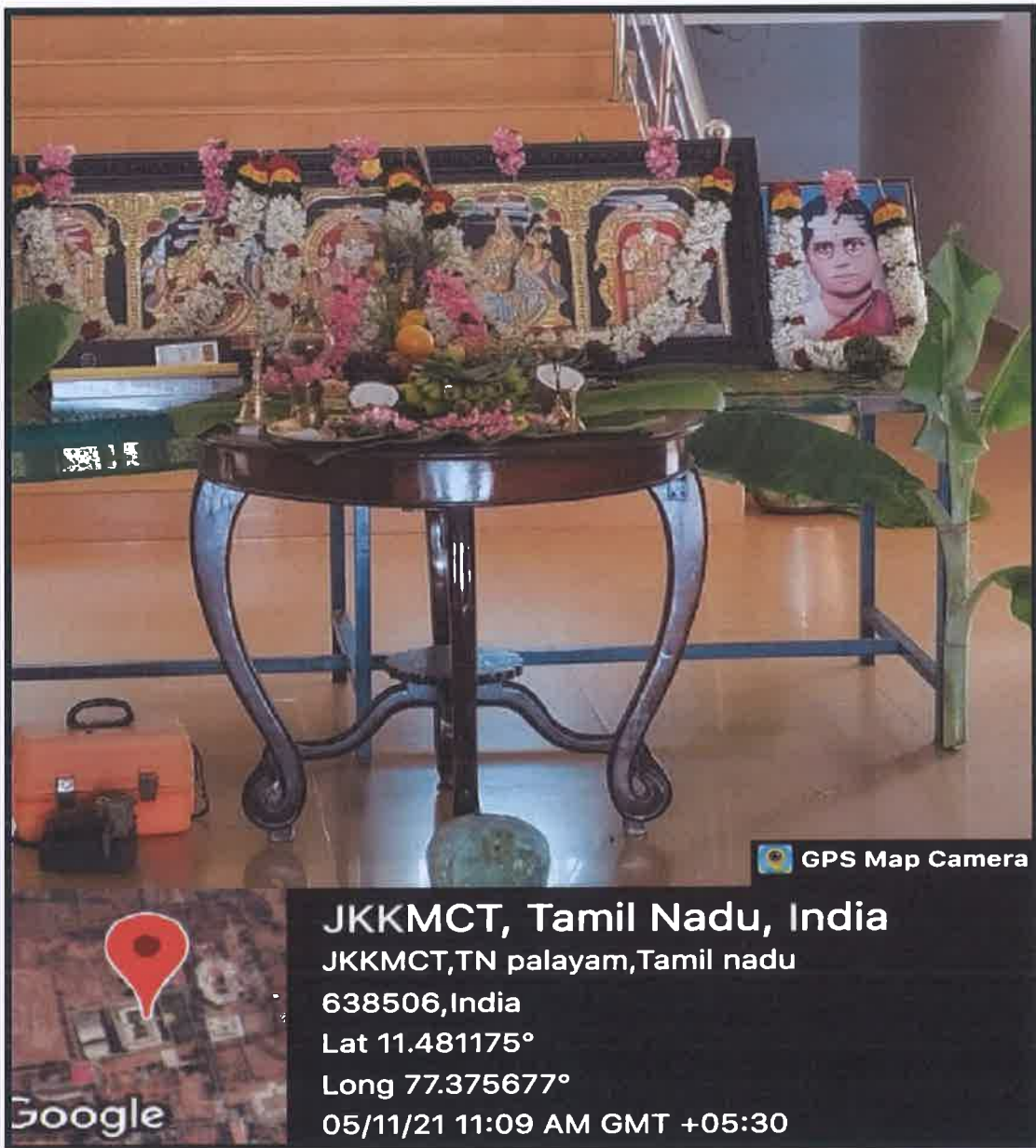
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Glimpses of our weekly devotion at JKKMCT

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Photos of Goddesses Saraswathi & Rangoli's done by our people for Pooja on every week Friday

*Sreedee*  
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 Long 77.375677°  
 07/01/22 11:08 AM GMT +05:30



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 Long 77.394868°  
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Photos of Goddesses Sarawathi & Rangoli done byour Educators & Learners

*Sreedh*

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Photos of Goddesses Sarawathi

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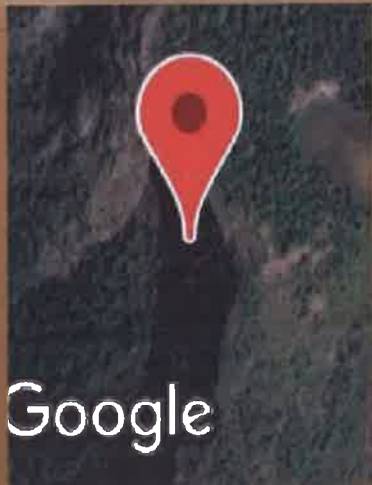
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03/03/23 03:00 PM GMT +05:30

Photos of our educators at the time of prayer

  
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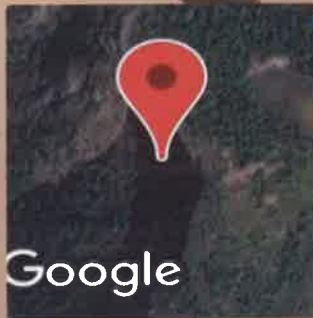
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Photos of Goddesses Sarawathi for prayer

*Sreedh*

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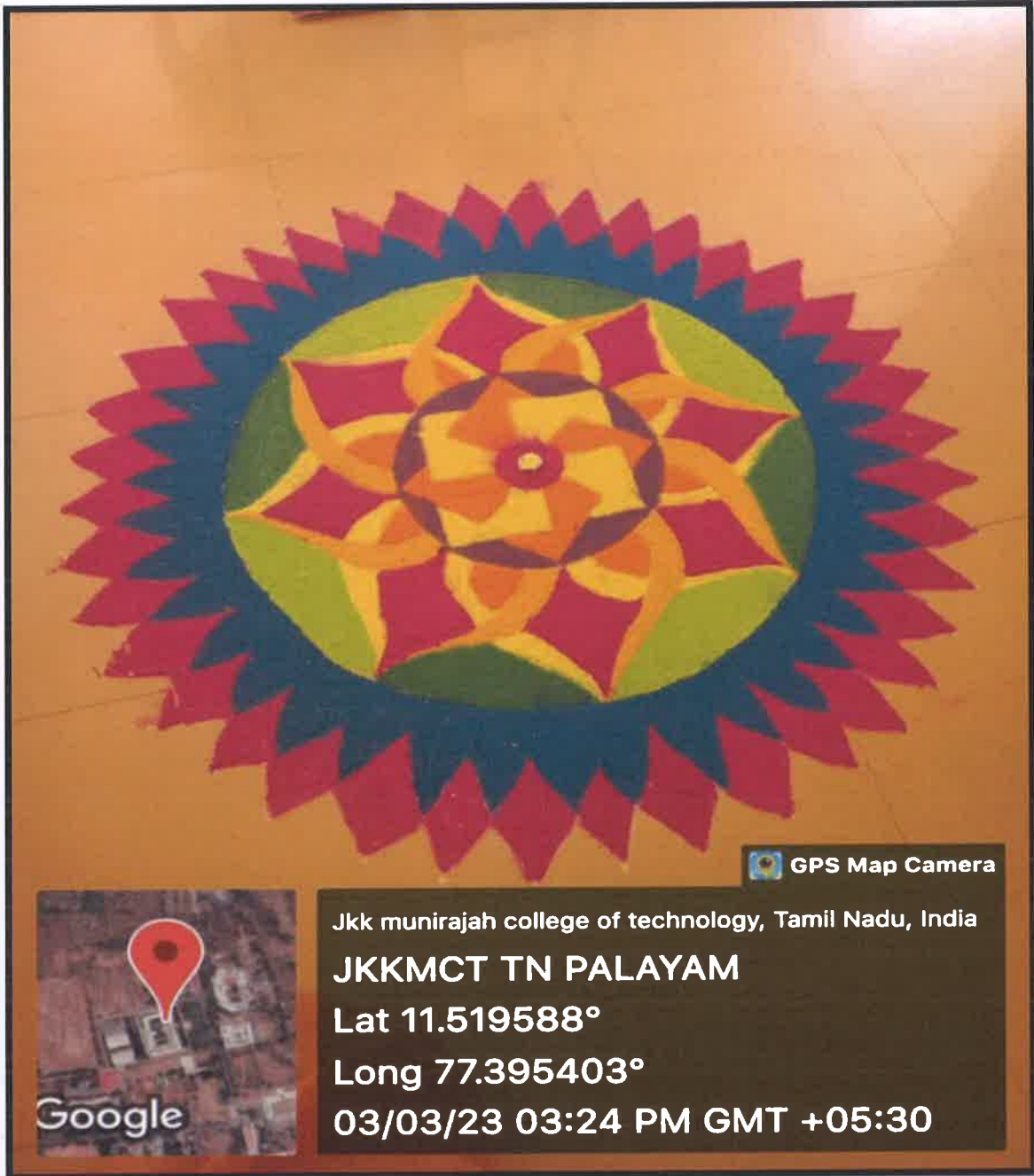
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Photos of Rangoli

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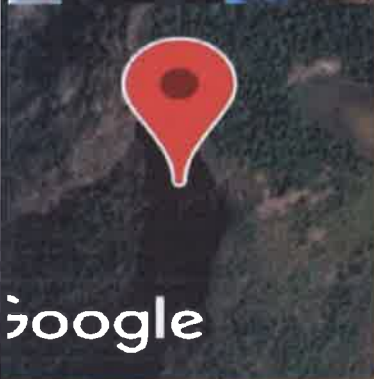
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Photos of our educators at the time of prayer

  
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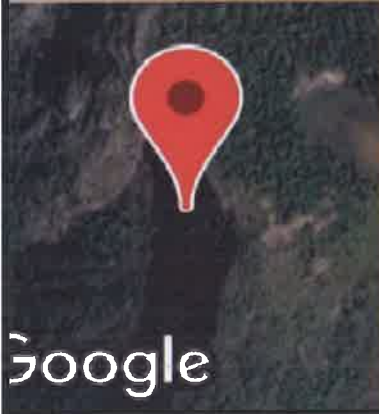
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**Photos of Friday puja assembly for prayer**

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Photos of Sports Activities at JKKMCT Ground

*[Handwritten Signature]*

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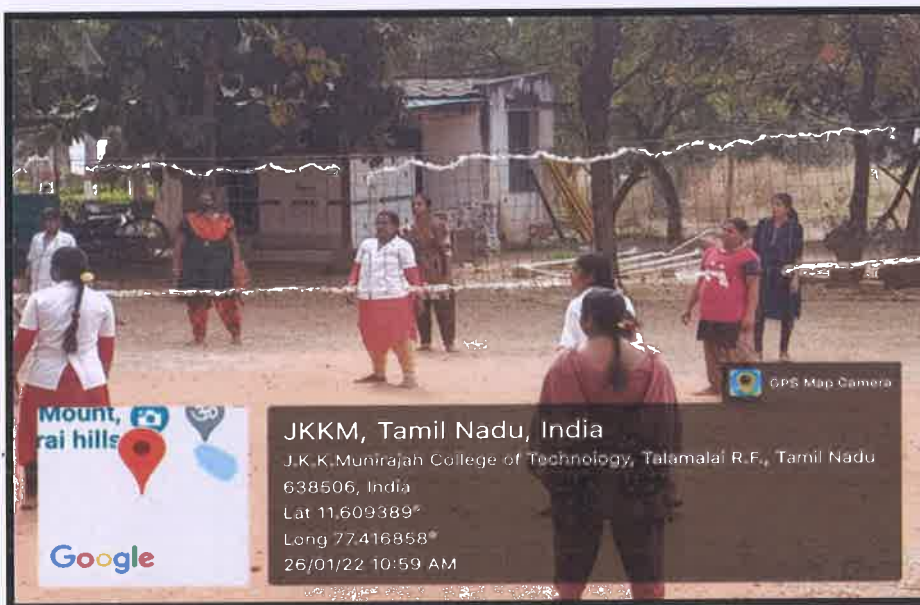


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Photos of Sports Activities at JKKMCT Ground

  
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Photos of Sports & Clay Modeling – Educators & Learners



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Photos of Sports Activities– Chess

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Photos of Sports Activities– Carrom



Photos of Sports Activities – Boys 400m Running

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Photos of Sports Activities – Girls Badminton



Photos of Sports Activities – Cricket

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Photos of Sports Activities – Basket Ball



Photos of Sports Activities – Foot Ball

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Photos of Sports Activities – Kabaddi



Photos of Sports Activities – Volley Ball

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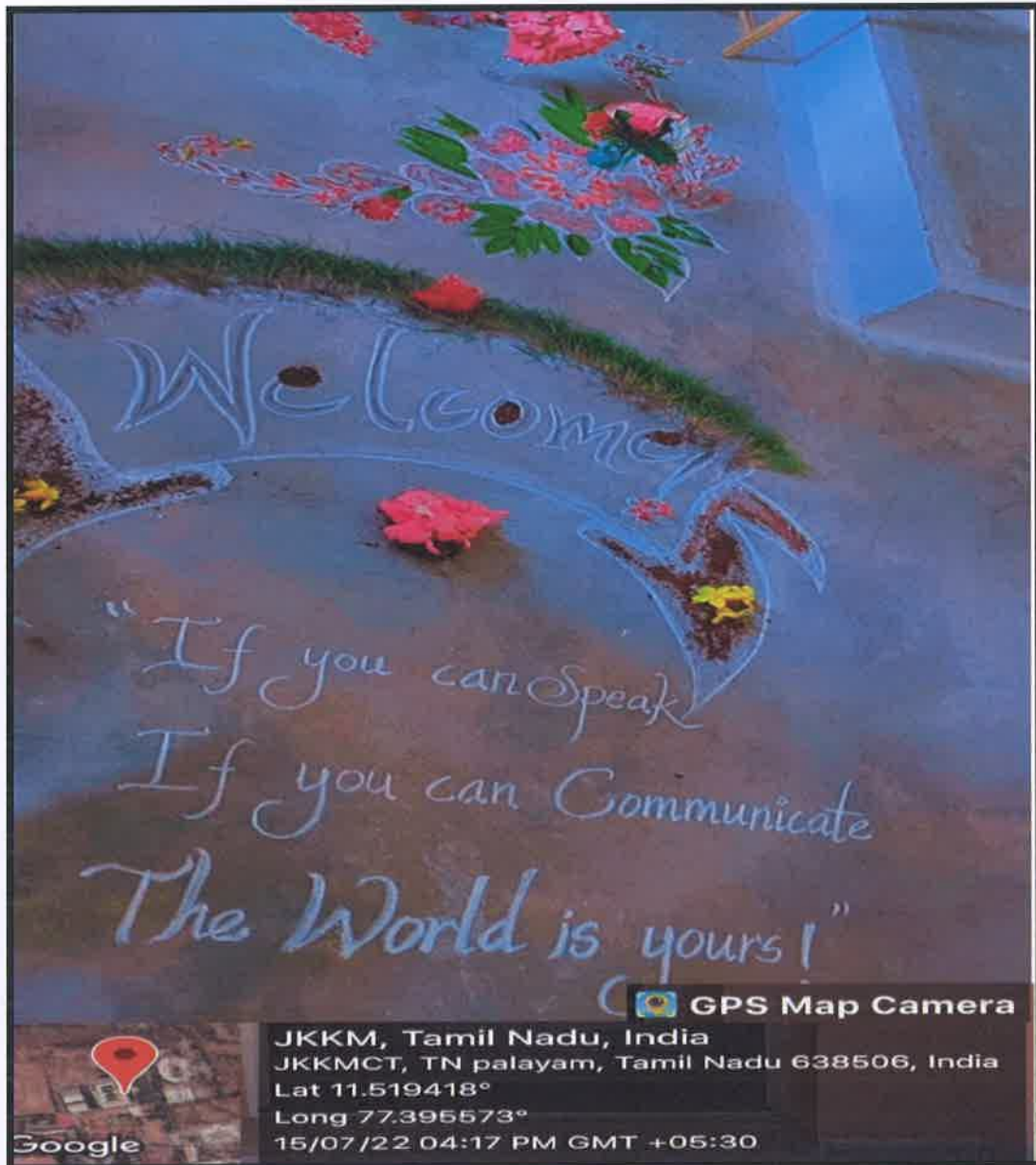
GOBI (TK), ERODE (DI).



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Photos of Game activities

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Photos of Game activities – Ground Art

*Sreedh*

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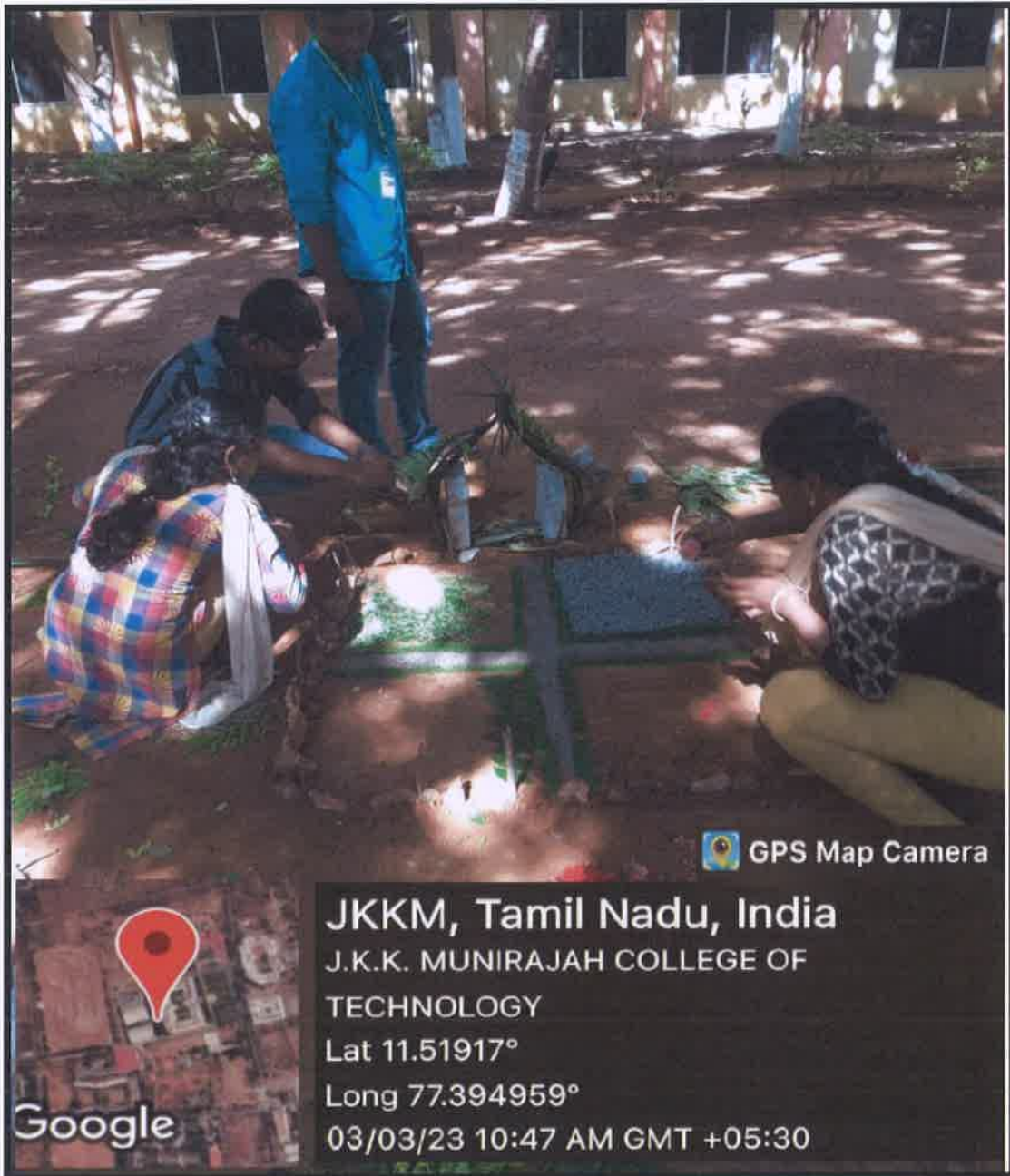
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Photos of Fun Game activities

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Long 77.394959°  
03/03/23 10:54 AM GMT +05:30

Photos of Game activities – Ground Art

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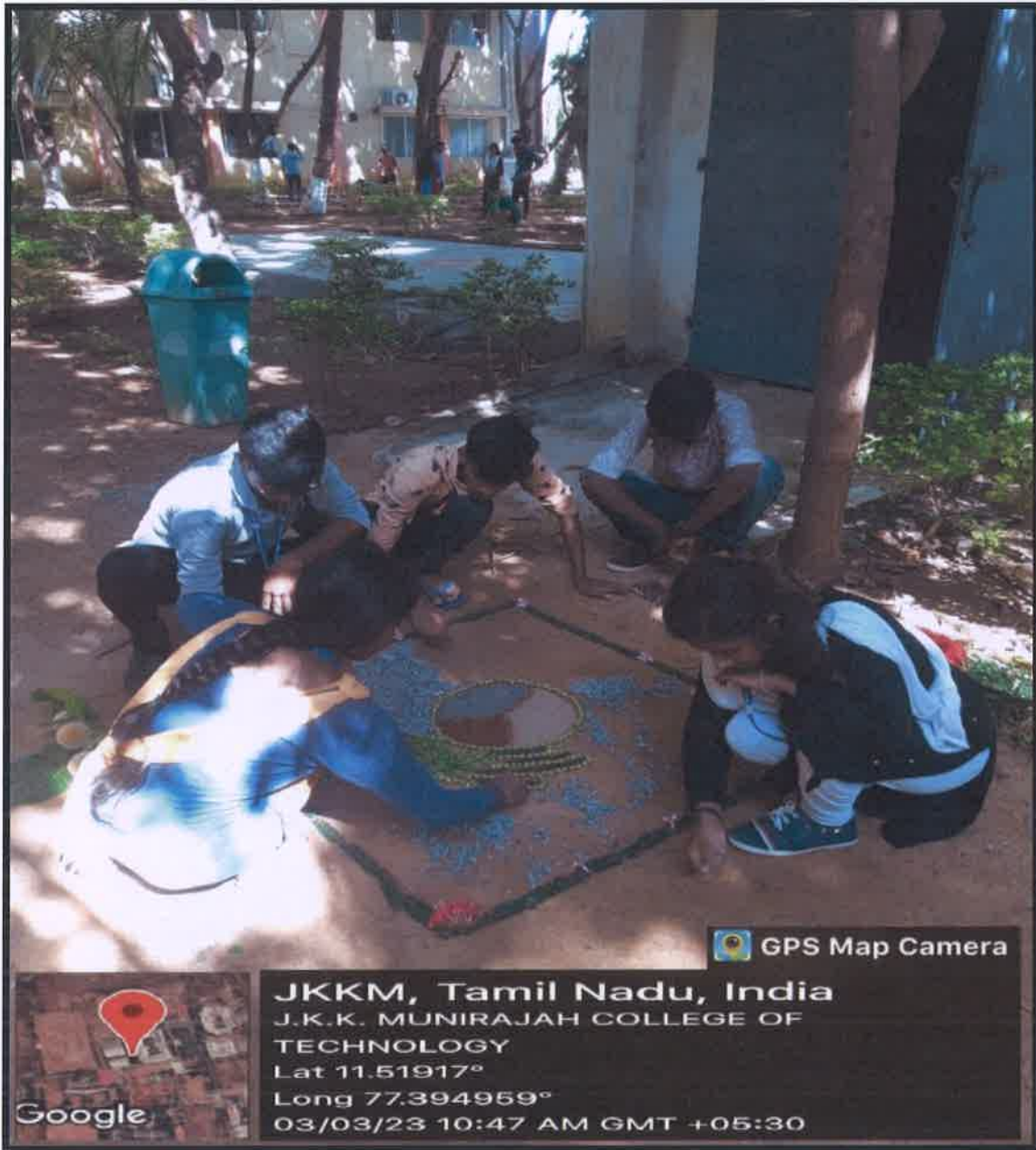
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Photos of Friday Events – Fun Games

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### 7.2.1.5 PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

Let's have a look at the top ten internal communication challenges and see how they can be avoided.

- Lack of feedback from educators & learners for organizing the programme.
- Balancing spiritual & studies is complex.
- Organizing multiple events in the limited period is so tedious.
- Chats & Email Overloading.
- Loss or questioning of faith in events.
- Progressing the challenges on daily basis.
- Spending quality time with the journal & nature in a scheduled time is very crucial.



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**BEST PRACTICES – II**  
**EMPLOYABLE SKILLS**  
**(COE / INFORMATIVE PORTO)**

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## BEST PRACTICE - II

### 7.2.1. TITLE OF THE PRACTICE

EMPLOYABLE SKILLS (COE / INFORMATIVE PORTO)

#### 7.2.1.1 OBJECTIVES OF THE PRACTICE

Employability skills refer to the transferable skills that individuals utilize in their workplace. Employers often seek these diverse set of skills in candidates in addition to their academic qualifications. In order to stay relevant and improve their efficiency, employees should focus on building up their employability skills. In our college, we analyze the various employability skills of people from various branches of engineering that are much in demand in the any workplace.

- To engage the community's interests.
- To reveal communities' events, in a way that is visual, inclusive and fun.
- To display the current states of community knowledge of an issue, community expectations and visions, and provides an opportunity to answer questions.
- To raise the awareness about the importance of that events / issue.
- To provide the unique & innovative solutions to the tricky questions & innovations.
- COE enables the leading-edge knowledge & the healthy competency between the learners.

#### 7.2.1.2 THE CONTEXT

Employability skills are the soft skills that help to make you stand out from other candidates or aiming for the same job with similar academic qualifications. These skills are not clearly illustrated in job descriptions but they are vital to possess in order to secure a role where the employability skills match the job profile.

Poster is an quick interactive that guide helps to understand the design style & capture exactly what they need. It is the art of using images and text to convey a message which involves creating visuals such as illustrations, photographs, icons, logos, designs, or even videos that are easily understood by viewers.

  
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## 7.2.1.3 THE PRACTICE

The goals are varied, but the primary objective is to create a meaningful connection between the message and its audience. While working on poster designs, technical skills & software knowledge are necessary to analyze, research, understand the core concept.

**Some basic skills that are desired in our campus are:**

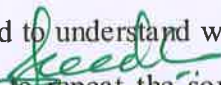
- Communication skills
- Problem solving
- Design of Development (3C)
- Ethics
- Leadership
- Entrepreneurship Skill
- Career Guidance

**Software skills required:**

- Power point
- AutoCAD
- Paint
- Canva
- Photoshop / illustrator
- Corel DRAW
- Stencil
- Poster my wall

## COMMUNICATION SKILLS

Being able to communicate effectively is perhaps the most important of all life skills. It is what enables us to pass information to other people and to understand what is said to us. You only have to watch baby listening intently to its mother and trying to repeat the sounds that she makes to understand how fundamental the urge to communicate is.

  
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- Communication, at its simplest, is the act of transferring information from one place to another. It may be oral (voice call, face-face), written (memos, books, magazines, websites or emails), visually (using logos, maps, charts or graphs) or non-verbally (using body language, gestures and the tone and pitch of voice), listen (to understand).
- It results in a More Productive & Talented Workforce & for individuals, teams, and organizations.

## PROBLEM SOLVING

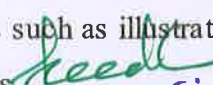
Problem solving is the act of defining and identifying the issue, coming up with solutions, implementing those solutions, and evaluating their effectiveness.

- **Step 1:** Identify & Analyze the Problem
- **Step 2:** Most problems have solutions - Look for Root Causes
- **Step 3:** Take responsibility - Don't jump to solutions
- **Step 4:** Develop Alternate solution - Implement
- **Step 5:** Focus on what you can do, not on what you can't do
- **Step 6:** Solutions must be legal and socially acceptable.
- **Step 7:** Evaluate the result.

## DESIGN OF DEVELOPMENT

Design of Development is the design and engineering work process that is based on Basic Engineering information to develop the Detailed Design and Engineering document for the procurement, construction, operation, and maintenance of a project. Design of Development is the process that is based on concepts, information's to develop the Detailed Design documentary in a way that is visual, inclusive and fun.

The Design Development defines and describes all important aspects of the project focusing on the selection of materials development of technical specifications for detailed engineering and construction and generation of construction drawings and document. Poster design is the art of using images and text to convey a message which involves creating visuals such as illustrations, photographs, icons, logos, designs, or even videos that are easily understood by viewers.

  
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- The poster design was not merely to see the creative aspect but also to trigger the thought process of the students.
- To sensitize them towards the aspects, events that happening in & around the campus along with social & cultural awareness.
- To display the current states of community knowledge of an issue, community expectations and visions, and provides an opportunity to answer questions.
- 3C
  - **Consistency** (Systems– Requirements based Design)
  - **Clarity** (Clear instead of Clever Design)
  - **Content** (Design is Communication not Chrome).

## ETHICS

Ethics, also called moral philosophy, the discipline concerned with what is morally good and bad and morally right and wrong. The term is also applied to any system or theory of moral values or principles.

- We need to be ethical because it defines who we are individually and as a society.
- These are norms of behavior that everyone should follow. Our society might fall into chaos if we accept that each of us could pick and choose what the right thing to do is.

## LEADERSHIP

Leadership is the ability of an individual or a group of individuals to influence and guide followers or other members of an organization. Leadership involves making sound and sometimes difficult decisions, creating and articulating a clear vision, establishing achievable goals and providing followers with the knowledge and tools necessary to achieve those goals.

- Leaders are found and required in most aspects of society, from business to politics to region to community-based organizations.
- An effective leader possess the following characteristics: self-confidence, strong communication and management skills, creative and innovative thinking, perseverance in the face of failure, willingness to take risks, openness to change, and levelheadedness and reactivates in times of crisis.

  
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## ENTREPRENEURSHIP SKILL

Entrepreneur skills include various skill sets such as leadership, business management, time management, creative thinking and problem-solving. You can apply these skills in many job roles and industries. These entrepreneur skills are vital for promoting innovation, business growth and competitiveness.

- Adaptability,
- Persistence
- Hard Work

## CAREER GUIDANCE

Career Guidance is a counselling Programme designed to help students choose the right career path based on their educational and professional choices. It is a qualitative and quantitative assessment of the knowledge, skills, information, and experience to identify career options available.

In India, awareness, and information about various career options available to students passing out of school are limited. The culture of going to a career advisor is almost non-existent.

- A career advisor or counsellor is an expert in exploring students' skill sets and interest levels and suggesting a balanced solution combining the merits of both.
- The career advisor relies on career interest or aptitude tests as part of the discovery process to identify factors influencing career interests, abilities, and values. In essence, a career advisor sets realistic career goals for each student.

## CENTRE OF EXCELLENCE

A Center of Excellence (CoE) is a body in an organization that works across Business units (BUs) or product lines within a BU and has a leading-edge knowledge and competency in that area. It is comprised of highly-skilled individuals and experts, who disseminate knowledge in an organization and share best practices.

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## 7.2.1.4 EVIDENCE OF SUCCESS

### PHOTO GALLERY - INITIATIVE PROGRAM

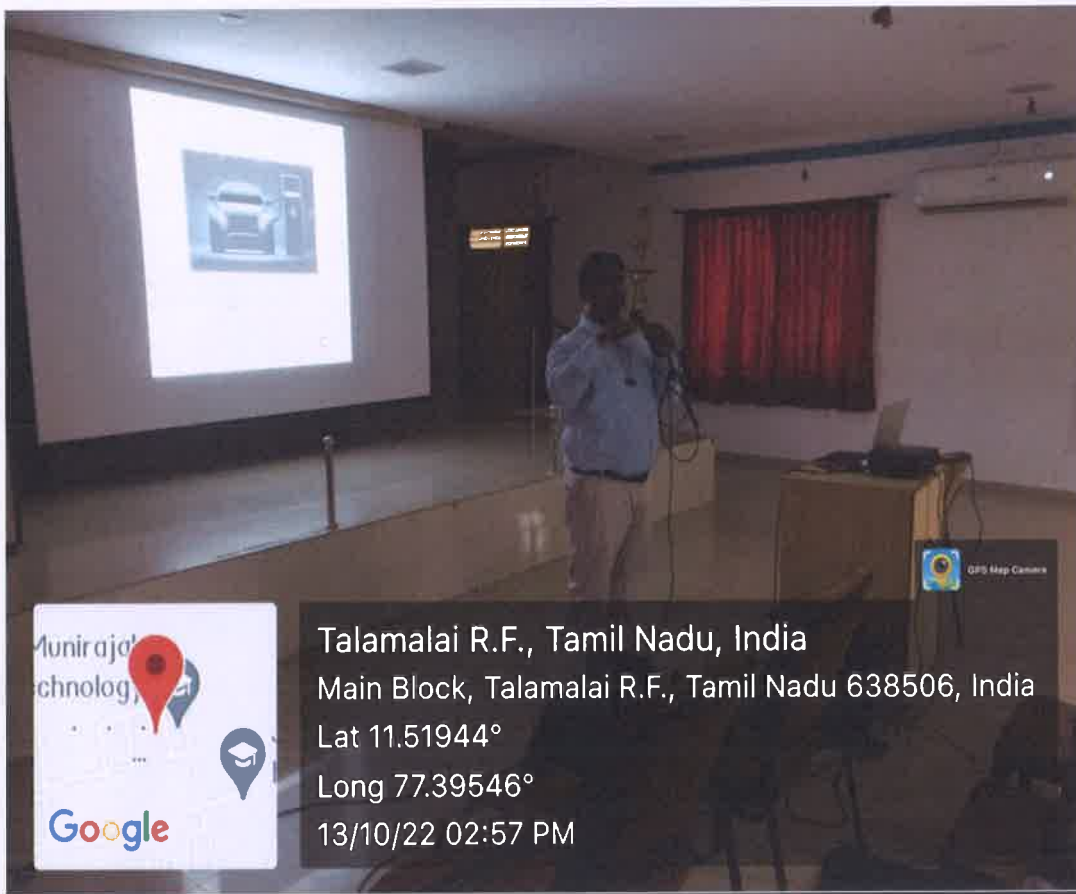


Photo of initiative program at JKKMCT seminar hall

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## INVITATION



INSTITUTE OF  
INDUSTRIAL  
DESIGN

Salem

JKK Muniraja College of Technology in association with  
Institute of Industrial Design Salem Organizing a

Seminar on

# ENGINEERING The Future Technology



**Engineering technology is the practical application of science and engineering to a wide range of real-world problems. The future of engineering technology classes will emphasize the application of engineering techniques, and the engineering courses will focus on the development of concepts.**

Resource  
Person



Mr. RAGUNATHAN R B.E, MBA  
Business Head  
Institute of Industrial Design, Salem

**Date -13.10.2022 Timing - 02.00PM to 04.00PM**

### The take away:

- Learning future technology
- Understanding the Engineering concepts
- Importance of Engineering
- Design Innovation
- Engineering Process
- Job opportunities

### Venue:

JKK Muniraja College of  
Technology

*Seetha*  
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GPS Map Camera

**JKKM, Tamil Nadu, India**  
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Google



GPS Map Camera

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Photo of resource person's presentation at JKKMCT seminar hall

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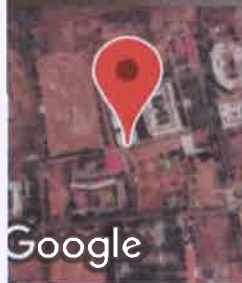
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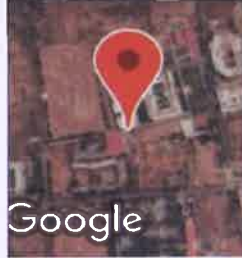
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Photo of resource person's presentation at JKKMCT seminar hall

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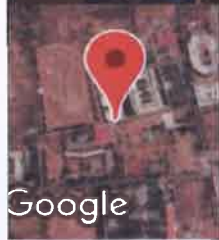
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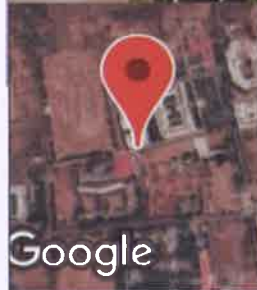
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Photo of resource person's presentation & students gatherings at JKKMCT seminar hall

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Photo of Poster designs – discussions & displays

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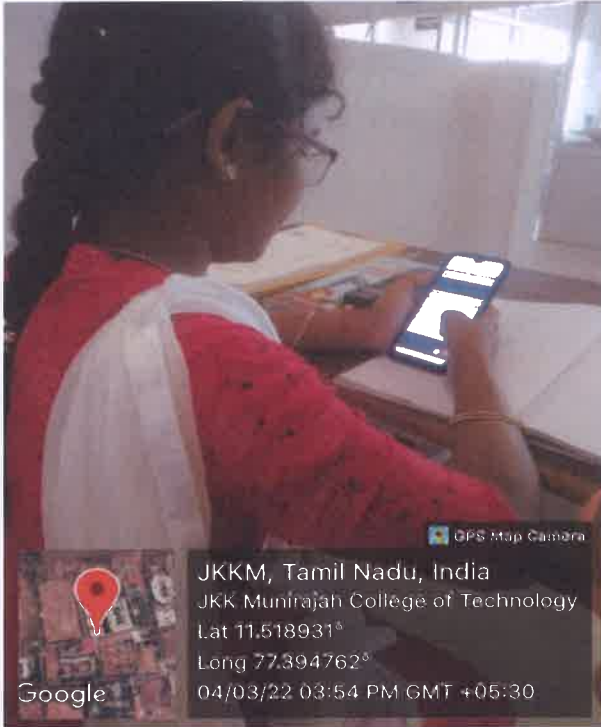


Photo of poster designs – discussions & displays

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## 7.2.1.5 POSTERS THAT SELECTED FOR DIFFERENTIAL PLATFORMS



**NEWYEAR & NATIONAL NGO DAY - POSTER DESIGNS DONE BY STUDENTS**

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**JUN 12 PAPER BAG DAY**

**Choose  
Paper Over  
Plastic**

FOLLOW US

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TECHNOLOGY, T.N.PALAYAM(TK), ERODE(DIST)-638506**

**WORLD BLOOD DONOR DAY**

**"Donating blood is an act of solidarity.  
Join the effort and save lives"**

**14 JUNE**

PAPER BAG DAY & WORLD BLOOD DONOR DAY - POSTER DESIGNS DONE BY STUDENTS

*Seetha*  
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## WORLD SUICIDE PREVENTION DAY

Today, we remind ourselves to look out for one another.



September 10





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## WORLD TSUNAMI AWARENESS DAY

### NOVEMBER 5

*Think of tragic tales of tide.*

 JKKMCT SOCIAL MEDIA   
  jkkmetjkkmet  
 JKK MUNIRAJAH COLLEGE OF TECHNOLOGY   
  <https://youtu.be/kTVaMDRPaoc>

WORLD TSUNAMI AWARENES DAY & WORLD SUICIDE PREVENTION DAY - POSTER

DESIGNS DONE BY STUDENTS

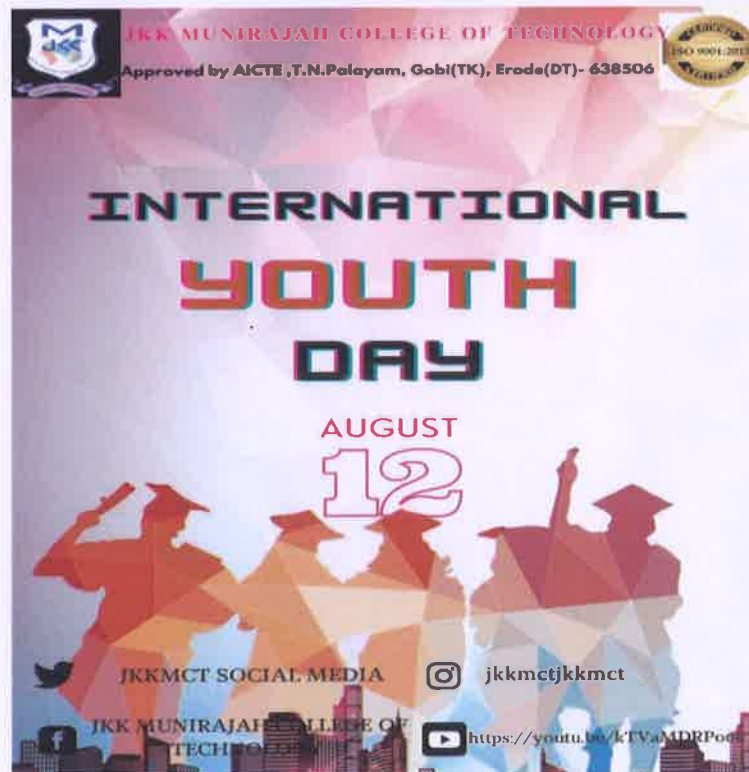
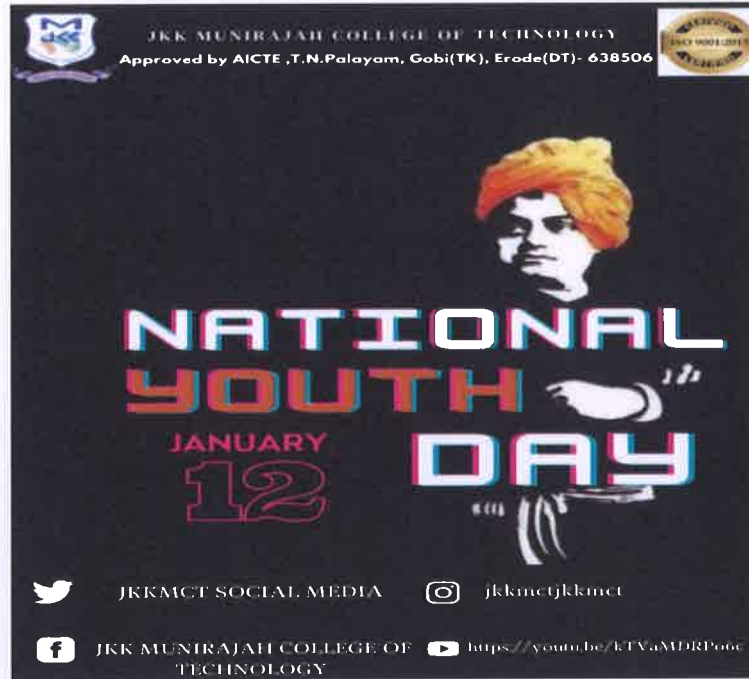
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NATIONAL & INTERNATIONAL YOUTH DAY - POSTER DESIGNS DONE BY STUDENTS

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## Happy Youth Day

"Good habits formed at youth  
make all the difference"







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## JUNE-21 WORLD YOGA DAY

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NATIONAL YOUTH DAY & WORLD YOGA DAY - POSTER DESIGNS DONE BY STUDENTS

*Seedh*

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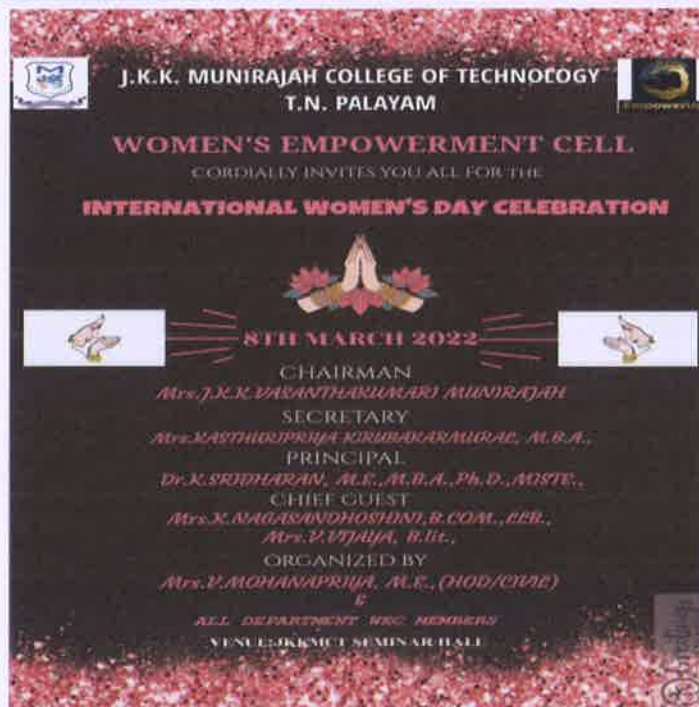
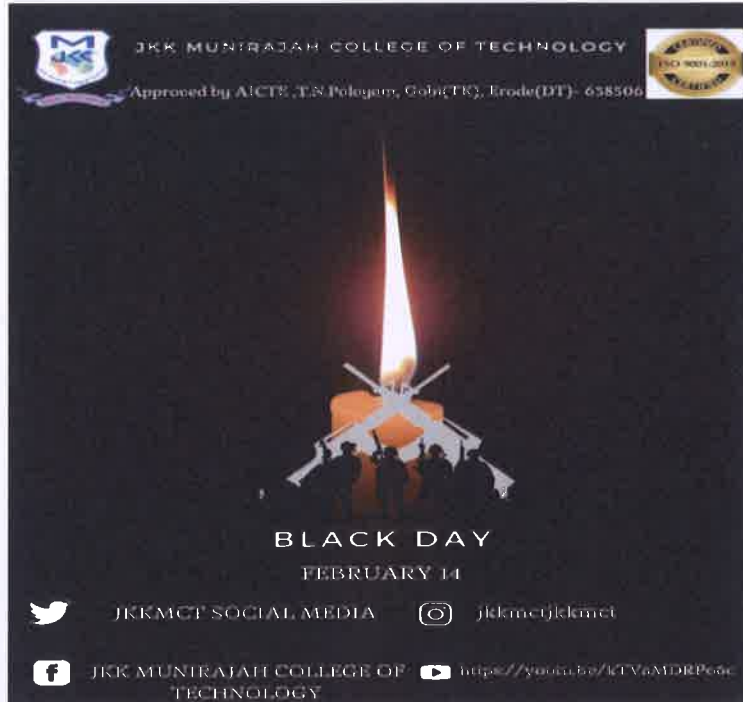


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**HOLI**

March **18** 2021

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Aug 21 2021

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**Bakrid**



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7 Sep  
2021

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**Ganesh  
chaturthi**

Sep 10, 2021

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Jan-13-2022

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**Merry Christmas**  
 Dec 24  
 2021

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**2021**

**SEP**

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**2021**

**15 SEPTEMBER**

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Erode(Dt), Tamilnadu.



12  
20  
Oct 21

**HAPPY  
Saraswati  
PUJA**

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HAPPY  
**Diwali**  
FESTIVAL OF LIGHTS  
02-Nov-2021

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**26<sup>th</sup>** January  
**Republic Day**  
**2022**

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**NATIONAL  
SCIENCE DAY**  
**28<sup>th</sup>**  
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**2022**

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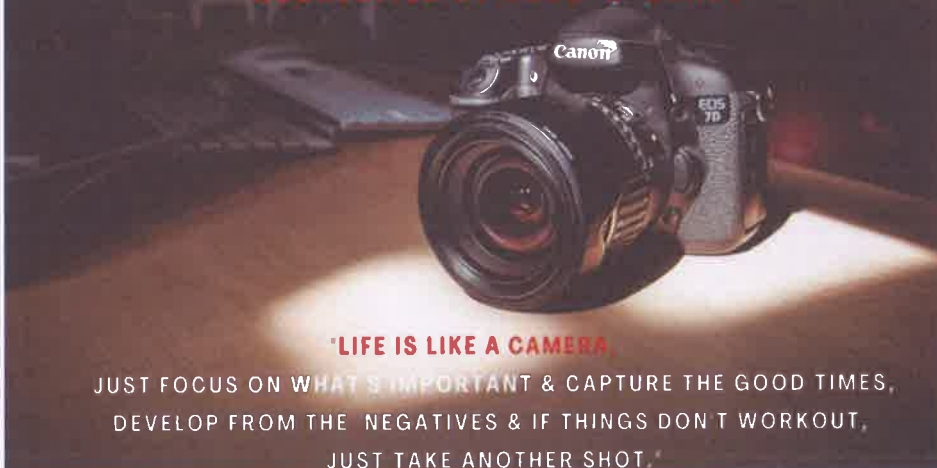


### PHOTOGRAPHY CLUB

"LIFE IS LIKE A CAMERA,  
JUST FOCUS ON WHAT'S IMPORTANT AND CAPTURE THE GOOD TIMES,  
DEVELOP FROM THE NEGATIVES AND IF THINGS DON'T WORKOUT,  
JUST TAKE ANOTHER SHOT."

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### 7.3.1.6 PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

- Wide Software knowledge with addition to the conceptual content – group discussions, webinars.
- Understanding towards the diverse societal thoughts rather than academic syllabus - crash courses.
- Ability to combine & compress calligraphies & abstracts along with pigmentations & gray scaling – workshops with artists & editors.
- Team works with theme without losing their individuality - Managerial qualities & reasoning abilities.
- Identifying the suitable phrases – vocabulary skills.
- The students & faculty members are not able to devote considerable time to work on account of their academic commitments and administrative responsibilities – time management.
- Responsiveness as individuals.
- Need of consultancy assignments, publications & inadequate research.

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