J.K.K.MUNIRAJAH COLLEGE OF TECHNOLOGY

(Autonomous)

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai

**NAAC 'A' Grade, ISO: 900:2015 Certified Institution,
Recognized UGC (2f) Status by UGC.**

M.E & MCA

REGULATIONS 2024

CHOICE BASED CREDIT SYSTEM

Common to all M.E / MCA

T.N.Palayam, Gobichettipalayam TK,

Erode- DT- 638506, Tamilnadu.

Common to all M.E / MCA. Full-Time Programmes

(For Students Admitted from the Academic Year 2024 -25 Onwards)

1. PRELIMINARY DEFINITIONS AND NOMENCLATURE

In this Regulation, unless the context otherwise specifies:

AY	Academic Year
CIA	Continuous Internal Assessment
CAM	Continuous Assessment Marks
CBCS	Choice Based Credit System
CGPA	Cumulative Grade Point Average obtained upto a particular semester or upto the end of the programme.
Programme	A degree with a major specialization in an Engineering/ Technology discipline offered by the College
Course	Course is any subject of study that maybe classified as Theory only, Lab only, Theory cum Laboratory, mini project, other subjects and Projects.
ESE	End Semester Examination
PE	Professional Elective
PC	Professional Core
OE	Open Elective
PG	Post Graduate
University	Anna University, Chennai, India
College	J K K Munirajah College of Technology, T.N. Palayam.

2. INTRODUCTION

The modern student has evolved, seeking independence and autonomy in their learning journey. Employers now expect students to possess a versatile skill set and a collaborative mindset. However, traditional rigid learning systems often limit students' ability to explore their interests and develop a holistic personality. To address this, Our JKKMCT Institution is introducing the Choice Based Credit System (CBCS) to its academic curriculum. This innovative approach empowers students to: Register for courses of their choice, catering to individual learning paces, Select from a range of credits, allowing for flexibility and adaptability, Alter their academic plan as they progress, enabling them to explore diverse interests, Choose interdisciplinary courses from other departments, fostering additional skills and expertise, The CBCS system benefits all learners, including slow learners, by offering essential courses in both semesters. By providing a student-centric, flexible, and industry-relevant education, our institution aims to equip graduates with the skills and knowledge necessary for success in their chosen fields.

3. ADMISSION PROCEDURE

Students for admission to the first semester to fourth semesters M.E/ MCA. Degree Programme shall be admitted as per the regulations of Directorate of Technical Education, Government of Tamil Nadu and Anna University, Chennai.

4. PROGRAMMES OFFERED

A candidate may select any one of the programme offered by the college which are approved by AICTE and Affiliated by the Anna University. Details of programmes currently being offered by the college are given below

Table 4.1 M.E / MCA Programme

S.NO	Course Code	Name of the Programme
1	CP	M.E – Computer Science and Engineering
2	PD	M.E – Power Electronics and Drives
3	AE	M.E – Applied Electronics
4	MF	M.E – Manufacturing Engineering
5	CA	MCA – Master of Computer Applications

5. STRUCTURE OF THE PROGRAMMES

Credit Assignment

Each course is assigned certain number of credits based on the following:

Table 5.1 Credit Points

Contact Period Per Week	Credits
1 Lecture	1
1 Tutorial	1
Period of 1 Practical (laboratory /Seminar/ Mini Project / Project work)	0.5

Categorization of Courses

Every M.E. / MCA. Programme will have curriculum with syllabi consisting of theory and practical courses that shall be categorized as follows:
I. **Research Methodology and IPR Courses (RM)**
II. **Foundation Courses (FC)** courses include Mathematics,
III. **Professional Core (PC)** Courses include the core courses relevant to the chosen specialization/branch.
IV. **Professional Elective (PE)** Courses include the elective courses relevant to the chosen specialization/ branch.

V.   **Open Elective (OE)** Courses include the courses relevant to the chosen specialization / branch which a student can choose from the curriculum of other M.E. / MCA programmes and courses offered by the Departments under the Faculty of Science and Humanities.

VI.   **Employability Enhancement Courses (EEC)** includes project work and/or internship, seminar, professional practices, communication skills, case study and industrial/practical Training, Employability Skills.

Table 6.1 Category wise Suggested Credits

S.No.	Category	Range of Total Credits (%)		M.E Suggested Credits (for Total=70)	MCA Suggested Credits (for Total=80)
		Min	Max		
1.	Foundation Courses (FC) may include Mathematics or other basic courses	3	5	4	4
2.	Professional Core (PC), relevant to the chosen specialization/branch;	20	38	24	36
3	Professional Electives (PE), relevant to the chosen specialization/ branch.	10	20	18	18
4.	Open Subjects-Electives (OE), from other technical and/or Emerging subject areas.	3	10	3	6
5.	Research Methodology and IPR Courses (RMC)	2	4	3	3
6.	Employability Enhancement Courses (EEC)	15	18	18	12
Total Credits				**70**	**80**

6. PERSONALITY AND CHARACTER DEVELOPMENT

All students shall enroll their names in at least one or more personality and character development programmes (NSS/YRC/RRC/SPORTS/YOGA) and undergo training for about 40 hours and attend a camp of about seven days. The training shall include classes on hygiene and health awareness and also training in first-aid.

- **National Service Scheme (NSS)** will have social service activities in and around the College/ Institution and neighboring villages.
- **Sports** will have Indoor, Outdoor Games, Drills and Physical exercises.
- **Youth Red Cross (YRC)** will have activities related to social services in and around College/Institution. While the training activities will normally be during weekends, the camp will normally be during vacation period.

- **YOGA** will have a physical, mental, and spiritual practice that originated aims to unite the body, mind, and spirit, promoting overall well-being and self-awareness.

7. NUMBER OF COURSES PER SEMESTER

Curriculum of a semester shall normally have a blend of courses including Theory /Lab Embedded Theory/ Project Embedded Theory/ Laboratory courses, **not exceeding 7 Theory Courses and 4 Laboratory Courses.**

8. INDUSTRIAL TRAINING/INTERNSHIP

The students may undergo Industrial training / Research organization for a period as specified in the Curriculum during the summer / winter vacation. In this case, the training has to be undergone continuously for the entire period, due approval from Head of the Institution and Attendance Certificate will be provided to the COE by the head of the department for the result process.

If Industrial Training / Internship are not prescribed in the curriculum, the student may undergo Industrial Training/ Internship optionally and the credits earned will be indicated in the Grade Sheet. **If the student earns three credits in Industrial Training / Internship, the student may drop one Professional Elective.** In such cases, Industrial Training / Internship need to be undergone continuously from one organization for the period of one / two Weeks. Students shall get Certificate of completion of Industrial Training/Internship should be forwarded to the Controller of Examination through their respective Head of the Department. The student is allowed to undergo a maximum of 6 weeks Industrial Training/Internship during the entire duration of study.

DURATION OF TRAINING / INTERNSHIP	CREDITS
2 Weeks*	1
4 Weeks	2
6 Weeks	3

*1 Week = 40 Internship Hours

A. MEDIUM OF INSTRUCTION

The medium of instruction is English for all courses, examinations, seminar presentations and project / thesis / dissertation reports.

B. ONLINE COURSE

A Student may be permitted to study online courses with the approval of Head of the Department, subject to a maximum of 6 credits. The Head of institute shall ensure

that the student has not studied such courses and would not repeat it again as Professional Core / Professional Elective / Open Elective courses. A student can get exemption for a maximum of 6 credits during the entire programme (in lieu of core elective or open elective). These online courses shall be chosen from the SWAYAM platform, provided the offering organization conducts regular examination and provides marks. The credits earned shall be transferred and the marks earned shall be converted into grades and transferred, provided the student has passed in the examination as per the norms of the offering organization.

C. VALUE ADDED COURSES

The Departments can offer Value Added Courses over and above the regular Curriculum and Syllabus, based on the industry needs. Such courses may be of minimum 30 hours of duration. Which is optional and non credit courses, the faculty can offer such courses with the prior approval of the Head of the Department through the Head of the Institution. The details of the syllabus, timetable and faculty may be send to the Head of the Institution in advance (at least one month before) for approval before the course is offered. Industry Experts can be used to offer such Value Added Courses. Under such circumstances, a faculty will be assigned by Head of the Department as Value Added Course Faculty in-charge to carryout assessment related works. Students can take one or two such courses during the period of study for better employability.

9. DURATION OF THE PROGRAMME

A Student is ordinarily expected to complete the M.E. / MCA*. Programme with in Fourth Semesters (2 Years) but in any case not more than Eight Semesters (4 Years).

* Bridge courses are to be conducted for students from non-computer science background.

10. COURSE ENROLLMENT AND REGISTRATION

i. Each student shall be assigned to a Faculty Advisor who shall advice and counsel the student about the details of the academic programme and the choice of courses considering the student's academic background and career objectives.

ii. Depending on academic and nonacademic resources available to each programme, courses offered may vary. Students will get a chance to make their own plan of study by changing the pace with which they study (fast/ normal/slow) and to opt for a faculty member of their choice.

iii. **The number of credits registered for during a semester should not be less than 15 credits and should not exceed 30 credits (Normally it is 18 credits).**

iv. Every student shall enroll for the courses of the succeeding semester in the current semester. However, the student **shall confirm the enrollment by registering for the courses within the first five working days after the commencement of the concerned semester.**

v. After registering for a course, a student shall attend the classes, satisfy the attendance requirements, earn Continuous Assessment marks and appear for the End Semester Examinations.

vi. Each student on admission shall register for all the courses prescribed in the curriculum in the student's first Semester of study.

vii. The student shall enroll for the courses with the guidance of the student's Faculty Advisor. If the student wishes, the student may drop or add courses within five working days after the commencement of the concerned semester and complete the registration process duly authorized by the Faculty Advisor. The student is allowed to register for courses for which the student has not enrolled, if these are the courses in which the student has failed.

11. RE APPEARANCE REGISTRATION

If the theory course, in which the student has failed, is a professional elective or an open elective, the student may register for the same or any other professional elective or open elective course respectively in the subsequent semesters.

If a student is prevented from writing End Semester Examination of a course due to lack of attendance, the student has to register for that course again, when offered next, attend the classes and fulfill the attendance requirements. If the course, in which the student has lack of attendance, is a Professional Elective or an Open Elective, the student may register for the same or any other Professional Elective or Open Elective course respectively in the subsequent semesters.

12. REQUIREMENTS FOR APPEARING FOR THE END SEMESTER EXAMINATION OF A COURSE

Students have satisfied the attendance requirements for appearing the End Semester Examinations of particular courses.

Each semester shall normally consist of 75 working days or 600 periods (per day 8 periods), each period 45 minutes duration. The Head of the Institution shall ensure that every teacher imparts instruction as per the number of periods specified in the syllabus and that the teacher teaches the full content of the specified syllabus for the course being taught.

The attendance percentage for an individual course will be calculated as given below:

Individual Course Attendance percentage = $\frac{\text{Total no.of periods attended for a course}}{\text{Total No.of periods for a course}} X\ 100$

a. **Ideally every student is expected to attend all periods / all the courses in a semester and earn 100% attendance. However, the students shall secure minimum 75% attendance in all the courses wise taking into account the number of periods required for that courses as specified in the curriculum.**

b. If a student secures attendance between 65% and less than 75% in any courses in the current semester due to medical reasons (hospitalization /accident/specific illness) or due to participation in the College / University / State / National / International level Sports events with prior permission from the Head of the Department concerned, the student shall be given exemption from the prescribed attendance requirement and the student shall be permitted to appear for the end semester examination of that course. In all such cases, the students should submit the required documents on joining after the absence to the Head of the Department through the Faculty Advisor.

c. A student shall normally be permitted to appear for End Semester Examination of the courses if the student has satisfied the attendance requirements and has registered for examination in those courses of that semester by paying the prescribed fee.

d. A student is mandatory for registration in all the courses which is the current semester and all arrear course(s) for the End Semester Examinations, failing which the student will not be permitted to move to the higher semester.

e. **Students who secure less than 65% attendance in a course will not be permitted to write the End-Semester Examination of all the courses and in case of students may register for previous semester arrear examinations to write an end semester examination. The student has to register and repeat all courses in a subsequent semester when it is offered next.** A student who has already appeared for a course in a semester and passed the examination is not entitled to reappear in the same course for improvement of grades.

13. FACULTY ADVISOR

To help the students in planning their courses of study and for general advice on the academic programme, the Head of the Department of the students will attach a certain number of students to a teacher of the Department who shall function as Faculty Advisor for those students throughout their period of study. The Faculty Advisor shall advise the students in registering of courses, authorizes the process, monitor their attendance and progress and counsel them periodically. If necessary, the Faculty Advisor may also discuss with or inform the parents about the progress / performance of the students concerned.

The responsibilities for the faculty advisor shall be

- To inform the students about the various facilities and activities available to enhance the student's curricular and co-curricular activities.
- To guide student enrollment and registration of the courses.
- To authorize the final registration of the courses at the beginning of each semester.
- To monitor the academic and general performance of the students including attendance and to counsel them accordingly.

14. OVERALL MONITORING COMMITTEE

In addition, there shall be an overall monitoring committee for each semester of a programme which comprises of (i) the Course Coordinators / Course teachers (as applicable), (ii) the Faculty- in-charge of the programme and (iii) the Head of Department. This overall monitoring committee shall meet periodically to discuss academic related matters, progress and status of the students of the semester concerned. The overall monitoring committee can invite the Faculty Advisors or students for any of the committee meetings if necessary.

15. ASSESSMENT PROCEDURE FOR AWARDING MARKS

All M.E./M.C.A Programmes consist of Theory Courses, Laboratory Courses and Employability Enhancement Courses. Employability Enhancement Courses include Project Work, Seminar, Professional Practices, Case Study and Industrial / Practical Training. Appearance in End Semester Examination is mandatory for all courses including Theory, Laboratory and Project work. Performance in each course of study shall be evaluated based on the following tables,

Table 15.1 Assessment Procedure for Awarding marks

S.No	Category of Course	Continuous Internal Assessment	End semester Examination	Total Marks
1	Theory Courses	40	60	100
2	Laboratory Courses	60	40	100
3	Project works	60	40	100
4	Integrated Theory & Practical	50	50	100
5	All other EECs (Other than Theory EEC)	100	NIL	100
6	Mandatory Courses (MC)	100	NIL	100
7	Online Courses	-	-	100

Every teacher is required to maintain an 'ATTENDANCE AND ASSESSMENT RECORD' for every semester which consists of attendance marked in each theory / Laboratory/ EEC class, the assessment marks and the record of class work (topics covered), separately for each course handled by the teacher. This should be submitted to the Head of the Department periodically (at least three times in a semester) for checking the syllabus coverage and the record so f assessment marks and attendance. The Head of the Department will affix his/her signature and date after due verification. At the end of the semester, the record should be verified by the Head of the Department who shall keep this document in safe custody (for eight years). The records of attendance and assessment of both current and previous semesters should be available for inspection.

A. **ASSESSMENT FOR THEORY COURSES:**

Table 15.2 Assessment Procedure for Theory courses

Continuous Internal Assessment I (100 Marks)		Continuous Internal Assessment II (100 Marks))		Total Internal Assessme nt
Individual Assignment / Case Study /Seminar /Mini Project Learning / Project / Objective Questions /any other experiential Learning	Written Test	Individual Assignment/Case Study/Seminar/Mini Project Learning / Project / Objective Questions /any other experiential	Written Test	
40	60	40	60	**200***

* The weighted average is converted in to 40 marks

B. **ASSESSMENT FOR LABORATORY COURSES:**

Table 15.3 Assessment Procedure for Laboratory Courses

Continuous Internal Assessment (100 Marks)		
Continuous Evaluation of Laboratory Observation / Record	Model Test	**Total Marks**
75	25	**100***

* The weighted average is converted in to 60 marks

C. **ASSESSMENT FOR PROJECT WORKS:**

Table 15.4 Assessment Procedures for Project works

Continuous Internal Assessment (60 Marks)			End Semester Examinations (40Marks)		
Review I	Review II	Review III	Project Report	Viva-Voce Examination	
			External	Internal	External
20	20	20	20	10	10

If the project report is not submitted on or before the specified deadline then the student(s) is deemed to have failed in the Project Work. The failed student(s) shall register for the same in the subsequent semester and repeat the project work again.

D. ASSESSMENT FOR PROJECT EMBEDDED THEORY COURSES:

Table 15.5 Assessment Procedure for Integrated Theory & Practical Courses

Continuous Internal Assessment I (50% weightage) (Theory Component)		Continuous Internal Assessment II (50% weightage) (Laboratory Component)		Total Internal Assessment
Individual Assignment / Case Study / Seminar / Mini Project	Written Test	Continuous Evaluation of Laboratory Observation, Record	Model Test	
40	60	75	25	**200***

The weighted average shall be converted into 50 marks for internal Assessment.

E. OTHER EMPLOYABILITY ENHANCEMENT COURSES

(a) The Seminar / Case Study / Mini Project course is to be considered as purely INTERNAL (with 100% internal marks only).

(b) The evaluation shall be based on the seminar paper (40%), presentation (40%) and response to the questions asked during presentation (20%). (b) The Industrial / Practical Training, Summer Project, Internship, shall carry 100 marks and shall be evaluated through internal assessment only.

(c) For all the courses under Employability Enhancement Courses Category, except the Project Work, the evaluation should be done in internal mode

F. ASSESSMENT FOR INDUSTRIAL TRAINING / INTERNSHIP

Continuous Assessment procedure for the industrial training / internship / Industrial lectures specified in curriculum described in the syllabus of the concerned courses and the reappearance is in mandatory in case of failure. Industrial Training / Internship. After completion of the III Semester, the student may undergo industrial training/internship in reputed organization after getting prior permission from the head of the institution. After completion of the training period, the student must submit the detailed report along with attendance certificate to COE through the head of the department with the approval of head of the institution. The student failed to complete the industrial training/internship as specified in their curriculum period. They must complete such training/internship within the end of the course duration.

16. PASSING REQUIREMENTS

A student who secures not less than 50% of total marks prescribed for the course [Continuous Internal Assessment + End Semester Examinations] with a minimum of 45% of the marks prescribed for the End Semester Examinations, shall be declared to have passed the course and acquired the relevant number of credits. This is applicable for both theory and laboratory courses (including project work).

If a student fails to secure a pass in a particular course, i.e., failing to obtain minimum marks, as stated above, it is mandatory that he/she shall reappear for the examination in that course in the subsequent semester(s) whenever the examinations are conducted for that course, till he / she secures a 'Pass'. **Continuous Internal Assessment (CIA) marks obtained by the student in the first appearance shall be retained and considered valid for THREE SUBSEQUENT ATTEMPT, However, from the fourth attempt onwards, the student shall be declared to have passed the course if he/she secures a minimum of 50% in the course prescribed during the End Semester Examinations.**

17. AWARDS OF LETTER GRADES

The performance of a student will be reported using letter grades, each carrying absolute grade points as detailed below:

Table 17.1. Absolute Grading Points

Letter Grade	Range of Marks	Grade Points
O (Outstanding)	91-100	10
A+ (Excellent)	81-90	9
A (Very Good)	71-80	8
B+(Good)	61-70	7
B (Average)	56-60	6
C (Satisfactory)	50-55	5
RA (Re-appearance)	[00-49] & AB	0

Note: 'RA' denotes fail for that particular course prevented from writing End Semester Examinations.

For the Co-curricular activities such as National Cadet Corps (NCC)/ National Service Scheme (NSS) / sports /YRC, a satisfactory / not satisfactory grading will appear in the mark sheet. Every student shall put in a minimum of 75 % attendance in the training and attend the camp compulsorily. The training and camp shall be completed during the first year of the programme. However, for valid reasons, the Head of the Institution may permit a student to complete this requirement in the second year. A satisfactory grade in the above co-curricular activities is compulsory for the award of degree.

18. GPA AND CGPA CALCULATION

The CoE shall call for a meeting of the result passing board after the End Semester Examinations, to release the results and with the approval of the board will declare the results. After results are declared, Grade Sheets will be issued to each student which will contain the following details:

- The list of courses registered during the semester and the grades scored.
- The Grade Point Average (GPA) for the semester and
- The Cumulative Grade Point Average (CGPA) of all courses registered from first semester onwards.

During each semester, the list of courses registered and the grades scored in each courses are used to compute the Grade Point Average (GPA). GPA is the ratio of the sum of the products of the number of credits of courses registered and the grade points corresponding to the grades scored in those courses, taken for all the courses, to the sum of the number of credits of all the courses registered in the semester.

$$\text{GPA / CGPA} = \frac{\sum_{i=1}^{n}[C_i{}^*(GP)_i]}{\sum_{i=1}^{n}[C_i]}$$

Where

C_i : is the number of Credits assigned to the course.

GP_i : is the Grade Point corresponding to the grade obtained for each course.

n : number of courses successfully cleared during the particular Semester in the case of SGPA and all the semesters, under Consideration, in the case CGPA.

RA grades will be excluded for calculating GPA and CGPA.

For the non credit courses grades shall not be counted for the computation of GPA/CGPA. For the Co-curricular activities such as NCC / NSS / NSO / YRC etc.,, a completed status will appear in the grade sheet.

19. PHOTOCOPY / REVALUATION

A student can apply for photocopy of his/her semester examination answer paper in a theory course, as per the guidelines of COE on payment of a prescribed fee through proper application to the Controller of Examinations through the Head of department & Head of the Institutions. The answer script is to be valued and justified by a faculty member, who handled the subject and recommend for revaluation with breakup of marks for each question. Based on the recommendation, the student can register for the revaluation through proper application to the Controller of Examinations.

The Controller of Examinations will arrange for the revaluation and the results will be intimated to the student concerned through the Head of the Institutions. **Photocopy / Revaluation are not permitted for practical courses and for EEC courses. A student can apply for Photocopy / Revaluation of answer scripts for not exceeding 5 subjects at a time**

20.ELIGIBILITY FOR THE AWARD OF DEGREE

A student shall be declared to be eligible for the award of the M.E. / MCA. Degree provided the student has

- Successfully gained the required number of total credits as specified in the curriculum corresponding to the student's programme within the stipulated time

- Successfully completed the course requirements and acquired required number of total credits, appeared for the End Semester Examinations and passed all the courses within the period as prescribed in Clause 9.

- Successfully completed the NCC / NSS / Sports / YRC requirements.

- No disciplinary action pending against the student.

a. CLASSIFICATION OF THE DEGREE AWARDED

For the MCA students admitted under non-computer-science background category, the grades obtained for the prescribed bridge courses will appear on the grade sheet, but will not be considered for GPA/CGPA calculation.

(i) FIRST CLASS WITH DISTINCTION:

A student who satisfies the following conditions shall be declared to have passed the examination in First class with Distinction:

- ❖ Should have passed the examination in all the courses of all the four semesters in the student's First Appearance within Three years, which includes authorized break of study of one year.
- ❖ Should have secured a CGPA of not less than 8.50
- ❖ Should NOT have been prevented from writing end semester examination due to lack of attendance in any of the courses.

(ii) FIRST CLASS:

A student who satisfies the following conditions shall be declared to have passed the examination in First class:

- ❖ Should have passed the examination in all the courses of all the four semesters in the student's First Appearance within Three years, One year authorized break of study (if availed of) or prevention from writing the End Semester Examination due to lack of attendance (if applicable is include in the duration of the programme).

- ❖ Should have secured a CGPA of not less than 6.50

(iii) SECOND CLASS:

❖ All other students (OTHER THAN FIRST CLASS & DISTINCTION) who qualify for the award of the degree shall be declared to have passed the examination in Second Class.

❖ A student who is absent in End Semester Examination of a course/project work after having registered for the same shall be considered to have appeared in that examination for the purpose of classification.

21. PROVISION FOR WITHDRAWAL FROM EXAMINATION

❖ Student may, for valid reasons, (medically unfit / unexpected family situations / sports approved by HOD) be granted permission to with draw from appearing for the End Semester Examination in any course or courses in ANYONE of the semester examinations during the entire duration of the degree programme. The application shall be sent to principal through HOD with required documents.

❖ Withdrawal of application shall be valid only if the student is eligible to write the examination and if it is made within TEN working days before the commencement of the End Semester Examination in that course or courses and also recommended by the Head of the Department.

❖ Withdrawal shall not be considered as an appearance for deciding the eligibility of a student for First Class with Distinction.

22. BREAK OF STUDY FROM A PROGRAMME

❖ The student permitted to rejoin the programme after break of study / prevention due to lack of attendance, shall be governed by the Curriculum and Regulations in force at the time of rejoining. The students re-joining in new Regulations shall register for additional courses (if required). Such students have to make a request to the Head of the Department, will analyze the regulation already studied by the student and the current Regulation and instruct any additional courses to be studied under the current Regulation. These courses may be from any of the semesters of the curriculum in force, so as to bridge the curriculum in force and the old curriculum. In such cases, the total number of credits to be earned by the student may be more than or equal to the total number of credits prescribed in the curriculum in force.

❖ The total period for completion of the programme consider from, the

commencement of the first semester to which the student was admitted shall not exceed the maximum period irrespective of the period of break of study in order that the student may be eligible for the award of the degree.

❖ If a student in Full Time mode wants to take up a job / start up / entrepreneurship during the period of study he/she shall apply for authorized break of study for one year. The student shall join the job / start up / entrepreneurship only after getting approval of the same by the Head of the Institution with due proof to that effect.

❖ If a student has not reported to the department for a period of two consecutive semesters without any intimation, the name of the student shall be deleted permanently from the college enrollment. Such students are not entitled to seek readmission under any circumstances.

❖ If a student indulges in malpractice in any of the examinations, the student shall be liable to be punitive action as prescribed by the University from time to time.

❖ No fee is applicable to students during the Break of Study period.

23. REVISION OF REGULATIONS, CURRICULUM AND SYLLABI

The Institution may from time to time revise, amend or change the Regulations, Curriculum, Syllabi and Scheme of Examinations through respective Board of Studies and the Academic Council of the Institution.